

VARIOUS COMMITTEES FOR THE ACADEMIC YEAR 2015-16

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities:

1. INSTITUTE DEVELOPMENT COMMITTEE

1. Principal	Dr. F. S. Umrigar
2. Dean - Admin. & Intl. Collo. & Convener	Dr. Indrajit Patel
3. Dean - Academic	Dr. P. M. Geroqe
4. Dean - Faculty Affairs	Dr. T.D. Pawar
5. Dean - Student Affairs/Alumni/Reso.Gen.	Dr. A.M. Trivedi
6. Dean – Quality Assurance	Dr. D. G. Thakore
7. Dean - III	Dr. L. B. Zala
8. Dean – Research & Development	Dr. A. K. Verma
9. Head, Civil Dept.	Dr. L. B. Zala
10. Head, CP	Dr. D. G. Thakore
11. Head, Electrical Dept.	Dr. B. R. Parekh
12. Head, Electronics Dept.	Dr. T. D. Pawar
13. Head, ET Dept.	Dr. Mehul B. Shah
14. Head, IT Dept.	Prof. (Ms.) Zankhana H Shah
15. Head, Mathematics Dept.	Dr. (Mrs.) T. A. Desai
16. Head, Mechanical Dept.	Dr. P.M.George
17. Head, Production Dept.	Dr. A. M. Trivedi
18. Head, Structural Dept.	Dr. A.K.Verma

DEPT. LEVEL: BY CONCERNED HEAD

The members will meet at regular intervals and will prepare the strategic planning for the future in line with mission & vision statement. The Committee will prepare short term and long term plans related to curriculum/syllabi, TEQIP Programme lab. Development, R&D, AICTE & ISTE, DST proposals and other fund raising proposals, testing and Consultancy, STTP programmes, University related assignments, library facilities, exams, infrastructure facilities, etc. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan, procurement plan, budgeting and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/workshop for overall holistic growth of staff, scholastic activities, etc. at the institutional level and will convey the same to the core planning group at the departmental level. The Committee will also monitor for its fruitful results. The above members will motivate all the members of BVM family (teaching and non-teaching staff) to make all efforts to improve the employability of students by increasing the efforts for better quality of academic programmes, administration and participation in co-curricular and extra curricular activities.



2. INFRASTRUCTURE DEVELOPMENT + MAINTENANCE COMMITTEE

1. Dean (Admin)	Dr. Indrajit Patel
2. Assoc. Dean & Convener	Dr. Jayesh Pitroda
3. Asso. Prof. Comp. Dept. – Comp. related	Prof. P. B. Swadas
4. Civil Engg. Dept- Civil Works	Dr. D. S. Vyas
5. Elect. Convener Elect. Works	Dr. N. G. Mishra
6. Electronics Dept.- Electro. related	Dr. J. M. Rathod
7. ET Dept. – CC Camera related	Dr. B. C. Goradiya
8. Head, IT Dept. – Computer related	Prof. Z. H. Shah
9. Head, Production Dept. – Workshop related	Dr. A.M.Trivedi
10. Prof. Mechanical Dept.- Mech.related	Prof. S. P. Joshi

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for necessary further action.

The Committee will see that the reports received regarding Civil, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/ rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The Committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.

3. ACADEMIC COUNCIL

1. Principal	Dr. F. S. Umrigar
2. Head, Civil	Dr. L. B. Zala
3. Head, Computer	Dr. D. G. Thakore
4. Head, Electrical	Dr. B. R. Parekh
5. Head, Electronics	Dr. T. D. Pawar
6. Head, ET	Dr. M. B. Shah
7. Head, IT	Prof. Z. H. Shah
8. Head, Maths	Dr. T. A. Desai
9. Head, Mechanical	Dr. P. M. George
10. Head, Production	Dr. A. M. Trivedi
11. Head, Structural	Dr. A. K. Verma
12. Member, Professor	Dr. Indrajit Patel
13. Member, Professor	Dr. D. M. Patel
14. Member, Asso.Professor	Prof. A. A. Shaikh
15. Member, Asst.Professor	Dr. S. V. Mevada
16. Member, Nominated by Principal	Dr. S. D. Dhiman
17. Member (BoG nominee) – Industry Expert	Er. Jagdishbhai Patel
18. Member (BoG nominee) – Industry Expert	Er. V. B. Kalyankar
19. Member (BoG nominee) – Academician	Prof. N. Ramakrishan
20. Member (BoG nominee) – Research Inst.	Er. R. C. Patel
21. Member, (Univ.nominee)	
22. Member, (Univ.nominee)	
23. Member, (Univ.nominee)	



4. ACADEMIC QUALITY ASSURANCE COMMITTEE

1. Dean, Quality Assurance & Head, CP	Dr. D. G. Thakore
2. Assoc. Dean & Convener	Prof. A.A.Shaikh
3. Assoc. Dean & Co-Convener	Dr. S. D. Dhiman
4. Controller of Examination	Prof. S. A. Shah
5. Head, Civil Dept.	Dr. L. B. Zala
6. Head, Electrical Dept.	Dr. B. R. Parekh
7. Head, Electronics Dept.	Dr. T. D. Pawar
8. Head, ET Dept.	Dr. Mehul B. Shah
9. Head, IT Dept.	Prof. (Ms.) Z. H Shah
10. Head, Mathematics Dept.	Dr. (Mrs.) T. A. Desai
11. Head, Mechanical Dept.	Dr. P.M.George
12. Head, Production Dept.	Dr. A. M. Trivedi
13. Head, Structural Dept.	Dr. A.K.Verma
14. Civil Dept.	Prof. P. J. Shah
15. Computer Dept.	Dr. M. M. Vegad
16. Electronics Dept.	Dr. D. M. Patel
17. ET Dept.	Prof. Robinson Paul
18. IT Dept.	Prof. Nilesh Prajapati
19. Maths Dept.	Prof. R. B. Gandhi
20. Mechanical Dept.	Prof. P. M. Agrawal
21. Production Dept.	Prof. K. D. Bhatt
22. Structural Dept.	Prof. Vimlesh Agrawal

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

5. ACADEMIC AFFAIRS COMMITTEE

1. Assoc. Dean, Academics & Convener	Dr. V. J. Patel
2. Assoc. Dean, Academics	Dr. H. V. Patel
3. Controller of Examiner	Prof. S. A. Shah
4. GTU Coordinator & OICS	Prof. P. S. Bhakhar
5. Civil Dept.	Prof. Neha R. Patel
6. Computer Dept.	Prof. Bhavesh Tanawala
7. Electrical Dept.	Prof. G.K.Sharma
8. Electronics Dept.	Prof. (Ms.) Panchal Parul
9. ET Dept.	Prof. Sandip Unadkat
10. IT Dept.	Prof. Samip Patel
11. Maths Dept.	Dr. M. E. Shimpi
12. Mechanical Dept.	Prof. Prakash Tadvi
13. Production Dept.	Prof. Rakesh Barot
14. Structural Dept.	Prof. (Mrs.) Elizabeth George



Members will contact the concerned Chairman, Board of Studies/HoD well in advance to finalize the syllabi book so that it is ready before first level students get registered, and will remain in touch with Credit System office and will make the list of the important points to be addressed to the newly admitted students at the time of orientation in consultation with the Principal. The committee will look into registration, exam schedule, result analysis and backlog students counseling.

6. CURRICULUM DEVELOPMENT BOARD (All BoS Chairmen)

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|---|-------------------|
| 1. Dean Academic & Chairman, Mechanical | Dr. P. M. Geroje |
| 2. Chairman, Civil | Dr. L. B. Zala |
| 3. Chairman, Computer | Dr. D. G. Thakore |
| 4. Chairman, Electrical | Dr. B. R. Parekh |
| 5. Chairman, Electro. & Tele. | Dr. M. B. Shah |
| 6. Chairman, Electronics | Dr. T. D. Pawar |
| 7. Chairman, Information Tech. | Prof. Z. H. Shah |
| 8. Chairman, Mathematics & Humanities | Dr. T. A. Desai |
| 9. Chairman, Production | Dr. A. M. Trivedi |
| 10. Chairman, Structural | Dr. A. K. Verma |

The committee will review the curriculum as per GTU / SPU norms as well as new syllabi for autonomy as per CTE/SPFU guidelines. The Curriculum development Board will develop the curriculum on the basis of program educational objective and will prepare course objectives and syllabus in line with PEO's. There will be a regular meeting (one in a week) with Department faculty members to discuss the academic matters.

7. TRAINING & PLACEMENT COMMITTEE

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|---|------------------------|
| 1. Dean - III | Dr. L. B. Zala |
| 2. Training & Placement Officer - Convener | Prof. P. B. Swadas |
| 3. Training & Placement | Prof. B. A. Lad |
| 4. I/c.Training & Placement Officer | Shri Mehul Patel |
| 5. Civil Dept. | Dr. D. S. Vyas |
| 6. Civil Dept. | Prof. H. J. Chauhan |
| 7. Civil Dept. | Prof. N. F. Umrigar |
| 8. Structural Dept. | Dr. (Mrs.) D.A.Sinha |
| 9. Computer Dept. | Prof. M. J. Joshi |
| 10. Electrical Dept. | Prof. M. N. Sinha |
| 11. Electronics Dept. | Prof. M. P. Prajapati |
| 10. ET Dept. | Prof. Robinson Paul |
| 11. IT Dept. | Prof. Vatsal Shah |
| 12. Production Dept. | Prof. Jigisha Thakkar |
| 13. Mechanical Dept. | Prof. J. N. Jain |
| 14. Mechanical Dept. | Prof. Ketul Bhrambhatt |

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging lectures/seminars/training programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

8. PERSONALITY DEVELOPMENT PROGRAMME (PDP) COMMITTEE:

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|---------------------------------------|--------------------------|
| 1. Dean – Students Affairs | Dr. A. M. Trivedi |
| 2. Mechanical Dept. – Convener | Prof. Falesh R Vora |
| 3. Electrical Dept. | Prof. Ashish R Patel |
| 4. Structural Dept. | Dr. (Mrs.) Deepa Sinha |
| 5. Civil Dept. | Prof. D. S. Modi |
| 6. Electronics Dept. | Prof. (Ms.) K. D. Patel |
| 7. Production Dept. | Prof. Rakesh Barot |
| 8. IT Dept. | Prof. Kanu G Patel |
| 9. Computer Dept. | Prof. Bhavesh A Tanawala |



The Committee will see that the students and interested faculty members undergo the career development & communication skill programmes. Dr. (Mrs.) Deepa Sinha will be in touch with Hon. Director, CDC for better co-ordination. Also they will interact with the visiting faculty involved to discuss our requirement and feedback and will also check the presence of students at regular intervals.

9. PUBLIC RELATION AND PUBLICITY COMMITTEE:

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| 1. Dean – Admin. | Prof. Indrajit N Patel |
| 2. Mathematics Dept. - Convener | Dr. Namita Sathe |
| 3. Civil Dept. | Prof. C. B. Mishra |
| 4. Computer Dept. | Prof. Hasan Mosin |
| 5. Electrical Dept. | Prof. A. A. Shaikh |
| 6. Electronics Dept. | Prof. D. L. Vala |
| 7. ET Dept. | Prof. M. M. Sevak |
| 8. IT Dept. | Prof. Krupali Shah |
| 9. Maths Dept. | Dr. Vrajesh Khambolja |
| 10. Mechanical Dept. | Prof. Dhara Trivedi |
| 11. Production Dept. | Prof. Akil Jariya |
| 12. Structural Dept. | Prof. Vimlesh Agrawal |

The members will be in touch with the In-charges of different extra curricular & co-curricular activities at degree level or institute level to give publicity of the various events organized through news papers or any other publications / media through Principal, BVM. They will send the copy to news papers elsewhere to the Convener, Literary Committee of BVMCC. Any news item to be published must be approved by the Principal. They will also make arrangement for medical check up / Thalessemia Test for newly admitted students and other activity like learning license etc.

10. LIBRARY COMMITTEE:

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| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Professor-in-charge, Library | Dr. V. D. Chauhan |
| 3. Librarian & Convener | Shri J. D. Patel |
| 4. Civil Dept. | Prof. (Mrs.) Reshma L Patel |
| 5. Computer Dept. | Prof. Kirti .J.Sharma |
| 6. Electrical Dept | Prof. A.M.Patel |
| 7. Electronics Dept. | Prof. C. S. Patel |
| 8. ET Dept. | Prof. A. B. Bambhaniya |
| 9. IT Dept. | Prof. Kanu G. Patel |
| 10. Maths Dept. | Prof. Aakar Roghelia |
| 11. Mechanical Dept. | Prof. Vijay Pratapsingh |
| 12. Production Dept. | Prof. Akil Jariya |
| 13. Structural Dept. | Prof. Vishal A Arekar |



Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e books, IS Codes, journals/e journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET / INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No.of journals/

e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

11. STUDENTS COUNSELLING COMMITTEE:

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|-----------------------------------|-----------------------------|
| 1. Dean, Student Affairs / Alumni | Dr. A. M. Trivedi |
| 2. Civil Dept. - Convener | Prof. A. N. Bhavsar |
| 3. GTU Coordinator & OICS | Prof. Praful Bhakhar |
| 4. Controller of Examination | Prof. S. A. Shah |
| 5. Computer Dept. | Prof. Kirti J Sharma |
| 6. Electrical Dept. | Prof. J.K.Chauhan |
| 7. Electronics Dept. | Prof. A.A.Daiya |
| 8. ET Dept. | Prof. Robinson Paul |
| 9. IT Dept. | Prof. Krupali Shah |
| 10. Maths Dept. | Prof. R. B. Gandhi |
| 11. Mechanical Dept. | Prof. Vipul Chaudhari |
| 12. Production Dept. | Prof. (Ms.) Purvi D Chauhan |
| 13. Structural Dept | Prof. E. George |

The Convener will be in touch with the Credit System (SPU/GTU) and will find out the list of the academically weak students (SPI < 2) for 2 consecutive semesters and those who have completed 8 semesters). Necessary counseling will be done and interaction with parents for the benefit of the students will be a regular feature. The experts with human touch from society be invited for strengthening the counseling. Faculty Advisors may also be contacted if necessary for help through respective Head of Dept. They will also arrange health awareness lectures like yoga and pranayam as required by D.T.E. Office particularly to First Level students.

12. CREDIT SYSTEM ADVISORY COMMITTEE:

1. Principal
2. All Dean & Head of Departments
3. Controller of Exam. & GTU Coordinator & OICS
4. Representatives / Experts decided by Principal



The Committee will discuss the planning of academic calendar including exam. Schedule etc. to be discussed in the meeting of the Principals of the three colleges. The committee will plan and execute material as regards to registration process, verification of registration, maintenance of attendance records during the semester, issue of hall tickets and admit cards, late registration and computerization of the registration process and maintain the student dossier and transcript records. The enrollment of new students, exam seating arrangement, university supervision list, result processing as regards to internal exams, result verification, grade cards and updates sorting and distribution and other works related to credit system will be carried out by the committee.

13. GREEN & CLEAN CAMPUS COMMITTEE:

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|------------------------------|--------------------|
| 1 Dean, Admin. | Dr. Indrajit Patel |
| 2 Convener – Convener | Dr. D. S. Vyas |
| 3 Member | Dr. T. A. Desai |
| 4 Civil Dept. | Dr. Jayesh Pitroda |
| 5 Admin Staf | Shri G. C. Patel |

The members will arrange for monitoring the maintenance including general cleaning of the allocated areas with the help of the maintenance committee members and Admn. Officer. Maintenance if any requires will inform to

Maintenance Committee through Principal. The committee will also suggest Parking Layout plan for BVM Campus in Co-operation with Dr. L. B. Zala and Prof. C. B. Mishra.

14. ELECTRICAL POWER MONITORING COMMITTEE:

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|---------------------------------------|---------------------|
| 1. Electrical Dept. – Convener | Dr. N. G. Mishra |
| 2. Electrical Dept. | Prof. Y.R.Prajapati |
| 3. Electrical Wireman | Shri N. B. Patel |
| 4. Electrical Wireman | Shri R. C. Patel |
| 5. Electrical Dept. Lab. Asst. | Shri Tejas Patel |
| 6. Workshop Wireman, | Shri D. P. Macwan |

The Convener will ensure uninterrupted power supply and will monitor the power consumption at college level and study the electrical load as per the advice of MGVCCL in consultation with Hon. Jt. Secretary, Estate Section, CVM.

15. CAMPUS CLEANING COMMITTEE (CAMPUS + CLASS ROOMS/LABS & LIBRARY)

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|----------------------------------|----------------------|
| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Head Clerk - Convener | Shri G. C. Patel |
| 3. Supervisor, Civil Dept. | Shri B. M. Panchal |
| 4. Supervisor, Computer Dept. | Shri B. C. Patel |
| 5. Supervisor, Electrical Dept. | Shri Nilesh Patel |
| 6. Supervisor, Electronics dept. | Shri H. J. Sevak |
| 7. Supervisor, ET Dept. | Shri Chirag A. Patel |
| 8. Supervisor, IT Dept. | Shri Ronak Patel |
| 9. Supervisor, Mech. Dept. | Shri J. D. Parmar |
| 10. Supervisor, Workshop | Shri P. I. Patel |
| 11. Supervisor, Structural Dept. | Shri P.M.Karvela |
| 12. Supervisor, Library | Shri S. K. Shah |



The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

16. STUDENTS WELFARE & DISCIPLINARY COMMITTEE:

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|---|----------------------|
| 1. Dean Students Affairs & Vice President BVMCC | Dr. A. M. Trivedi |
| 2. Vice President BVMCC. - Convener | Prof. P.B.Swadas |
| 3. Civil Dept. | Prof. N. F. Umrigar |
| 4. Computer Dept. | Prof. Udesang Jaliya |
| 5. Electrical Dept. | Dr. N. G. Mishra |
| 6. Electronics Dept. | Prof. A. A. Daiya |
| 7. ET Dept. | Dr. B. C. Goradiya |
| 8. IT Dept. | Prof. Chintan Mahant |
| 9. Maths Dept. | Prof. Akar Roghelia |
| 10. Mechanical Dept. | Prof. B.S.Patel |
| 11. Production Dept. | Dr. Manish Mehta |
| 12. Structural Dept. | Dr. A. K. Verma |

The members will study the applications received for financial help and will guide for contacting the funding organizations and may also recommend for the same. The members will also study the case of indiscipline and will send the final report to the Principal for necessary action.

17. TIME TABLE (CLASS) COMMITTEE:

1. Dean, Academic	Dr. P. M. George
2. Convener	Dr. D. G. Thakore
3. Computer Dept. – Co-Convener	Prof. Udesang Jaliya
4. Computer Dept. – Co-convener	Prof. Kirti Sharma
5. Civil Dept.	Prof. P. J. Shah
6. Civil Dept.	Prof. Amit A Amin
7. Computer Dept.	Prof. Bhavesh Tanawala
8. Electrical Dept.	Prof. M. N. Sinha
9. Electrical Dept.	Prof. D. A. Parikh
10. Electronics Dept.	Prof. C.S. Patel
11. Electronics Dept.	Prof. M. M. Solanki
12. ET Dept.	Prof. Darshan Dalwadi
13. ET Dept.	Prof. Anish Vahora
14. IT Dept.	Prof. Nilesh Prajapati
15. IT Dept	Prof. Samip Patel
16. Maths Dept.	Prof. R. B. Gandhi
17. Maths Dept.	Dr. M.E.Shimpi
18. Mechanical Dept.	Prof. R.G.Jivani
19. Mechanical Dept.	Prof. J.R. Koisha
20. Production Dept.	Prof. P. D. Chauhan
21. Production Dept.	Prof. Akil Jariya
22. Structural Dept.	Prof. A.N.Desai
23. Structural Dept.	Dr. S.V.Mevada

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the credit system of BVM and other two colleges (GCET & ADIT – Time Table Convener). The Time Tables will be prepared for individual teachers, laboratory, class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each dept. faculty members be kept free for one committee for dept. meeting.

18. EXAM TIME TABLE COMMITTEE

1. Controller of Examination	Prof. S. A. Shah
2. All Members of Acad. Affairs Comm.	

The committee will prepare exam time table for mid semester and End semester exam.

19. HOSTEL ADVISORY COMMITTEE:

1. Rector – Convener	Dr. A.K.Verma
2. Rector – Co-convener	Dr. N.G.Mishra
3. Hostel Supdt.	Prof. D.S.Modi
4. -do-	Prof. G.B.Rathod
5. -do-	Prof. Vimlesh Agrawal
6. -do-	Prof. Ronak Vashi
7. -do-	Prof. M.M.Solanki
8. -do-	Prof. Amit Chokshi
9. Maths Dept.	Prof. S.D.Bhagat
10. Administrative Staff	Shri G. C. Patel



The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Supdts. & students and will send the proposal to the Principal for forwarding to the management for doing needful.

20. **COMPUTERIZATION OF ADMN. WORK & WEBSITE (OFFICE AUTOMATION) COMMITTEE**

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| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Head, IT Dept. - Convener | Prof. Z. H. Shah |
| 3. Civil Dept. | Prof. H. J. Chauhan |
| 4. Computer Dept. | Prof. Hasan Mosin I. |
| 5. Computer Programmer | Shri B. C. Patel |
| 6. Electrical Dept. | Prof. A. A. Shaikh |
| 7. Electrical Dept. (SF) | Prof. Swapnil Arya |
| 8. Electronics Dept. | Prof. A. A. Daiya |
| 9. Head, ET Dept. | Dr. Mehul B. Shah |
| 10. IT Dept. | Prof. Vatsal Shah |
| 11. Maths Dept. | Prof. R. B. Gandhi |
| 12. Mechanical, Dept. | Dr. V. J. Patel |
| 13. Production Dept. | Dr. Manish Mehta |
| 14. Technician, IT Dept. | Shri Ronak Patel |

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level. The concerned staff should be given training of operating his accounts / work. The Committee will also keep the BVM website up-to-date by contacting the concerned Head, and Administrative Officer (For administrative data and information).

21. **RESEARCH & DEVELOPMENT COMMITTEE**

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|--|------------------------|
| 1. Dean, Research & Development | Dr. A. K. Verma |
| 2. Asso. Dean – Convener | Dr. (Mrs.) D.R.Bhatt |
| 3. Maths Dept. – Co-convener | Dr. M. E. Shimpi |
| 4. Civil Dept. | Dr. S. D. Dhiman |
| 5. Computer Dept. | Dr. Mayur Vegad |
| 6. Electrical Dept. | Dr. Akshay Pandya |
| 7. Electronics Dept. | Dr. (Ms.) M.S.Holia |
| 8. ET Dept. | Prof. Anish Vohra |
| 9. IT Dept. | Prof. Keyur Bhrambhatt |
| 10. Maths Dept. | Dr. (Mrs.) T. A. Desai |
| 11. Mechanical Dept. | Dr. H. P. Patolia |
| 12. Production Dept. | Prof. K. D. Bhatt |

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, and MODROB projects to be sent to AICTE and articles to be sent to local / state / national / international journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.



22. INDUSTRY – INSTITUTE – INTERACTION (III) COMMITTEE

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| 1. Principal, Co-Chairman (VV Nagar Zone II Sankul) | Dr. F.S.Umrigar |
| 2. Vice President, VUIA, GIDC – Co-Chairman (VV Nagar Zone II Sankul) | Er. Jagdishbhai I Patel |
| 3. Dean, GTU | Dr. Indrajit N Patel |
| 4. MD, BC Instrument Ind., GIDC, Executive Committee & Board Member of VUIA | Er. Sunil Dave |
| 5. Dean, III | Dr. L. B. Zala |
| 6. Gen. Secretary, VUIA | Shri Manoj Patel |
| 7. Coordinator, GTU Sankul & Convener | Prof. J. N. Jain |
| 8. Civil Dept. | Prof. Amit Bhavsar |
| 9. Civil Dept. | Prof. N. F. Umrigar |
| 10. Computer Dept. | Prof. Bhavesh Tanawala |
| 11. Computer Dept. | Prof. S. A. Bakhru |
| 12. Head, Civil Dept. | Dr. L.B.Zala |
| 13. Head, Computer Dept. | Dr. D.G.Thakore |
| 14. Head, Electrical Dept. | Dr. B.R.Parekh |
| 15. Head, Electronics Dept. | Dr. T.D.Pawar |
| 16. Head, ET Dept. | Dr. Mehul B. Shah |
| 17. Head, IT Dept. | Prof. (Ms.) Z.H.Shah |
| 18. Head, Mathematics Dept. | Dr. (Mrs.) T.A. Desai |
| 19. Head, Mechanical Dept. | Dr. P.M.George |
| 20. Head, Production Dept. | Dr. A.M.Trivedi |
| 21. Head, Structural Dept. | Dr. A.K.Verma |
| 22. Electrical Dept. | Prof. J. C. Baria |
| 23. Electronics Dept. | Prof. D.L.Vala |
| 24. ET Dept. | Dr. B. C. Goradiya |
| 25. IT Dept. | Prof. Keyur Brahmabhath |
| 26. Mathematics Dept. | Prof. R.B.Gandhi |
| 27. Mechanical Dept. | Prof. H. A. Bhargav |
| 28. Production Dept. | Prof. Hiren Pal |
| 29. Structural Dept. | Dr. (Mrs) Deepa A Sinha |
| 30. TPO & Computer Dept, | Prof. P. B. Swadas |

The Committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students.

23. ALUMNI ACTIVITIES DEVELOPMENT COMMITTEE

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| 1. President (Chairman, CVM) | Dr. C.L.Patel |
| 2. Sr. Vice President (Chairman, CGSM) | Er. V.C.Patel |
| 3. Jr. Vice President | Dr. S.N.Patel |
| 4. Chairman (Principal, BVM) | Dr. F.S.Umrigar |
| 5. Dean | Dr. A.M.Trivedi |
| 6. Secretary | Dr. A. M. Trivedi |
| 7. Jt. Secretary | Er. Pradeep Patel |
| 8. Jt. Secretary | Dr. D. S. Vyas |
| 9. Treasurer | Er. K.H.Babaria |
| 10. Executive Member | Er. Anilbhai T. Patel |
| 11. Executive Member | Er. Narottambhai Patel |
| 12. Executive Member | Er. Prayasvin B. Patel |
| 13. Executive Member | Er. V.M.Patel |
| 14. Executive Member | Er. Ravindra R. Khetani |



15. Executive Member	Er. B M Vyas
16. Executive Member	Er. Mehul Patel
17. Executive Member	Dr. S.V.Vaishnav
18. Executive Member	Prof. J.C.Panchal
19. Executive Member	Dr. A K Verma
20. Executive Member	Er. N.H.Barot
21. Executive Member	Er. Pragneshbhai Patel
22. Executive Member	Er. Mukesh Patel
23. Executive Member	Dr. P.M.George
24. Executive Member	Dr. B.R.Parekh
25. Executive Member	Dr. T. D. Pawar
26. Executive Member	Dr. Indrajit Patel
27. Executive Member	Dr. D. G. Thakore
28. Executive Member	Dr. L. B. Zala
29. Executive Member	Dr. (Mrs.) T.A.Desai
30. Executive Member	K. Shrinivasan
31. Executive Member	Dr. M. B. Shah
32. Executive Member	Prof. Zankhana Shah
33. Executive Member	Shri Paresh Thakar

The Committee will work for planning the activities to be carried out during the year and means and ways to increase the life membership and BVM Endowment Fund. It will prepare members directory, promotional material, and newsletters for the Alumni members.

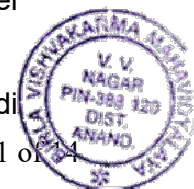
24. COMPETITIVE EXAM & HIGHER STUDIES COMMITTEE

1. Dean, III	Dr. L. B. Zala
2. Mechanical Dept. – Convener	Dr. H. P. Patolia
3. Civil Dept.	Prof. H.J.Chauhan
4. Civil Dept.	Prof. N.F. Umrigar
5. Computer Dept.	Dr. N. M. Patel
6. Electrical Dept.	Prof. A. M. Patel
7. Electronics Dept.	Prof. (Ms.) Kaushika D. Patel
8. ET Dept.	Prof. Darshan Dalwadi
9. IT Dept.	Prof. Bijal Dalwadi
10. Maths Dept.	Dr. (Mrs.) N.S.Sathe
11. Mechanical Dept.	Prof. P. M. Agrawal
12. Mechanical Dept.	Prof. H. G. Kataria
13. Production Dept.	Prof. Hiren Pal
14. Structural Dept.	Prof. Vishal Patel

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/ departmental level for appearing in GATE and other such examinations.

25. ANTI SEXUAL HARASSMENT COMMITTEE (ASH) & COUNSELLING CELL

1. Principal – Chairman	Dr. F. S. Umrigar
2. Head, Maths Dept. – Convener	Dr. (Mrs.) T.A.Desai
3. Head, IT Dept.	Prof. (Ms.) Z.H.Shah
4. Civil Dept.	Prof. (Ms.) R. L. Patel
5. Computer Dept.	Prof. (Ms.) M. J. Joshi
6. Electrical Dept.	Prof. (Ms.) Dharita K Patel
7. Electronics Dept.	Dr. (Ms.) M.S.Holia
8. ET Dept.	Prof. Palak Patel
9. IT Dept.	Prof. (Ms.) Bijal N Dalwadi



10. Mechanical Dept.
11. Production Dept.
12. Structural Dept.
13. Admin. Staff

Dr. (Ms.) V.D.Chauhan
 Prof. (Ms.) Jigisha Thakkar
 Dr. (Mrs.) B.K.Shah
 Mrs. P. James

The committee will focus on women development and counseling. Periodic meetings will be held and complaints in regards to women harassment will be discussed and resolved in consultation with college administration and management.

26. COLLEGIATE WOMEN'S DEVELOPMENT COMMITTEE

- | | |
|--|------------------------------|
| 1. Principal | Dr. F. S. Umrigar |
| 2. Head, Maths Dept. - Convener | Dr. (Mrs.) T. A. Desai |
| 3. Head, IT Dept. | Prof.(Ms.) Z. H. Shah |
| 4. Asso. Professor | Prof.(Mrs.) Elizabeth George |
| 5. Electronics Dept. | Dr. (Ms.) M.S.Holia |
| 6. Computer Dept. | Ms. Mahasweta Joshi |
| 7. ET Dept. | Prof. Ripal Patel |
| 8. Terminal Operator | Mrs. B. V. Raval |
| 9. Ladies Representative | Shweta K. Thacker |
| 10. Ex. Ladies Representative | Kum.Kajal Thacker |

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

27. SC/ST STUDENTS COUNSELLING COMMITTEE:

- | | |
|--|---------------------|
| 1. Dean –Student Affairs | Dr. A. M. Trivedi |
| 2. Electronics Dept. - Convener | Prof. D.L. Vala |
| 3. Civil Dept. | Prof. H.J.Chauhan |
| 4. Computer Dept. | Prof. H.D.Vasava |
| 5. Electrical Dept. | Prof. Manish Sinha |
| 6. ET, Dept. | Prof. Hiren Patel |
| 7. IT, Dept. | Prof. Vishal Polara |
| 8. Maths Dept. | Prof. S.D. Bhagat |
| 9. Mechanical Dept. | Prof. V.H.Chaudhary |
| 10 Production Dept. | Prof. Purvi Chauhan |
| 11 Administrative Staff | Shri V.D.Parmar |

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST Students development.



28. STAFF DEVELOPMENT COMMITTEE:

- | | |
|---------------------------------|--------------------|
| 1. Principal | Dr. F. S. Umrigar |
| 2. Dean, Faculty Affairs | Dr. T.D.Pawar |
| 3. Electronics Dept. – Convener | Dr. D. M. Patel |
| 4. Assoc. Dean, Maths Dept. | Dr. T. A. Desai |
| 5. Civil Dept. | Prof. P. J. Shah |
| 6. Computer Dept. | Prof. S. A. Bakhru |
| 7. Electrical Dept. | Prof. A. R. Patel |
| 8. ET Dept. | Prof. Ronak Vashi |

9. IT Dept.	Prof. Kanu G Patel
10. Mechanical Dept.	Prof. R. G. Jivani
11. Production Dept.	Dr. A. M. Trivedi
12. Structural Dept.	Prof. Vishal Arekar
13. Administrative staff	Shri G.C.Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education.

29. MEMBERS OF ANTIRAGGING COMMITTEE - INSTITUTE LEVEL

1. Principal, BVM, President – BVMCC	Dr. F. S. Umrigar
2. Dean, Student Affairs	Dr. A. M. Trivedi
3. Vice President, BVM Central Committee - Convener	Dr. A. M. Trivedi
4. Assoc. Dean, Student Affairs	Prof. B. S. Patel
Members of the Committee (Key Stake Holders)	
5. Vallabh Vidyanagar Police Inspector	
6. Local Media	Shri Salim Pathan
7. Municipal Council Member, V V Nagar	Mrs. Reshma Patel
8. Rep. of Mamlatdar, Anand Taluka	
9. Parent Representative	Prof. P. B. Swadas
10. First Year Boys Representative	
11. First Year Girls Representative	
12. General Secretary	Jayshil R Patel
13. Ladies Representative	Shweta K. Thacker
14. Rep. of Teaching Faculty	Prof. Vinay J. Patel
15. Rep. of Administrative Staff	Shri M. J. Sevak

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control.

30. P.G.PROGRAMME COMMITTEE – ADMIN:

1. Chief Coordinator	Dr. Indrajit Patel
2. Electrical Dept.– Overall Coordinator	Prof. Akshay Pandya
3. Computer Engg.	Prof. P.B.Swadas
4. Const. Engg. Management	Prof. J.J.Bhavsar
5. Env. Engg.	Dr. D.S.Vyas
6. Machine Design	Prof. Vishal Pandya
7. Maths Dept.	Dr. T. A. Desai
8. Power System	Dr. N. G. Mishra
9. Structural Engg.	Prof. V. B. Patel
10. Transportation Sys. Engg.	Dr. L.B.Zala

31. ENTREPRENEURSHIP DEVELOPMENT CELL

1. Dean, III	Dr. L. B. Zala
2. Mechanical Dept. - Convener	Prof. J.N.Jain
3. Civil Dept	Prof. A. N. Bhavsar
4. Computer Dept.	Dr. N.M.Patel
5. Electrical Dept.	Prof. Y. R. Prajapati
6. Electronics Dept.	Prof. M.P.Prajapati



7. ET Dept.	Prof. Anish Vahora
8. ET Dept.	Dr. B. C. Goradiya
9. IT Dept.	Prof. Nilesh Prajapati
10. Maths Dept.	Dr.(Mrs.) Namita S Sathe
11. Mechanical Dept.	Prof. Mazumdar
12. Production Dept.	Prof. Akil Jariya
13. Structural Dept.	Prof. Vimlesh Agrawal
14. Structural Dept.	Dr.(Mrs.) Deepa A Sinha

32. PHYSICALLY DISABILITY GRIEVANCES READDRESSAL COMMITTEE

1. Convener	Dr. Indrajit Patel
2. Member Electrical	Dr. N. G. Mishra
3. Member Structural	Dr. B. K. Shah
4. Member Civil	Dr. J. R. Pitroda

33. INTERNAL QUALITY ASSURANCE CELL (IQAC) under CAS

1. Dean – Faculty Affairs	Dr. T. D. Pawar
2. Assoc. Dean, Academic - Convenor	Dr. V. J. Patel
3. Mechanical Dept.	Prof. P. M. Agrawal
4. Electrical Dept.	Prof. A. A. Shaikh
5. Structural Dept.	Prof. A. N. Desai
6. Head Clerk – Office	Shri G. C. Patel
7. Sr. Clerk – Office	Shri V. D. Parmar

The Committee will help in preparing the documents for the Promotion under Career Advancement Scheme (CAS).

All the Conveners are requested to call the meeting of the concerned members and General Secretary of BVMCC be contacted for the help of the students representatives (volunteers).

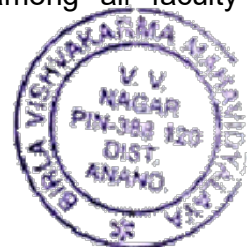
If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.

Convener if required, may co-opt / take help of any of the teaching / non-teaching staff members for fruitful smooth functioning of the committee as and when required.

Dr. Indrajit Patel
Dean, Administration

Copy to :

1. Hon. Chairman, BVM Board of Governors for information
2. Hon. Secretary, CVM
3. All the Head of Departments with a request to circulate among all faculty members
4. All concerned members
5. Principal's file
6. BVM Central Committee



VARIOUS COMMITTEES FOR THE ACADEMIC YEAR 2016-17

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities:

1. INSTITUTE DEVELOPMENT COMMITTEE

1. Principal	Dr. Indrajit Patel
2. Dean - Admin. & Intl. Collo. & Convener	Dr. Indrajit Patel
3. Dean - Academic	Dr. P. M. Gerooge
4. Dean - Faculty Affairs	Dr. T.D. Pawar
5. Dean - Student Affairs/Alumni/Reso.Gen.	Dr. A.M. Trivedi
6. Dean – Quality Assurance	Dr. D. G. Thakore
7. Dean - III	Dr. L. B. Zala
8. Dean – Research & Development	Dr. A. K. Verma
9. Head, Civil Dept.	Dr. L. B. Zala
10. Head, CP	Dr. D. G. Thakore
11. Head, Electrical Dept.	Dr. B. R. Parekh
12. Head, Electronics Dept.	Dr. T. D. Pawar
13. Head, ET Dept.	Dr. Mehul B. Shah
14. Head, IT Dept.	Prof. (Ms.) Zankhana H Shah
15. Head, Mathematics Dept.	Dr. (Mrs.) T. A. Desai
16. Head, Mechanical Dept.	Dr. P.M.George
17. Head, Production Dept.	Dr. A. M. Trivedi
18. Head, Structural Dept.	Dr. A.K.Verma

DEPT. LEVEL: BY CONCERNED HEAD

The members will meet at regular intervals and will prepare the strategic planning for the future in line with mission & vision statement. The Committee will prepare short term and long term plans related to curriculum/syllabi, TEQIP Programme lab. Development, R&D, AICTE & ISTE, DST proposals and other fund raising proposals, testing and Consultancy, STTP programmes, University related assignments, library facilities, exams, infrastructure facilities, etc. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan, procurement plan, budgeting and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/workshop for overall holistic growth of staff, scholastic activities, etc. at the institutional level and will convey the same to the core planning group at the departmental level. The Committee will also monitor for its fruitful results. The above members will motivate all the members of BVM family (teaching and non-teaching staff) to make all efforts to improve the employability of students by increasing the efforts for better quality of academic programmes, administration and participation in co-curricular and extra curricular activities.



2. INFRASTRUCTURE DEVELOPMENT + MAINTENANCE COMMITTEE

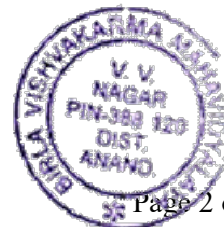
- | | |
|--|--------------------|
| 1. Dean (Admin) | Dr. Indrajit Patel |
| 2. Assoc. Dean & Convener | Dr. Jayesh Pitroda |
| 3. Asso. Prof. Comp. Dept. – Comp. related | Prof. P. B. Swadas |
| 4. Civil Engg. Dept- Civil Works | Dr. D. S. Vyas |
| 5. Elect. Convener Elect. Works | Dr. N. G. Mishra |
| 6. Electronics Dept- Electro. related | Dr. J. M. Rathod |
| 7. ET Dept. – CC Camera related | Dr. B. C. Goradiya |
| 8. Head, IT Dept. – Computer related | Prof. Z. H. Shah |
| 9. Head, Production Dept. – Workshop related | Dr. A.M.Trivedi |
| 10. Prof. Mechanical Dept.- Mech.related | Prof. S. P. Joshi |

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for necessary further action.

The Committee will see that the reports received regarding Civil, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/ rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The Committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.

3. ACADEMIC COUNCIL

- | | |
|--|-----------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Head, Civil | Dr. L. B. Zala |
| 3. Head, Computer | Dr. D. G. Thakore |
| 4. Head, Electrical | Dr. B. R. Parekh |
| 5. Head, Electronics | Dr. T. D. Pawar |
| 6. Head, ET | Dr. M. B. Shah |
| 7. Head, IT | Prof. Z. H. Shah |
| 8. Head, Maths | Dr. T. A. Desai |
| 9. Head, Mechanical | Dr. P. M. George |
| 10. Head, Production | Dr. A. M. Trivedi |
| 11. Head, Structural | Dr. A. K. Verma |
| 12. Member, Professor | Dr. Indrajit Patel |
| 13. Member, Professor | Dr. D. M. Patel |
| 14. Member, Asso.Professor | Prof. A. A. Shaikh |
| 15. Member, Asst.Professor | Dr. S. V. Mevada |
| 16. Member, Nominated by Principal | Dr. S. D. Dhiman |
| 17. Member (BoG nominee) – Industry Expert | Er. Jagdishbhai Patel |
| 18. Member (BoG nominee) – Industry Expert | Er. V. B. Kalyankar |
| 19. Member (BoG nominee) – Academician | Prof. N. Ramakrishan |
| 20. Member (BoG nominee) – Research Inst. | Er. R. C. Patel |
| 21. Member, (Univ.nominee) | |
| 22. Member, (Univ.nominee) | |
| 23. Member, (Univ.nominee) | |



4. ACADEMIC QUALITY ASSURANCE COMMITTEE

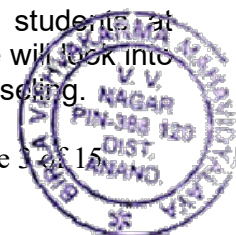
1. Dean, Quality Assurance & Head, CP	Dr. D. G. Thakore
2. Assoc. Dean & Convener	Prof. A.A.Shaikh
3. Assoc. Dean & Co-Convener	Dr. S. D. Dhiman
4. Controller of Examination	Prof. S. A. Shah
5. Head, Civil Dept.	Dr. L. B. Zala
6. Head, Electrical Dept.	Dr. B. R. Parekh
7. Head, Electronics Dept.	Dr. T. D. Pawar
8. Head, ET Dept.	Dr. Mehul B. Shah
9. Head, IT Dept.	Prof. (Ms.) Z. H Shah
10. Head, Mathematics Dept.	Dr. (Mrs.) T. A. Desai
11. Head, Mechanical Dept.	Dr. P.M.George
12. Head, Production Dept.	Dr. A. M. Trivedi
13. Head, Structural Dept.	Dr. A.K.Verma
14. Civil Dept.	Prof. P. J. Shah
15. Computer Dept.	Dr. M. M. Vegad
16. Electronics Dept.	Dr. D. M. Patel
17. ET Dept.	Prof. Robinson Paul
18. IT Dept.	Prof. Nilesh Prajapati
19. Maths Dept.	Prof. R. B. Gandhi
20. Mechanical Dept.	Prof. P. M. Agrawal
21. Production Dept.	Prof. K. D. Bhatt
22. Structural Dept.	Prof. Vimlesh Agrawal

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/workshop for overall holistic growth of the staff.

5. ACADEMIC AFFAIRS COMMITTEE

1. Assoc. Dean, Academics & Convener	Dr. V. J. Patel
2. Assoc. Dean, Academics	Dr. H. V. Patel
3. Controller of Examiner	Prof. S. A. Shah
4. GTU Coordinator & OICS	Prof. P. S. Bhakhar
5. Civil Dept.	Prof. Neha R. Patel
6. Computer Dept.	Prof. Bhavesh Tanawala
7. Electrical Dept.	Prof. G.K.Sharma
8. Electronics Dept.	Prof. (Ms.) Panchal Parul
9. ET Dept.	Prof. Sandip Unadkat
10. IT Dept.	Prof. Samip Patel
11. Maths Dept.	Dr. M. E. Shimpi
12. Mechanical Dept.	Prof. Prakash Tadvi
13. Production Dept.	Prof. Rakesh Barot
14. Structural Dept.	Prof. (Mrs.) Elizabeth George

Members will contact the concerned Chairman, Board of Studies/HoD well in advance to finalize the syllabi book so that it is ready before first level students get registered, and will remain in touch with Credit System office and will make the list of the important points to be addressed to the newly admitted students at the time of orientation in consultation with the Principal. The committee will look into registration, exam schedule, result analysis and backlog students counseling.



6. CURRICULUM DEVELOPMENT BOARD (All BoS Chairmen)

- | | |
|---|-------------------|
| 1. Dean Academic & Chairman, Mechanical | Dr. P. M. George |
| 2. Chairman, Civil | Dr. L. B. Zala |
| 3. Chairman, Computer | Dr. D. G. Thakore |
| 4. Chairman, Electrical | Dr. B. R. Parekh |
| 5. Chairman, Electro. & Tele. | Dr. M. B. Shah |
| 6. Chairman, Electronics | Dr. T. D. Pawar |
| 7. Chairman, Information Tech. | Prof. Z. H. Shah |
| 8. Chairman, Mathematics & Humanities | Dr. T. A. Desai |
| 9. Chairman, Production | Dr. A. M. Trivedi |
| 10. Chairman, Structural | Dr. A. K. Verma |

The committee will review the curriculum as per GTU / SPU norms as well as new syllabi for autonomy as per CTE/SPFU guidelines. The Curriculum development Board will develop the curriculum on the basis of program educational objective and will prepare course objectives and syllabus in line with PEO's. There will be a regular meeting (one in a week) with Department faculty members to discuss the academic matters.

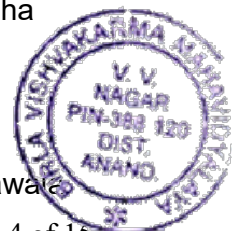
7. TRAINING & PLACEMENT COMMITTEE

- | | |
|---|------------------------|
| 1. Dean - III | Dr. L. B. Zala |
| 2. Training & Placement Officer - Convener | Prof. P. B. Swadas |
| 3. Training & Placement | Prof. B. A. Lad |
| 4. I/c.Training & Placement Officer | Shri Mehul Patel |
| 5. Civil Dept. | Dr. D. S. Vyas |
| 6. Civil Dept. | Prof. H. J. Chauhan |
| 7. Civil Dept. | Prof. N. F. Umrigar |
| 8. Structural Dept. | Dr. (Mrs.) D.A.Sinha |
| 9. Computer Dept. | Prof. M. J. Joshi |
| 10. Electrical Dept. | Prof. M. N. Sinha |
| 11. Electronics Dept. | Prof. M. P. Prajapati |
| 10. ET Dept. | Prof. Robinson Paul |
| 11. IT Dept. | Prof. Vatsal Shah |
| 12. Production Dept. | Prof. Jigisha Thakkar |
| 13. Mechanical Dept. | Prof. J. N. Jain |
| 14. Mechanical Dept. | Prof. Ketul Bhrambhatt |

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging lectures/seminars/training programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

8. PERSONALITY DEVELOPMENT PROGRAMME (PDP) COMMITTEE:

- | | |
|---------------------------------------|--------------------------|
| 1. Dean – Students Affairs | Dr. A. M. Trivedi |
| 2. Mechanical Dept. – Convener | Prof. Falesh R Vora |
| 3. Electrical Dept. | Prof. Ashish R Patel |
| 4. Structural Dept. | Dr. (Mrs.) Deepa Sinha |
| 5. Civil Dept. | Prof. D. S. Modi |
| 6. Electronics Dept. | Prof. (Ms.) K. D. Patel |
| 7. Production Dept. | Prof. Rakesh Barot |
| 8. IT Dept. | Prof. Kanu G Patel |
| 9. Computer Dept. | Prof. Bhavesh A Tanawala |



The Committee will see that the students and interested faculty members undergo the career development & communication skill programmes. Dr. (Mrs.) Deepa Sinha will be in touch with Hon. Director, CDC for better co-ordination. Also they will interact with the visiting faculty involved to discuss our requirement and feedback and will also check the presence of students at regular intervals.

9. PUBLIC RELATION AND PUBLICITY COMMITTEE:

- | | |
|--|------------------------|
| 1. Dean – Admin. | Prof. Indrajit N Patel |
| 2. Mathematics Dept. - Convener | Dr. Namita Sathe |
| 3. Civil Dept. | Prof. C. B. Mishra |
| 4. Computer Dept. | Prof. Hasan Mosin |
| 5. Electrical Dept. | Prof. A. A. Shaikh |
| 6. Electronics Dept. | Prof. D. L. Vala |
| 7. ET Dept. | Prof. M. M. Sevak |
| 8. IT Dept. | Prof. Krupali Shah |
| 9. Maths Dept. | Dr. Vrajesh Khambolja |
| 10. Mechanical Dept. | Prof. Dhara Trivedi |
| 11. Production Dept. | Prof. Akil Jariya |
| 12. Structural Dept. | Prof. Vimlesh Agrawal |

The members will be in touch with the In-charges of different extra curricular & co-curricular activities at degree level or institute level to give publicity of the various events organized through news papers or any other publications / media through Principal, BVM. They will send the copy to news papers elsewhere to the Convener, Literary Committee of BVMCC. Any news item to be published must be approved by the Principal. They will also make arrangement for medical check up / Thalessemia Test for newly admitted students and other activity like learning license etc.

10. LIBRARY COMMITTEE:

- | | |
|--|-----------------------------|
| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Professor-in-charge, Library | Dr. V. D. Chauhan |
| 3. Librarian & Convener | Shri J. D. Patel |
| 4. Civil Dept. | Prof. (Mrs.) Reshma L Patel |
| 5. Computer Dept. | Prof. Kirti .J.Sharma |
| 6. Electrical Dept | Prof. A.M.Patel |
| 7. Electronics Dept. | Prof. C. S. Patel |
| 8. ET Dept. | Prof. A. B. Bambhaniya |
| 9. IT Dept. | Prof. Kanu G. Patel |
| 10. Maths Dept. | Prof. Aakar Roghelia |
| 11. Mechanical Dept. | Prof. Vijay Pratapsingh |
| 12. Production Dept. | Prof. Akil Jariya |
| 13. Structural Dept. | Prof. Vishal A Arekar |

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e books, IS Codes, journals/e journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET /INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No.of journals/



e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

11. STUDENTS COUNSELLING COMMITTEE:

- | | |
|-----------------------------------|-----------------------------|
| 1. Dean, Student Affairs / Alumni | Dr. A. M. Trivedi |
| 2. Civil Dept. - Convener | Prof. A. N. Bhavsar |
| 3. GTU Coordinator & OICS | Prof. Praful Bhakhar |
| 4. Controller of Examination | Prof. S. A. Shah |
| 5. Computer Dept. | Prof. Kirti J Sharma |
| 6. Electrical Dept. | Prof. J.K.Chauhan |
| 7. Electronics Dept. | Prof. A.A.Daiya |
| 8. ET Dept. | Prof. Robinson Paul |
| 9. IT Dept. | Prof. Krupali Shah |
| 10. Maths Dept. | Prof. R. B. Gandhi |
| 11. Mechanical Dept. | Prof. Vipul Chaudhari |
| 12. Production Dept. | Prof. (Ms.) Purvi D Chauhan |
| 13. Structural Dept | Prof. E. George |

The Convener will be in touch with the Credit System (SPU/GTU) and will find out the list of the academically weak students (SPI < 2) for 2 consecutive semesters and those who have completed 8 semesters). Necessary counseling will be done and interaction with parents for the benefit of the students will be a regular feature. The experts with human touch from society be invited for strengthening the counseling. Faculty Advisors may also be contacted if necessary for help through respective Head of Dept. They will also arrange health awareness lectures like yoga and pranayam as required by D.T.E. Office particularly to First Level students.

12. CREDIT SYSTEM ADVISORY COMMITTEE:

1. Principal
2. All Dean & Head of Departments
3. Controller of Exam. & GTU Coordinator & OICS
4. Representatives / Experts decided by Principal

The Committee will discuss the planning of academic calendar including exam. Schedule etc. to be discussed in the meeting of the Principals of the three colleges. The committee will plan and execute material as regards to registration process, verification of registration, maintenance of attendance records during the semester, issue of hall tickets and admit cards, late registration and computerization of the registration process and maintain the student dossier and transcript records. The enrollment of new students, exam seating arrangement, university supervision list, result processing as regards to internal exams, result verification, grade cards and updates sorting and distribution and other works related to credit system will be carried out by the committee.

13. GREEN & CLEAN CAMPUS COMMITTEE:

- | | |
|------------------------------|--------------------|
| 1 Dean, Admin. | Dr. Indrajit Patel |
| 2 Convener – Convener | Dr. D. S. Vyas |
| 3 Member | Dr. T. A. Desai |
| 4 Civil Dept. | Dr. Jayesh Pitroda |
| 5 Admin Staf | Shri G. C. Patel |



The members will arrange for monitoring the maintenance including general cleaning of the allocated areas with the help of the maintenance committee members and Admn. Officer. Maintenance if any requires will inform to

Maintenance Committee through Principal. The committee will also suggest Parking Layout plan for BVM Campus in Co-operation with Dr. L. B. Zala and Prof. C. B. Mishra.

14. ELECTRICAL POWER MONITORING COMMITTEE:

- | | |
|---------------------------------------|---------------------|
| 1. Electrical Dept. – Convener | Dr. N. G. Mishra |
| 2. Electrical Dept. | Prof. Y.R.Prajapati |
| 3. Electrical Wireman | Shri N. B. Patel |
| 4. Electrical Wireman | Shri R. C. Patel |
| 5. Electrical Dept. Lab. Asst. | Shri Tejas Patel |
| 6. Workshop Wireman, | Shri D. P. Macwan |

The Convener will ensure uninterrupted power supply and will monitor the power consumption at college level and study the electrical load as per the advice of MGVCL in consultation with Hon. Jt. Secretary, Estate Section, CVM.

15. CAMPUS CLEANING COMMITTEE (CAMPUS + CLASS ROOMS/LABS & LIBRARY)

- | | |
|----------------------------------|----------------------|
| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Head Clerk - Convener | Shri G. C. Patel |
| 3. Supervisor, Civil Dept. | Shri B. M. Panchal |
| 4. Supervisor, Computer Dept. | Shri B. C. Patel |
| 5. Supervisor, Electrical Dept. | Shri Nilesh Patel |
| 6. Supervisor, Electronics dept. | Shri H. J. Sevak |
| 7. Supervisor, ET Dept. | Shri Chirag A. Patel |
| 8. Supervisor, IT Dept. | Shri Ronak Patel |
| 9. Supervisor, Mech. Dept. | Shri J. D. Parmar |
| 10. Supervisor, Workshop | Shri P. I. Patel |
| 11. Supervisor, Structural Dept. | Shri P.M.Karvela |
| 12. Supervisor, Library | Shri S. K. Shah |

The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

16. STUDENTS WELFARE & DISCIPLINARY COMMITTEE:

- | | |
|---|----------------------|
| 1. Dean Students Affairs & Vice President BVMCC | Dr. A. M. Trivedi |
| 2. Vice President BVMCC. - Convener | Prof. P.B.Swadas |
| 3. Civil Dept. | Prof. N. F. Umrigar |
| 4. Computer Dept. | Prof. Udesang Jaliya |
| 5. Electrical Dept. | Dr. N. G. Mishra |
| 6. Electronics Dept. | Prof. A. A. Daiya |
| 7. ET Dept. | Dr. B. C. Goradiya |
| 8. IT Dept. | Prof. Chintan Mahant |
| 9. Maths Dept. | Prof. Akar Roghelia |
| 10. Mechanical Dept. | Prof. B.S.Patel |
| 11. Production Dept. | Dr. Manish Mehta |
| 12. Structural Dept. | Dr. A. K. Verma |



The members will study the applications received for financial help and will guide for contacting the funding organizations and may also recommend for the same. The members will also study the case of indiscipline and will send the final report to the Principal for necessary action.

17. TIME TABLE (CLASS) COMMITTEE:

1. Dean, Academic	Dr. P. M. George
2. Convener	Dr. D. G. Thakore
3. Computer Dept. – Co-Convener	Prof. Udesang Jaliya
4. Computer Dept. – Co-convener	Prof. Kirti Sharma
5. Civil Dept.	Prof. P. J. Shah
6. Civil Dept.	Prof. Amit A Amin
7. Computer Dept.	Prof. Bhavesh Tanawala
8. Electrical Dept.	Prof. M. N. Sinha
9. Electrical Dept.	Prof. D. A. Parikh
10. Electronics Dept.	Prof. C.S. Patel
11. Electronics Dept.	Prof. M. M. Solanki
12. ET Dept.	Prof. Darshan Dalwadi
13. ET Dept.	Prof. Anish Vahora
14. IT Dept.	Prof. Nilesh Prajapati
15. IT Dept	Prof. Samip Patel
16. Maths Dept.	Prof. R. B. Gandhi
17. Maths Dept.	Dr. M.E.Shimpi
18. Mechanical Dept.	Prof. R.G.Jivani
19. Mechanical Dept.	Prof. J.R. Koisha
20. Production Dept.	Prof. P. D. Chauhan
21. Production Dept.	Prof. Akil Jariya
22. Structural Dept.	Prof. A.N.Desai
23. Structural Dept.	Dr. S.V.Mevada

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the credit system of BVM and other two colleges (GCET & ADIT – Time Table Convener). The Time Tables will be prepared for individual teachers, laboratory, class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each dept. faculty members be kept free for one committee for dept. meeting.

18. EXAM TIME TABLE COMMITTEE

1 Controller of Examination	Prof. S. A. Shah
2 All Members of Acad. Affairs Comm.	

The committee will prepare exam time table for mid semester and End semester exam.

19. HOSTEL ADVISORY COMMITTEE :

1. Rector – Convener	Dr. A.K.Verma
2. Rector – Co-convener	Dr. N.G.Mishra
3. Hostel Supdt.	Prof. D.S.Modi
4. -do-	Prof. G.B.Rathod
5. -do-	Prof. Vimlesh Agrawal
6. -do-	Prof. Ronak Vashi
7. -do-	Prof. M.M.Solanki
8. -do-	Prof. Amit Chokshi
9. Maths Dept.	Prof. S.D.Bhagat
10. Administrative Staff	Shri G. C. Patel

The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Supdts.



& students and will send the proposal to the Principal for forwarding to the management for doing needful.

20. COMPUTERIZATION OF ADMN. WORK & WEBSITE (OFFICE AUTOMATION) COMMITTEE

- | | |
|-------------------------------------|----------------------|
| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Head, IT Dept. - Convener | Prof. Z. H. Shah |
| 3. Civil Dept. | Prof. H. J. Chauhan |
| 4. Computer Dept. | Prof. Hasan Mosin I. |
| 5. Computer Programmer | Shri B. C. Patel |
| 6. Electrical Dept. | Prof. A. A. Shaikh |
| 7. Electrical Dept. (SF) | Prof. Swapnil Arya |
| 8. Electronics Dept. | Prof. A. A. Daiya |
| 9. Head, ET Dept. | Dr. Mehul B. Shah |
| 10. IT Dept. | Prof. Vatsal Shah |
| 11. Maths Dept. | Prof. R. B. Gandhi |
| 12. Mechanical, Dept. | Dr. V. J. Patel |
| 13. Production Dept. | Dr. Manish Mehta |
| 14. Technician, IT Dept. | Shri Ronak Patel |

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level. The concerned staff should be given training of operating his accounts / work. The Committee will also keep the BVM website up-to-date by contacting the concerned Head, and Administrative Officer (For administrative data and information).

21. RESEARCH & DEVELOPMENT COMMITTEE

- | | |
|--|------------------------|
| 1. Dean, Research & Development | Dr. A. K. Verma |
| 2. Asso. Dean – Convener | Dr. (Mrs.) D.R.Bhatt |
| 3. Maths Dept. – Co-convener | Dr. M. E. Shimpi |
| 4. Civil Dept. | Dr. S. D. Dhiman |
| 5. Computer Dept. | Dr. Mayur Vegad |
| 6. Electrical Dept. | Dr. Akshay Pandya |
| 7. Electronics Dept. | Dr. (Ms.) M.S.Holia |
| 8. ET Dept. | Prof. Anish Vohra |
| 9. IT Dept. | Prof. Keyur Bhrambhatt |
| 10. Maths Dept. | Dr. (Mrs.) T. A. Desai |
| 11. Mechanical Dept. | Dr. H. P. Patolia |
| 12. Production Dept. | Prof. K. D. Bhatt |

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, MODROB projects to be sent to AICTE and articles to be sent to local / state / national / international journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.



22. INDUSTRY – INSTITUTE – INTERACTION (III) COMMITTEE

1. Principal, Co-Chairman (VV Nagar Zone II Sankul)	Dr. Indrajit Patel
2. Vice President, VUIA, GIDC – Co-Chairman (VV Nagar Zone II Sankul)	Er. Jagdishbhai I Patel
3. Dean, GTU	Dr. Indrajit N Patel
4. MD, BC Instrument Ind., GIDC, Executive Committee & Board Member of VUIA	Er. Sunil Dave
5. Dean, III	Dr. L. B. Zala
6. Gen. Secretary, VUIA	Shri Manoj Patel
7. Coordinator, GTU Sankul & Convener	Prof. J. N. Jain
8. Civil Dept.	Prof. Amit Bhavsar
9. Civil Dept.	Prof. N. F. Umrigar
10. Computer Dept.	Prof. Bhavesh Tanawala
11. Computer Dept.	Prof. S. A. Bakhru
12. Head, Civil Dept.	Dr. L.B.Zala
13. Head, Computer Dept.	Dr. D.G.Thakore
14. Head, Electrical Dept.	Dr. B.R.Parekh
15. Head, Electronics Dept.	Dr. T.D.Pawar
16. Head, ET Dept.	Dr. Mehul B. Shah
17. Head, IT Dept.	Prof. (Ms.) Z.H.Shah
18. Head, Mathematics Dept.	Dr. (Mrs.) T.A. Desai
19. Head, Mechanical Dept.	Dr. P.M.George
20. Head, Production Dept.	Dr. A.M.Trivedi
21. Head, Structural Dept.	Dr. A.K.Verma
22. Electrical Dept.	Prof. J. C. Baria
23. Electronics Dept.	Prof. D.L.Vala
24. ET Dept.	Dr. B. C. Goradiya
25. IT Dept.	Prof. Keyur Brahmhatt
26. Mathematics Dept.	Prof. R.B.Gandhi
27. Mechanical Dept.	Prof. H. A. Bhargav
28. Production Dept.	Prof. Hiren Pal
29. Structural Dept.	Dr. (Mrs) Deepa A Sinha
30. TPO & Computer Dept,	Prof. P. B. Swadas

The Committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students.

23. ALUMNI ACTIVITIES DEVELOPMENT COMMITTEE

1. President (Chairman, CVM)	Dr. C.L.Patel
2. Sr. Vice President (Chairman, CGSM)	Er. V.C.Patel
3. Jr. Vice President	Dr. S.N.Patel
4. Chairman (Principal, BVM)	Dr. F.S.Umrigar
5. Dean	Dr. A.M.Trivedi
6. Secretary	Dr. A. M. Trivedi
7. Jt. Secretary	Er. Pradeep Patel
8. Jt. Secretary	Dr. D. S. Vyas
9. Treasurer	Er. K.H.Babaria
10. Executive Member	Er. Anilbhai T. Patel
11. Executive Member	Er. Narottambhai Patel
12. Executive Member	Er. Prayasvin B. Patel
13. Executive Member	Er. V.M.Patel
14. Executive Member	Er. Ravindra R. Khetani
15. Executive Member	Er. B M Vyas
16. Executive Member	Er. Mehul Patel



17. Executive Member	Dr. S.V.Vaishnav
18. Executive Member	Prof. J.C.Panchal
19. Executive Member	Dr. A K Verma
20. Executive Member	Er. N.H.Barot
21. Executive Member	Er. Pragneshbhai Patel
22. Executive Member	Er. Mukesh Patel
23. Executive Member	Dr. P.M.George
24. Executive Member	Dr. B.R.Parekh
25. Executive Member	Dr. T. D. Pawar
26. Executive Member	Dr. Indrajit Patel
27. Executive Member	Dr. D. G. Thakore
28. Executive Member	Dr. L. B. Zala
29. Executive Member	Dr. (Mrs.) T.A.Desai
30. Executive Member	K. Shrinivasan
31. Executive Member	Dr. M. B. Shah
32. Executive Member	Prof. Zankhana Shah
33. Executive Member	Shri Paresh Thakar

The Committee will work for planning the activities to be carried out during the year and means and ways to increase the life membership and BVM Endowment Fund. It will prepare members directory, promotional material, news letters for the Alumni members.

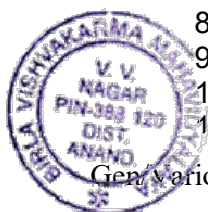
24. COMPETITIVE EXAM & HIGHER STUDIES COMMITTEE

1. Dean, III	Dr. L. B. Zala
2. Mechanical Dept. – Convener	Dr. H. P. Patolia
3. Civil Dept.	Prof. H.J.Chauhan
4. Civil Dept.	Prof. N.F. Umrigar
5. Computer Dept.	Dr. N. M. Patel
6. Electrical Dept.	Prof. A. M. Patel
7. Electronics Dept.	Prof. (Ms.) Kaushika D. Patel
8. ET Dept.	Prof. Darshan Dalwadi
9. IT Dept.	Prof. Bijal Dalwadi
10. Maths Dept.	Dr. (Mrs.) N.S.Sathe
11. Mechanical Dept.	Prof. P. M. Agrawal
12. Mechanical Dept.	Prof. H. G. Kataria
13. Production Dept.	Prof. Hiren Pal
14. Structural Dept.	Prof. Vishal Patel

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/ departmental level for appearing in GATE and other such examinations.

25. ANTI SEXUAL HARASSMENT COMMITTEE (ASH) & COUNSELLING CELL

1. Principal – Chairman	Dr. Indrajit Patel
2. Head, Maths Dept. – Convener	Dr. (Mrs.) T.A.Desai
3. Head, IT Dept.	Prof. (Ms.) Z.H.Shah
4. Civil Dept.	Prof. (Ms.) R. L. Patel
5. Computer Dept.	Prof. (Ms.) M. J. Joshi
6. Electrical Dept.	Prof. (Ms.) Dharita K Patel
7. Electronics Dept.	Dr. (Ms.) M.S.Holia
8. ET Dept.	Prof. Palak Patel
9. IT Dept.	Prof. (Ms.) Bijal N Dalwadi
10. Mechanical Dept.	Dr. (Ms.) V.D.Chauhan
11. Production Dept.	Prof. (Ms.) Jigisha Thakkar



12. Structural Dept.
13. Admin. Staff

Dr. (Mrs.) B.K.Shah
Mrs. P. James

The committee will focus on women development and counseling. Periodic meetings will be held and complaints in regards to women harassment will be discussed and resolved in consultation with college administration and management.

26. COLLEGIATE WOMEN'S DEVELOPMENT COMMITTEE

- | | |
|--|------------------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Head, Maths Dept. - Convener | Dr. (Mrs.) T. A. Desai |
| 3. Head, IT Dept. | Prof.(Ms.) Z. H. Shah |
| 4. Asso. Professor | Prof.(Mrs.) Elizabeth George |
| 5. Electronics Dept. | Dr. (Ms.) M.S.Holia |
| 6. Computer Dept. | Ms. Mahasweta Joshi |
| 7. ET Dept. | Prof. Ripal Patel |
| 8. Terminal Operator | Mrs. B. V. Raval |
| 9. Ladies Representative | Shweta K. Thacker |
| 10. Ex. Ladies Representative | Kum.Kajal Thacker |

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

27. SC/ST STUDENTS COUNSELLING COMMITTEE:

- | | |
|--|---------------------|
| 1. Dean –Student Affairs | Dr. A. M. Trivedi |
| 2. Electronics Dept. - Convener | Prof. D.L. Vala |
| 3. Civil Dept. | Prof. H.J.Chauhan |
| 4. Computer Dept. | Prof. H.D.Vasava |
| 5. Electrical Dept. | Prof. Manish Sinha |
| 6. ET, Dept. | Prof. Hiren Patel |
| 7. IT, Dept. | Prof. Vishal Polara |
| 8. Maths Dept. | Prof. S.D. Bhagat |
| 9. Mechanical Dept. | Prof. V.H.Chaudhary |
| 10 Production Dept. | Prof. Purvi Chauhan |
| 11 Administrative Staff | Shri V.D.Parmar |

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students development.

28. STAFF DEVELOPMENT COMMITTEE :

- | | |
|---------------------------------|--------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Dean, Faculty Affairs | Dr. T.D.Pawar |
| 3. Electronics Dept. – Convener | Dr. D. M. Patel |
| 4. Assoc. Dean, Maths Dept. | Dr. T. A. Desai |
| 5. Civil Dept. | Prof. P. J. Shah |
| 6. Computer Dept. | Prof. S. A. Bakhru |
| 7. Electrical Dept. | Prof. A. R. Patel |
| 8. ET Dept. | Prof. Ronak Vashi |
| 9. IT Dept. | Prof. Kanu G Patel |
| 10. Mechanical Dept. | Prof. R. G. Jivani |



11. Production Dept.
12. Structural Dept.
13. Administrative staff

Dr. A. M. Trivedi
Prof. Vishal Arekar
Shri G.C.Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education.

29. MEMBERS OF ANTIRAGGING COMMITTEE - INSTITUTE LEVEL

1.	Principal, BVM, President – BVMCC	Dr. Indrajit Patel
2.	Dean, Student Affairs	Dr. A.K.Verma
3.	Vice President, BVM Central Committee - Convener	
4.	Assoc. Dean, Student Affairs	Prof. B. S. Patel
5.	Coordinator, Women Cell	Dr. T.A. Desai
		Prof. Zankhana Shah
Members of the Committee (Key Stake Holders)		
6.	Vallabh Vidyanagar Police Inspector	
7.	Local Media	Shri Salim Pathan
8.	Municipal Council Member, V V Nagar	Mrs. Reshma Patel
9.	Rep. of Mamlatdar, Anand Taluka	
10.	Parent Representative	Prof. P. B. Swadas
11.	First Year Boys Representative	Patel Akashkumar M
12.	First Year Girls Representative	Patel Kajal S
13.	General Secretary	Alay B Patel
14.	Ladies Representative	Shweta K. Thacker
15.	Rep. of Teaching Faculty	Dr. D.M. Patel
16.	Rep. of Administrative Staff	Shri M. J. Sevak

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control.

30. P.G.PROGRAMME COMMITTEE – ADMIN :

1. Chief Coordinator
2. Electrical Dept.– **Overall Coordinator**
3. Computer Engg.
4. Const. Engg. Management
5. Env. Engg.
6. Machine Design
7. Maths Dept.
8. Power System
9. Structural Engg.
10. Transportation Sys. Engg.

Dr. Indrajit Patel
Prof. Akshay Pandya
Prof. P.B.Swadas
Prof. J.J.Bhavsar
Dr. D.S.Vyas
Prof. Vishal Pandya
Dr. T. A. Desai
Dr. N. G. Mishra
Prof. V. B. Patel
Dr. L.B.Zala



31. ENTREPRENEURSHIP DEVELOPMENT CELL

1. Dean, III	Dr. L. B. Zala
2. Mechanical Dept. - Convener	Prof. J.N.Jain
3. Civil Dept	Prof. A. N. Bhavsar
4. Computer Dept.	Dr. N.M.Patel
5. Electrical Dept.	Prof. Y. R. Prajapati
6. Electronics Dept.	Prof. M.P.Prajapati
7. ET Dept.	Prof. Anish Vahora
8. ET Dept.	Dr. B. C. Goradiya
9. IT Dept.	Prof. Nilesh Prajapati
10. Maths Dept.	Dr.(Mrs.) Namita S Sathe
11. Mechanical Dept.	Prof. Mazumdar
12. Production Dept.	Prof. Akil Jariya
13. Structural Dept.	Prof. Vimlesh Agrawal
14. Structural Dept.	Dr.(Mrs.) Deepa A Sinha

32. PHYSICALLY DISABILITY GRIEVANCES READDRESSAL COMMITTEE

1. Convener	Dr. Indrajit Patel
2. Member Electrical	Dr. N. G. Mishra
3. Member Structural	Dr. B. K. Shah
4. Member Civil	Dr. J. R. Pitroda

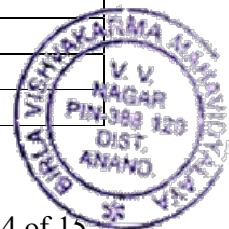
33. INTERNAL QUALITY ASSURANCE CELL (IQAC) under CAS

1. Dean – Faculty Affairs	Dr. T. D. Pawar
2. Assoc. Dean, Academic - Convenor	Dr. V. J. Patel
3. Mechanical Dept.	Prof. P. M. Agrawal
4. Electrical Dept.	Prof. A. A. Shaikh
5. Structural Dept.	Prof. A. N. Desai
6. Head Clerk – Office	Shri G. C. Patel
7. Sr. Clerk – Office	Shri V. D. Parmar

The Committee will help in preparing the documents for the Promotion under Career Advancement Scheme (CAS).

34. GRIEVANCE REDRESSAL COMMITTEE :

1. Convener	Dr. B.C.Goradiya
2. Structural Dept.	Dr. Darshana Bhatt
3. Maths Dept.	Prof. R.B.Gandhi
4. Electrical Dept.	Prof. R.P.Mehta
5. Computer Dept.	Prof. S.A.Bakhru
6. Electronics Dept.	Dr. M.S.Holia
7. Electrical Dept.(Hostel)	Dr. N.G.Mishra
8. Shri Girish C Patel	Admn.Officer



All the Conveners are requested to call the meeting of the concerned members and General Secretary of BVMCC be contacted for the help of the students representatives (volunteers).

If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.

Convener if required, may co-opt / take help of any of the teaching / non-teaching staff members for fruitful smooth functioning of the committee as and when required.


Dr. Indrajit Patel
PRINCIPAL

Copy to :

1. Hon. Chairman, BVM Board of Governors for information
2. Hon. Secretary, CVM
3. All the Head of Departments with a request to circulate among all faculty members
4. All concerned members
5. Principal's file
6. BVM Central Committee



VARIOUS COMMITTEES FOR THE ACADEMIC YEAR 2017-18

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities:

1. INFRASTRUCTURE PLANNING & SUPPORT COMMITTEE

- | | |
|--|-----------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Asso.Dean (Admin) | Dr. J.M.Rathod |
| 3. Asst.Professor, Civil Dept. - Convener | Dr. J.R. Pitroda |
| 4. Asso. Prof. Comp. Dept. – Comp. related | Prof. P. B. Swadas |
| 5. Civil Engg. Dept- Civil Works | Dr. H.J.Chauhan |
| 6. Elect. Convener Elect. Works | Dr. N. G. Mishra |
| 7. Electronics Dept.- Electro. related | Prof. A.A.Daiya |
| 8. EC Dept. – CC Camera related | Dr. B. C. Goradiya |
| 9. IT Dept. – Computer related | Dr. Keyur Brahmabhatt |
| 10. Production Dept. – Workshop related | Prof. K.D.Bhatt |
| 11. Mechanical Dept.- Mechanical related | Prof. S. P. Joshi |
| 12. Admn.Officer | Shri G.C.Patel |

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for necessary further action. Planning and budget preparation for DTE maintenance grant shall be done in advance and execution shall be done and monitored. The planning and development of central facilities like central library, central computer center, central assessment hall, electrical supply, etc. shall be done by this committee.

The Committee will see that the reports received regarding Civil, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/ rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The Committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.

2. ACADEMIC AFFAIRS COMMITTEE

- | | |
|--|---------------------|
| 1. Assoc. Dean, Academics & Convener | Dr. V. J. Patel |
| 2. Assoc. Dean, Academics & OICS(Autonomous) | Dr. H. V. Patel |
| 3. Controller of Examination | Prof. S. A. Shah |
| 4. Jt.Controller of Examination | Dr. S.V.Mevada |
| 5. GTU Coordinator | Prof. P. S. Bhakhar |
| 6. NPTEL Coordinator | Dr. R. P.Mehta |
| 7. Civil Dept. | Prof. N. R. Patel |
| 8. Computer Dept. | Prof. B.A. Tanawala |

9. Electrical Dept.	Prof. G.K.Sharma
10. Electronics Dept.	Prof. P.H. Panchal
11. EC Dept.	Dr. S.R. Unadkat
12. IT Dept.	Prof. Vikram Agrawal
13. Maths Dept.	Dr. M. E. Shimpi
14. Mechanical Dept.	Prof. P.M. Tadv
15. Production Dept.	Prof. R.S.Barot
16. Structural Dept.	Prof. (Mrs.)Elizabeth George

Members will contact the concerned Chairman, Board of Studies/HoD well in advance to finalize the syllabi book so that it is ready before first level students get registered, and will remain in touch with Credit System office and will make the list of the important points to be addressed to the newly admitted students at the time of orientation in consultation with the Principal. The committee will look into registration, exam schedule, result analysis and backlog students counseling. To provide student cumulative update for results to concerned counsellors. To provide counsellor work flow and record forms. To provide industrial visits, industrial training and expert talks feedback forms to be filled by the students.

3. ACADEMIC QUALITY ASSURANCE COMMITTEE

1. Dean, Quality Assurance & Head, CP	Dr. D. G. Thakore
2. Assoc. Dean & Convener	Prof. A.A.Shaikh
3. Assoc. Dean & Co-Convener	Dr. S. D. Dhiman
4. Controller of Examination	Prof. S. A. Shah
5. Head, Civil Dept.	Dr. L. B. Zala
6. Head, Electrical Dept.	Dr. B. R. Parekh
7. Head, Electronics Dept.	Dr. T. D. Pawar
8. Head, EC Dept.	Dr. B.C.Goradiya
9. Head, IT Dept.	Dr. Keyur Brahmbhatt
10. Head, Mathematics Dept.	Dr. (Mrs.)T. A. Desai
11. Head, Mechanical Dept.	Dr. P.M.George
12. Head, Production Dept.	Dr. A. M. Trivedi
13. Head, Structural Dept.	Dr. A.K.Verma
14. Civil Dept.	Dr. H.J.Chauhan
15. Computer Dept.	Dr. M. M. Vegad
16. Electronics Dept.	Dr. D. M. Patel
17. EC Dept.	Dr. S.R.Unadkat
18. IT Dept.	Prof. N.B. Prajapati
19. Maths Dept.	Dr. R. B. Gandhi
20. Mechanical Dept.	Dr. (Mrs).V.D.Chauhan
21. Production Dept.	Prof. (Mrs.) P.D.Chauhan
22. Structural Dept.	Prof. A.N.Desai

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

4. CURRICULUM DEVELOPMENT BOARD

1. Dean, Academic & Chairman, Mechanical	Dr. P. M. George
2. Asso.Dean & Member Secretary (Academics)	Dr. V.J. Patel
3. Asso. Dean, (Academics & OICS)	Dr. H.V.Patel

4. Chairman, Civil	Dr. L. B. Zala
5. Chairman, Computer	Dr. D. G. Thakore
6. Chairman, Electrical	Dr. B. R. Parekh
7. Chairman, Electro. & Communication	Dr. B.C.Goradiya
8. Chairman, Electronics	Dr. T. D. Pawar
9. Chairman, Information Technology	Dr. Keyur Brahmabhatt
10. Chairman, Mathematics & Humanities	Dr. T. A. Desai
11. Chairman, Production	Dr. A. M. Trivedi
12. Chairman, Structural	Dr. A. K. Verma
13. NPTEL Coordinator	Dr. R. P.Mehta

The Curriculum development Board will develop the curriculum on the basis of program educational objective and will prepare course objectives and syllabus in line with PEO's. There will be a regular meeting (one in a week) with Department faculty members to discuss the academic matters.

5. TRAINING & PLACEMENT AND III COMMITTEE

1. Dean, III & Head, Civil Dept.	Dr. L. B. Zala
2. Training & Placement Officer - Convener	Dr. Mehul .J.Shah
3. Training & Placement Officer	Shri Mehul Patel
4. Asso.Dean, III & T&P Adviser	Dr. R.P.Mehta
5. Head, EC Dept. & T&P Advisor	Dr. B.C.Goradiya
6. Head, Computer Dept.	Dr. D.G.Thakore
7. Head, Electrical Dept.	Dr. B.R.Parekh
8. Head, Electronics Dept.	Dr. T.D.Pawar
9. Head, IT Dept.	Dr. Keyur Brahmabhatt
10. Head, Mathematics Dept.	Dr. (Mrs.) T.A. Desai
11. Head, Mechanical Dept.	Dr. P.M.George
12. Head, Production Dept.	Dr. A.M.Trivedi
13. Head, Structural Dept.	Dr. A.K.Verma
14. Civil Dept.	Prof. N. F. Umrigar
15. Structural Dept.	Dr. (Mrs.)D.A.Sinha
16. Computer Dept.	Prof. (Mrs.)M. J. Joshi
17. Electrical Dept.	Prof. M. N. Sinha
18. Electronics Dept.	Prof. M. P. Prajapati
19. EC Dept.	Prof. Robinson Paul
20. IT Dept.	Prof. Vatsal Shah
21. Production Dept.	Prof. (Mrs.)J.B. Thakkar
22. Mechanical Dept.	Prof. J. N. Jain
23. Mechanical Dept.	Prof. Ketul Bhrambhatt
24. President, VUIA,GIDC (VV Nagar Zone II Sankul)	Shri Nileshbhai S Patel
25. Parkage Industries, V.U.Nagar	Shri Jagdishbhai I Patel
26. Gen. Secretary, VUIA	Shri Hemal R Patel
	Western Engg.Works
27. Civil Dept.	Prof. Amit Bhavsar
28. Computer Dept.	Prof. S. A. Bakhru
29. Electrical Dept.	Prof. A.M.Patel
30. Electronics Dept.	Dr. D.L.Vala Pa
31. EC Dept.	Dr. R.C. Rana
32. Mathematics Dept.	Dr. R.B.Gandhi
33. Mechanical Dept.	Prof. H. A. Bhargav
34. Production Dept.	Prof. R.S.Barot
35. Structural Dept.	Dr. (Mrs.)D. A Sinha

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging lectures/seminars/training programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

The Committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students. It will plan and organize expert talks, seminars, workshops from industrial experts. It will organize industrial visits for the students. It will interact with industries for signing MoUs for students projects, expert talks, industrial consultancy, etc. in a mutually beneficial way. It will plan and implement schemes for funding student projects through BVM Alumni Association.

6. PERSONALITY DEVELOPMENT PROGRAMME (PDP) COMMITTEE:

1. Dean – Students Affairs	Dr. A. M. Trivedi
2. Mechanical Dept. – Convener	Prof. F. R Vora
3. Electrical Dept.	Prof. A. R Patel
4. Structural Dept.	Dr. (Mrs.) D.A Sinha
5. Civil Dept.	Prof. D. S. Modi
6. Electronics Dept.	Dr. (Mrs.) K. D. Patel
7. Production Dept.	Prof. R.S. Barot
8. IT Dept.	Prof. K. G Patel
9. Computer Dept.	Prof. B. A Tanawala
10 EC Dept.	Dr. R. C. Rana
11 Maths Dept.	Prof. Tridip Macwan

The Committee will see that the students and interested faculty members undergo the career development & communication skill programmes. Also they will interact with the visiting faculty involved to discuss our requirement and feedback and will also check the presence of students at regular intervals.

7. PUBLIC RELATION AND PUBLICITY COMMITTEE:

1. Principal	Prof. Indrajit N Patel
2. Mathematics Dept. - Convener	Dr. (Mrs.)N.S. Sathe
3. Training & Placement Officer	Dr. Mehul J Shah
4. Training & Placement Officer	Shri Mehul Patel
5. Computer Dept.	Dr. U.K.Jalia
6. Electrical Dept.	Prof. A.R.Patel
7. Electronics Dept.	Dr. (Mrs.)M.S.Holia
8. EC Dept.	Prof. M. M. Sevak
9. IT Dept.	Prof. (Mrs.)K.H. Shah
10. Mechanical Dept.	Prof. (Mrs.)Dhara P Trivedi
11. Production Dept.	Prof. Akil Jariya
12. Structural Dept.	Prof. (Mrs.)Jagruti Shah

The members will be in touch with the In-charges of different extra curricular & co-curricular activities at degree level or institute level to give publicity of the various events organized through newspapers or any other publications / media through Principal, BVM. They will send the copy to news papers elsewhere to the

Convener, Literary Committee of BVMCC. Any news item to be published must be approved by the Principal.

8 LIBRARY & COMPETITIVE EXAM COMMITTEE:

1. Principal	Dr. Indrajit Patel
2. Professor-in-charge, Library	Dr. (Mrs.)V. D. Chauhan
3. NPTEL Coordinator	Dr. R.P.Mehta
4. Librarian	Shri J. D. Patel
5. Civil Dept.	Dr. H.J.Chauhan
6. Civil Dept.	Prof. N.F. Umrigar
7. Computer Dept.	Dr. N. M. Patel
8. Computer Dept.	Prof. Kirti .J.Sharma
9. Electrical Dept	Prof. A.M.Patel
10. Electrical Dept.	Prof. (Mrs.)D.K.Patel
11. Electronics Dept.	Dr. (Ms.) K. D. Patel
12. Electronics Dept.	Prof. C. S. Patel
13. EC Dept.	Prof. A. B. Bambhaniya
14. EC Dept.	Prof. Darshan Dalwadi
15. IT Dept.	Prof. Kanu G. Patel
16. IT Dept.	Prof. (Mrs.)Bijal Dalwadi
17. Maths Dept.	Dr. (Mrs.) N.S.Sathe
18. Maths Dept.	Prof. S.D.Bhagat
19. Mechanical Dept.	Dr. H. P. Patolia
20. Mechanical Dept.	Prof. P.G.Choksi
21. Production Dept.	Prof. Akil Jariya
22. Production Dept.	Prof. Jatin Makwana
23. Structural Dept.	Prof. V. A Arekar
24. Structural Dept.	Prof. Vishal Patel
25. Library	Ms. Dharti Patel
26. Library	Shri Pritesh K.Darji
27. IT Dept.	Shri Dilay Patel
28. IT Dept.	Shri Ronak Patel

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e books, IS Codes, journals/e journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET /INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No.of journals/ e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

To prepare library web page with the help of website and automation committee. Library catalogue search interface, journals and their login procedure, list of books, availability of e-books, tie up for online digital resources, sharing of NPTEL resources, list of books purchased in the last three years, names and contact details of committee members, etc. shall be made available in the library webpage.

Registration of students, monitoring, uploading of student data for scholarships in NPTEL website in SPOC(single point of contact) login shall be looked after. Sharing of NPTEL course material on LAN by Local server with students shall be implemented.

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/ departmental level for appearing in GATE and other such examinations like NPTEL, CAT, TOEFL, GRE, IELTS.

9. STUDENTS COUNSELLING COMMITTEE:

- | | |
|--|------------------------------|
| 1. Vice President, BVM Central Committee | Prof. B.S.Patel, |
| 2. Vice President, BVM Central Committee | Dr. B.C.Goradiya |
| 3. Asso. Dean, (Academics & OICS) | Dr H.V.Patel |
| 4. Civil Dept. - Convener | Prof. A. N. Bhavsar |
| 5. GTU Coordinator | Prof. P.S. Bhakhar |
| 6. Controller of Examination | Prof. S. A. Shah |
| 7. Jt. Controller of Examination | Dr. S.V.Mevada |
| 8. Computer Dept. | Prof. Kirti J Sharma |
| 9. Electrical Dept. | Prof. G.K.Sharma |
| 10. Electronics Dept. | Prof. A.A.Daiya |
| 11. EC Dept. | Prof. Robinson Paul |
| 12. IT Dept. | Prof. (Mrs.)K.H. Shah |
| 13. Maths Dept. | Dr. R. B. Gandhi |
| 14. Mechanical Dept. | Prof. Vipul Chaudhari |
| 15. Production Dept. | Prof. (Mrs.) J.B.Thakkar |
| 16. Structural Dept | Prof. (Mrs.)Elizabeth George |

The Convener will be in touch with the Credit System (SPU/GTU) and will find out the list of the academically weak students (SPI < 2) for 2 consecutive semesters and those who have completed 8 semesters). Necessary counseling will be done and interaction with parents for the benefit of the students will be a regular feature. The experts with human touch from society be invited for strengthening the counseling. Faculty Advisors may also be contacted if necessary for help through respective Head of Dept. They will also arrange health awareness lectures like yoga and pranayam as required by D.T.E. Office particularly to First Level students.

10. CREDIT SYSTEM CORE COMMITTEE:

- | | |
|---|--------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Dean, (Academics)& Head, Mechanical Dept | Dr. P.M.George |
| 3. Asso.Dean & Member Secretary (Academics) | Dr. V.J.Patel |
| 4. Asso. Dean, (Academics) & OICS | Dr. H.V.Patel |
| 5. Controller of Examination | Prof. S.A.Shah |
| 6. Jt. Controller of Examination | Dr. S.V.Mevada |
| 7. GTU Coordinator | Prof. P.S.Bhakhar |
| 8. Computer Programmer | Shri B.C.Patel |

The Committee will discuss the planning of academic calendar including exam. schedule etc. The committee will prepare exam time table for mid semester and End semester exam with the help of Time Table Committee members of each department. The committee will plan and execute material as regards to registration process, verification of registration, maintenance of attendance records during the semester, issue of hall tickets and admit cards, late registration and computerization of the registration process and maintain the student dossier and transcript records. The

enrollment of new students, exam seating arrangement, university supervision list, result processing as regards to internal exams, Central Assessment for end semester examinations, result verification, grade cards and updates sorting and distribution and other works related to credit system will be carried out by the committee. Implementation of ERP software for student registration, attendance, statistics, etc. shall be supervised by this committee.

11. **CAMPUS CLEANING COMMITTEE**

1. Electronics Dept. - Convener	Prof. A.A.Daiya
2. Admn.Officer	Shri G. C. Patel
3. Admn.Officer(SFI)	Shri Swapnil Patel
4. Admn.staff	Shri V.D.Parmar
5. Civil Dept.	Shri B. M. Panchal
6. Computer Dept.	Shri B. C. Patel
7. Electrical Dept.	Shri Nilesh Patel
8. Electronics dept.	Shri H. J. Sevak
9. EC Dept.	Shri Chirag A. Patel
10. IT Dept.	Shri Ronak Patel
11. Mech. Dept.	Shri Nilesh Ganvit
12. Workshop	Shri P. I. Patel
13. Structural Dept.	Shri P.M.Karvela
14. Library	Shri Paranjay P Joshi

The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

12. **STUDENTS AFFAIRS COMMITTEE:**

1. Dean, Students Affairs	Dr. A. M. Trivedi
2. Vice President BVMCC	Prof. B.S.Patel
3. Vice President BVMCC	Dr. B.C.Goradiya
4. Rector(Boys hostel)	Dr. A. K. Verma
5. Rector(Boys hostel)	Dr. N. G. Mishra
6. Rector(Girls hostel)	Prof.(Mrs.) Jagruti Shah
7. Mechanical Dept.	Prof. F.R.Vora
8. Electronics Dept.	Prof. A. A. Daiya
9. IT Dept.	Prof. Chintan Mahant
10. Maths Dept.	Prof. Aakar Roghelia
11. Civil Dept.	Prof. N. F. Umrigar
12. Computer Dept.	Dr. Udesang Jaliya
13. Production Dept.	Prof. Gaurav Patel
14. Hostel Supdt, EC Dept.	Prof. G.B.Rathod
15. Hostel Supdt.,Electronics Dept.	Prof. M.M.solanki
16. Hostel Supdt.,EC Dept.	Prof. Amit Choksi
17. Hostel Supdt, IT Dept.	Prof. Ronak Vashi
18. Hostel Supdt.	Prof. D.S.Modi
19. Hostel Supdt	Prof. V.V. Agrawal
20. Maths Dept.	Prof. S.D.Bhagat
21. Admn.Officer	Shri G. C. Patel

The members will study the applications received for financial help and will guide for contacting the funding organizations and may also recommend for the same. The members will also study the case of indiscipline and will send the final report to the Principal for necessary action.

The affairs related with hostels in the campus shall be looked after by this committee. The feedback & complaints regarding hostel life of students shall be addressed by this committee. The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Supdts. & students and will send the proposal to the Principal for forwarding to the management for doing needful.

They will also make arrangement for medical check up / Thalessemia Test for newly admitted students and other activity like learning license etc.

Organizing of Cultural festival, technical festival and annual day shall be looked after by this committee.

13. TIME TABLE (CLASS) COMMITTEE:

1. Convener	Dr. D. G. Thakore
2. Computer Dept. – Co-Convener	Dr. U.K. Jaliya
3. Computer Dept. – Co-Convener	Prof. K.J. Sharma
4. Civil Dept.	Prof. P. J. ShahT
5. Civil Dept.	Prof. A. A Amin
6. Computer Dept.	Prof. B.A.Tanawala
7. Electrical Dept.	Prof. M. N. Sinha
8. Electrical Dept.	Prof. D. A. Parikh
9. Electronics Dept.	Prof. C. J.Jayaswal
10. Electronics Dept.	Prof. M. M. Solanki
11. EC Dept.	Prof. Darshan Dalwadi
12. EC Dept.	Prof. Anish Vahora
13. IT Dept.	Prof. Nilesh Prajapati
14. IT Dept	Prof. (Mrs.) Bijal Dalwadi
15. Maths Dept.	Dr. R. B. Gandhi
16. Maths Dept.	Dr. M.E.Shimpi
17. Mechanical Dept.	Prof. R.G.Jivani
18. Mechanical Dept.	Prof. J.R. Koisha
19. Production Dept.	Prof. P. D. Chauhan
20. Production Dept.	Prof. Akil Jariya
21. Structural Dept.	Prof. A.N.Desai
22. Structural Dept.	Prof. V.A.Arekar

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the Credit System Core Committee of BVM. The Time Tables will be prepared for individual teachers, laboratory, class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each dept. faculty members be kept free for dept. meeting.

14. ERP IMPLEMENTATION COMMITTEE

1. Computer Dept. - Convener	Prof. P.B.Swadas
2. IT Dept.- Co-convener	Prof. Vatsal Shah
3. Mech. Dept.	Dr. V.J.Patel
4. Asso. Dean, (Academics) & OICS	Dr. H.V.Patel
5. Controller of Examination	Prof. S.A.Shah
6. Jt. Controller of Examination	Dr. S.V.Mevada
7. IT Dept.	Prof. N.B.Prajapati
8. IT Dept.	Prof. Priyank Bhojak

9. Computer Dept.	Prof. M.I.Hasan
10. Computer Dept.	Prof. Pranay Patel
11. Computer Programmer	Shri B. C. Patel
12. IT Dept.	Shri Ronak Patel

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level through the ERP software implementation.

The committee should also look into the development of following facilities:

- To make available attendance of students to the parents.
- To create facility for automatic email/sms to students with less attendance, e.g. absent for three or more days consecutively.
- To develop moodle facilities in ERP.
- To get online course feedback.

15. WEBSITE AND OFFICE AUTOMATION COMMITTEE:

01. Head, IT Dept.	Dr. Keyur Brahmbhatt
02. IT Dept- Convener	Prof. Vatsal Shah
03. Computer Dept.	Prof. M.I.Hasan
04. IT Dept.	Prof. Priyank Bhojak
05. Civil Dept.	Prof. A.A.Amin
06. Electrical Dept. (SFI)	Prof. Swapnil Arya
07. Electronics Dept.	Prof. A. A. Daiya
08. Maths Dept.	Dr. (Mrs.)Dipti R Patel
09. Mechanical, Dept.	Prof. V.H.Chaudhary
10. Production Dept.	Prof. Akil Jaria
11. EC Dept.	Prof. Robinson Paul
12. Computer Programmer	Shri B. C. Patel
13. IT Dept.	Shri Ronak Patel

The Committee will keep the BVM website up-to-date by contacting the concerned Head and Administrative Officer (For administrative data and information). The concerned staff should be given training of operating his accounts / work. To create infrastructural frame work for creating student email ID at the time of admission. To develop online fee payment facility. Development of library web page in consultation with library & competitive exam committee. To share NPTEL resources in internal LAN network through library web page. To create email IDs of all functionaries like Heads, Deans and Asso.Deans. To create necessary infrastructure and apply for remote Centre for STTPs under the National Mission for Education through ICT(NMEICT).

16. **RESEARCH & DEVELOPMENT COMMITTEE**

1. Dean, Research & Development	Dr. A. K. Verma
2. Asso. Dean – Convener	Dr. (Mrs.) D.R.Bhatt
3. Asso. Dean(R&D) & Co-convener	Dr. M. E. Shimpi
4. Asso.Dean, III	Dr. R.P.Mehta
5. Asso.Professor & Head, EC Dept. & SSIP Coordinator	Dr. B.C.Goradiya
6. Civil Dept.	Dr. S. D. Dhiman
7. Computer Dept.	Dr. M.M. Vegad
8. Electrical Dept.	Dr. Akshay Pandya
9. Electronics Dept.	Dr. (Ms.) M.S.Holia

10. IT Dept.	Dr. Keyur Bhrambhatt
11. Maths Dept.	Dr. (Mrs.) T. A. Desai
12. Mechanical Dept.	Dr. H. P. Patolia
13. Production Dept.	Prof. Rakesh Barot
14. Mechanical Dept.	Prof. Hitesh Bhargav
15. EC Dept.	Dr. R.C.Rana
16. IT Dept.	Prof. Nilesh Prajapati
17. Structural Dept.	Dr V.A.Arekar

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, MODROB projects to be sent to AICTE and articles to be sent to local / state / national / international journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.

The research & innovation of students can be extended to patent and product development with the help of Government funding for incubators and policies & projects like Student Starting & Innovation Policy (SSIP,2017)

17. ALUMNI ACTIVITIES DEVELOPMENT COMMITTEE

1. President (Chairman, CVM)	Dr. C.L.Patel
2. Sr. Vice President (Chairman, CGSM)	Er. V.C.Patel
3. Jr. Vice President	Dr. S.N.Patel
4. Chairman (Principal, BVM) & Dean	Dr. Indrajit Patel
5. Secretary	Dr. A. M. Trivedi
6. Jt. Secretary	Er. Pradeep Patel
7. Jt. Secretary	Dr. D. S. Vyas
8. Treasurer	Er. K.H.Babaria
9. Executive Member	Er. Anilbhai T. Patel
10. Executive Member	Er. Narottambhai Patel
11. Executive Member	Er. Prayasvin B. Patel
12. Executive Member	Er. V.M.Patel
13. Executive Member	Shri Praful Motilal Jobanpatra
14. Executive Member	Er. Ravindra R. Khetani
15. Executive Member	Er. B M Vyas
16. Executive Member	Er. Mehul Patel
17. Executive Member	Dr. S.V.Vaishnav
18. Executive Member	Late Prof. J.C.Panchal
19. Executive Member	Er. Vinod V Panchasara
20. Executive Member	Er. Pragnesh Patel
21. Executive Member	Er. Mukesh Patel
22. Executive Member	Er. Veljibhai Sheta
23. Executive Member	Shri Paresh thakar
24. Executive Member	Dr. A.D.Patel
25. Executive Member	Shri Devang Joshi
26. Executive Member	Shri Vasudev B Pandya
27. Executive Member	Dr. F.S.Umrigar
28. Executive Member	Dr. A K Verma
29. Executive Member	Dr. P.M.George
30. Executive Member	Dr. B.R.Parekh
31. Executive Member	Dr. T. D. Pawar
32. Executive Member	Dr. D. G. Thakore
33. Executive Member	Dr. L. B. Zala
34. Executive Member	Dr. (Mrs.) T.A.Desai
35. Executive Member	Dr. B.C.Goradiya

The Committee will work for planning the activities to be carried out during the year and means and ways to increase the life membership and BVM Endowment Fund. It will prepare members directory, promotional material, news letters for the Alumni members.

18. INTERNAL COMPLAINT COMMITTEE(ICC) (As per Notification No. F. AICTE/WH/2016/01.—All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.

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|--|----------------------------|
| 1. Head, Maths Dept. – Convener | Dr. (Mrs.) T.A.Desai |
| 2. Head, IT Dept. | Dr. Keyur Brahmbhatt |
| 3. Electrical Dept. | Prof. J.C.Baria |
| 4. Admn.Officer | Shri G.C.Patel |
| 5. Computer Dept. | Mrs Bindu V Raval |
| 6. Ladies Representative | Ms. Megha Patel |
| 7. Students GS | Mr. Jatan Jagrutbhai Patel |
| 8. Cultural Secretary | Mr. Kishan Patel |
| 9. Women NGO Representative | Dr.Arti Pamnani, SEWA(NGO) |

Responsibilities of Internal Complaints Committee (ICC) - The Internal Complaints Committee shall:

- Provide assistance if an employee or a student chooses to file a complaint with the police;
- provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;
- protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender;
- Ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment; and
- Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.

19. COLLEGIATE WOMEN'S DEVELOPMENT COMMITTEE

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|--|-------------------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Head, Maths Dept. - Convener | Dr. (Mrs.) T. A. Desai |
| 3. Head, IT Dept. | Dr. Keyur Brahmbhatt |
| 4. Structural Dept. | Prof. (Mrs.) Elizabeth George |
| 5. Electronics Dept. | Dr. (Mrs.) M.S.Holia |
| 6. Computer Dept. | Prof. (Mrs.) Mahasweta Joshi |
| 7. EC Dept. | Prof. (Mrs.) Ripal Patel |
| 8. EC Dept. | Prof. (Mrs.) Palak Patel |
| 9. Computer Dept. | Prof. (Mrs.) M. J. Joshi |
| 10. Electrical Dept. | Prof. (Mrs.) Dharita K Patel |
| 11. IT Dept. | Prof. (Mrs.) Bijal Dalwadi |
| 12. Mechanical Dept. | Prof. (Ms.) Kinjal Patel |
| 13. Production Dept. | Prof. (Mrs.) J.B. Thakkar |
| 14. Computer Dept. | Mrs. Bindu V. Raval |

15. Ex. Ladies Representative
16. Ladies Representative

Kum. Shweta K. Thacker
Ms. Megha Patel

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

20. SC/ST & OBC STUDENTS COUNSELLING COMMITTEE:

- | | |
|----------------------------------|---------------------|
| 1. Civil Dept. - Convener | Dr. H.J.Chauhan |
| 2. Computer Dept. | Prof. H.D.Vasava |
| 3. Electrical Dept. | Prof. M.N. Sinha |
| 4. EC, Dept. | Prof. Hiren Patel |
| 5. IT, Dept. | Prof. Vishal Polara |
| 6. Maths Dept. | Prof. S.D. Bhagat |
| 7. Mechanical Dept. | Prof. V.H.Chaudhary |
| 8. Production Dept. | Prof. Purvi Chauhan |
| 9. Administrative Staff | Shri V.D.Parmar |
| 10. Credit System Office | Shri S.C.Ka.Patel |

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students development.

Efforts to enhance scholarship and financial help for such students shall be made from Govt. & NGOs and supervised by this committee.

21. STAFF DEVELOPMENT COMMITTEE :

- | | |
|---------------------------------|------------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Dean, Faculty Affairs | Dr. T.D.Pawar |
| 3. Asso.Dean(Admin) | Dr. J.M.Rathod |
| 4. Electronics Dept. – Convener | Dr. D. M. Patel |
| 5. Assoc. Dean, Maths Dept. | Dr. (Mrs.) T. A. Desai |
| 6. Civil Dept. | Prof. P. J. Shah |
| 7. Computer Dept. | Prof. S. A. Bakhru |
| 8. Electrical Dept. | Prof. A. R. Patel |
| 9. EC Dept. | Prof. Ronak Vashi |
| 10. IT Dept. | Prof. Kanu G Patel |
| 11. Mechanical Dept. | Prof. R. G. Jivani |
| 12. Production Dept. | Dr. A. M. Trivedi |
| 13. Structural Dept. | Prof. V.V.Agrawal |
| 14. Administrative staff | Shri G.C.Patel |

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

22. ANTIRAGGING COMMITTEE - INSTITUTE LEVEL

- | | |
|--------------------------------------|--------------------|
| 1. Principal, BVM, President – BVMCC | Dr. Indrajit Patel |
| 2. Dean, Student Affairs | Dr. A.M.Trivedi |

- | | | |
|----|---|-----------------------|
| 3. | Vice President, BVM Central Committee – Convener | Prof. B.S.Patel |
| 4. | Rector, Hostels | Dr. A.K.Verma |
| 5. | Rector, Hostels | Dr. N.G.Mishra |
| 6. | Head, IT Dept. | Dr. Keyur Brahmabhatt |

Members of the Committee (Key Stake Holders)

- | | | |
|-----|-------------------------------------|--|
| 7. | Vallabh Vidyanagar Police Inspector | Shri A.C.Parmar |
| 8. | Local Media | Shri Salim Pathan |
| 9. | Municipal Council Member, V V Nagar | Mrs. Reshma Patel |
| 10. | Rep. of Mamlatdar, Anand Taluka | |
| 11. | Parent Representative | Prof. K.B.Shah,
Asso.Professor, Mech.Dept.,
ADIT |
| 12. | First Year Boys Representative | Mr.Patel Rohan H |
| 13. | First Year Girls Representative | Ms. Nidhi Mulchandani |
| 14. | General Secretary | Mr. Jatan Patel |
| 15. | Ladies Representative | Ms. Megha Patel |
| 16. | Rep. of Teaching Faculty | Dr. D.M. Patel |
| 17. | Rep. of Administrative Staff | Shri M. J. Sevak |

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control.

23. P.G.PROGRAMME COMMITTEE

- | | | |
|-----|--|---------------------------|
| 1. | Chief Coordinator | Dr. Indrajit Patel |
| 2. | Electrical Dept.– Overall Coordinator | Dr. Akshay Pandya |
| 3. | Computer Engg. | Prof. P.B.Swadas |
| 4. | Const. Engg. Management | Dr. J.R.Pitroda |
| 5. | Env. Engg. | Prof. (Mrs.) R.L.Patel |
| 6. | Machine Design | Prof. Vishal Pandya |
| 7. | Maths Dept. | Dr. (Mrs.) T. A. Desai |
| 8. | Power System | Prof. Swapnil Arya |
| 9. | Structural Engg. | Prof. V. B. Patel |
| 10. | Transportation Sys. Engg. | Prof. C.B.Mishra |
| 11. | Infrastructure Engg.&Tech. | Prof. (Mrs.) Jagruti Shah |

24. PHYSICALLY DISABILITY GRIEVANCES REDRESSAL COMMITTEE

- | | | |
|----|-------------------|-------------------|
| 1. | Convener | Dr. H.V.Patel |
| 2. | Member Electrical | Prof. J.C.Baria |
| 3. | Member Structural | Prof. V.B.Patel |
| 4. | Member Civil | Dr. J. R. Pitroda |

25. INTERNAL QUALITY ASSURANCE CELL (IQAC) under CAS

- | | | |
|----|----------------------------------|--------------------|
| 1. | Dean – Faculty Affairs | Dr. T. D. Pawar |
| 2. | Assoc. Dean, Academic - Convener | Dr. V. J. Patel |
| 3. | Mechanical Dept. | Dr. H.P.Patolia |
| 4. | Electrical Dept. | Prof. A. A. Shaikh |
| 5. | Structural Dept. | Prof. A. N. Desai |
| 6. | Admn.Officer | Shri G. C. Patel |
| 7. | Admn.staff | Shri V. D. Parmar |

The Committee will help in preparing the documents for the Promotion under Career Advancement Scheme (CAS).

26. GRIEVANCE REDRESSAL COMMITTEE :

1.	Convener	Dr. B.C.Goradiya
2.	Structural Dept.	Dr. (Mrs.) D.R. Bhatt
3.	Maths Dept.	Dr. R.B.Gandhi
4.	Electrical Dept.	Dr. R.P.Mehta
5.	Computer Dept.	Prof. S.A.Bakhru
6.	Electronics Dept.	Dr. (Mrs.)M.S.Holia
7.	Electrical Dept.(Hostel)	Dr. N.G.Mishra
8.	Admn.Officer	Shri G.C Patel
9.	Admn.staff(SFI)	Shri Swapnil Patel

This committee shall look into any grievance of students or staff members of BVM and will suggest necessary course of action.

All the Conveners are requested to call the meeting once in a month of the concerned members and General Secretary of BVMCC be contacted for the help of the students representatives (volunteers). The minutes of the meeting shall be prepared and submitted to the Principal, BVM.

If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.

Dr. Indrajit Patel
PRINCIPAL

Copy to :

1. Hon. Chairman, BVM Board of Governors for information.
2. Hon. Secretary, CVM
3. All the Heads of Departments with a request to circulate among all faculty members
4. All concerned members
5. Principal's file
6. BVM Central Committee



Birla Vishvakarma Mahavidyalaya

An Autonomous Institution

(Engineering College)

Vallabh Vidyanagar – 388 120

Various Committees For The Academic Year 2018-19

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities.

1. Infrastructure Planning & Support Committee

1	Principal	Dr. Indrajit Patel
2	Associate Dean (Admin)	Dr. J.M.Rathod
3	Associate Professor, Civil Dept. - Convener	Dr. J.R. Pitroda
4	Associate Professor, Comp. Dept. – Comp. related	Prof. P. B. Swadas
5	Civil Engg. Dept - Civil Works	Dr. H.J.Chauhan
6	Elect. Convener Elect. Works	Dr. N. G. Mishra
7	Electronics Dept- Electro. related	Prof. A.A.Daiya
8	EC Dept – CC Camera related	Dr. B. C. Goradiya
9	IT Dept. – Computer related	Dr. Keyur Brahmhatt
10	Production Dept. – Workshop related	Prof. R.J.Jivani
11	Mechanical Dept.- Mechanical related	Prof. S. P. Joshi
12	Administrative Officer	Mr. G.C.Patel

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for necessary further action. Planning and budget preparation for DTE maintenance grant shall be done in advance and execution shall be done and monitored. The planning and development of central facilities like central library, central computer center, central assessment hall, electrical supply, etc. shall be done by this committee.

The Committee will see that the reports received regarding Civil, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The Committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.



2. Academic Affairs Committee

1	Associate Dean, Academics & Convener, Member Secretary- Academic Council	Dr. V. J. Patel
2	OICS	Dr. H. V. Patel
3	Controller of Examination	Prof. S. A. Shah
4	Jt. Controller of Examination	Dr. S.V.Mevada
5	GTU Coordinator	Dr. P. S. Bhakhar
6	NPTEL Coordinator	Dr. R. P.Mehta
7	Civil Dept.	Prof. N. R. Patel
8	Computer Dept.	Prof. B.A. Tanawala
9	Electrical Dept.	Prof. G.K.Sharma
10	Electronics Dept.	Prof. P.H. Panchal
11	EC Dept.	Dr. S.R. Unadkat
12	IT Dept.	Prof. Vikram Agrawal
13	Mathematics Dept.	Dr. M. E. Shimpi
14	Mechanical Dept.	Prof. P.M. Tadv
15	Production Dept.	Prof. R.S.Barot
16	Structural Dept.	Prof. Elizabeth George

Members will contact the concerned Chairman, Board of Studies/HOD well in advance to finalize the syllabi book so that it is ready before first level students get registered, and will remain in touch with Credit System office and will make the list of the important points to be addressed to the newly admitted students at the time of orientation in consultation with the Principal. The committee will look into registration, exam schedule, result analysis and backlog students counseling. To provide student cumulative update for results to concerned counsellors. To provide counsellor work flow and record forms. To provide industrial visits, industrial training and expert talk's feedback forms to be filled by the students.

3. Academic Quality Assurance Committee

1	Dean, Quality Assurance & Head, CP	Dr. D. G. Thakore
2	Associate Dean & Convener	Prof. A.A.Shaikh
3	Associate Dean & Co-Convener	Dr. S. D. Dhiman
4	Controller of Examination	Prof. S. A. Shah
5	Head, Civil Dept.	Dr. L. B. Zala
6	Head, Electrical Dept.	Dr. B. R. Parekh
7	Head, Electronics Dept.	Dr. T. D. Pawar
8	Head, EC Dept.	Dr. B.C.Goradiya
9	Head, IT Dept.	Dr. Keyur Brahmbhatt
10	Head, Mathematics Dept.	Dr. (Mrs.)T. A. Desai
11	Head, Mechanical Dept.	Dr. P.M.George
12	Head, Production Dept.	Dr. A. M. Trivedi
13	Head, Structural Dept.	Dr. A.K.Verma
14	Civil Dept.	Dr. H.J.Chauhan
15	Computer Dept.	Dr. M. M. Vegad
16	Electronics Dept.	Dr. D. M. Patel



- 17 EC Dept.
- 18 IT Dept.
- 19 Maths Dept.
- 20 Mechanical Dept.
- 21 Production Dept.
- 22 Structural Dept.

Dr. S.R.Unadkat
Dr. N.B. Prajapati
Dr. R. B. Gandhi
Dr. V.D.Chauhan
Prof. P.D.Chauhan
Prof. A.N.Desai

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

4. Industry Institute Interaction Committee

- 1 Dean, III & Head, Civil Dept.
- 2 Training & Placement Officer - **Convener**
- 3 Training & Placement Officer
- 4 Associate Dean, III
- 5 Asso.Dean, III & T&P Adviser
- 6 Associate Dean , III
- 7 Head, EC Dept. & T&P Adviser
- 8 Head, Computer Dept.
- 9 Head, Electrical Dept.
- 10 Head, Electronics Dept.
- 11 Head, IT Dept.
- 12 Head, Mathematics Dept.
- 13 Head, Mechanical Dept.
- 14 Head, Production Dept.
- 15 Head, Structural Dept.
- 16 Civil Dept.
- 17 Structural Dept.
- 18 Structural Dept.
- 19 Computer Dept.
- 20 Computer Department
- 21 Computer Dept.
- 22 Electronics Dept.
- 23 Electronics Dept.
- 24 Electronics Dept.
- 25 Electrical Dept.
- 26 Electrical Dept.
- 27 Mechanical Dept.
- 28 Mechanical Dept.
- 29 Mechanical Dept.
- 30 Mechanical Dept.
- 31 Production Dept.
- 32 Production Dept.
- 33 EC Dept.

Dr. L. B. Zala
Dr. Mehul J Shah
Prof. Mehul Patel
Prof. J. N. Jain
Dr. R.P.Mehta
Prof. Amit Bhavsar
Dr. B.C.Goradiya
Dr. D.G.Thakore
Dr. B.R.Parekh
Dr. T.D.Pawar
Dr. Keyur Brahmhatt
Dr. (Mrs.) T.A. Desai
Dr. P.M.George
Dr. A.M.Trivedi
Dr. A.K.Verma
Prof. N. F. Umrigar
Dr. D.A.Sinha
Prof. Elizabeth George
Prof. S. A. Bakhru
Prof. M. I. Hasan
Prof. M. J. Joshi
Dr. D.L.Vala
Prof. M. P. Prajapati
Prof. Parul Panchal
Prof. M. N. Sinha
Prof. A.M.Patel
Prof. H. G. Kataria
Prof. Ketul Bhramhatt
Dr. H. A. Bhargav
Prof. Kinjal Patel
Prof. R.S.Barot
Prof. Gaurav Patel
Prof. Robinson Paul



34	EC Dept.	Dr. Darshan Dalwadi
35	IT Dept.	Prof. Chintan Mahant
36	IT Dept.	Prof. Vatsal Shah
37	Mathematics Dept.	Dr. R.B.Gandhi
38	President, VUIA,GIDC	Mr. Nileshbhai S Patel
39	Parkage Industries, V.U.Nagar (Chairman, Industry section, VV Nagar Zone II Sankul)	Mr. Jagdishbhai I Patel
40	Gen. Secretary, VUIA	Mr. Hemal R Patel, Western Engg. Works

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging lectures/seminars/training Programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

The Committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students. It will plan and organize expert talks, seminars, workshops from industrial experts. It will organize industrial visits for the students. It will interact with industries for signing MOUs for student's projects, expert talks, industrial consultancy, etc. in a mutually beneficial way. It will plan and implement schemes for funding student projects through BVM Alumni Association.

5. Public Relation And Publicity Committee

1	Principal	Dr. Indrajit Patel
2	Mathematics Dept. - Convener	Dr. N.S. Sathe
3	Training & Placement Officer	Dr. Mehul J Shah
4	Training & Placement Officer	Prof.Mehul Patel
5	Computer Dept.	Dr. U.K.Jalia
6	Electrical Dept.	Prof. A.R.Patel
7	Electronics Dept.	Dr. M.S.Holia
8	EC Dept.	Prof. M. M. Sevak
9	IT Dept.	Prof. K.H. Shah
10	Mechanical Dept.	Prof. Dhara P Trivedi
11	Production Dept.	Prof. Akil Jariya
12	Structural Dept.	Prof. Jagruti Shah

The members will be in touch with the In-charges of different extracurricular & co-curricular activities at degree level or institute level to give publicity of the various events organized through newspapers or any other publications / media through Principal, BVM. They will send the copy to newspapers elsewhere to the Convener, Literary Committee of BVM. Any news item to be published must be approved by the Principal.



6. Library Committee

1	Principal	Dr. Indrajit Patel
2	Professor-in-charge, Library	Dr. V. D. Chauhan
3	NPTEL Coordinator	Dr. R.P.Mehta
4	Librarian	Shri J. D. Patel
5	Civil Dept.	Dr. H.J.Chauhan
6	Civil Dept.	Prof. N.F. Umrigar
7	Computer Dept.	Dr. N. M. Patel
8	Computer Dept.	Prof. K.J.Sharma
9	Electrical Dept.	Prof. A.M.Patel
10	Electrical Dept.	Prof. D.K.Patel
11	Electronics Dept.	Dr. K. D. Patel
12	Electronics Dept.	Prof. C. S. Patel
13	EC Dept.	Prof. A. B. Bambhaniya
14	EC Dept.	Dr. Darshan Dalwadi
15	IT Dept.	Prof. Kanu G. Patel
16	IT Dept.	Prof. Bijal Dalwadi
17	Maths Dept.	Dr. N.S.Sathe
18	Maths Dept.	Prof. S.D.Bhagat
19	Mechanical Dept.	Dr. H. P. Patolia
20	Mechanical Dept.	Prof. P.G.Choksi
21	Production Dept.	Prof. Akil Jariya
22	Production Dept.	Prof. Jatin Makwana
23	Structural Dept.	Dr. V. A Arekar
24	Structural Dept.	Prof. Vishal Patel
25	Library	Ms. Dharti Patel
26	Library	Mr. Pritesh K.Darji
27	IT Dept.	Mr. Ronak Patel

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e books, IS Codes, journals/e journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET / INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No. of journals/ e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, and new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

To prepare library web page with the help of website and automation committee. Library catalogue search interface, journals and their login procedure, list of books, availability of e-books, tie up for online digital resources, sharing of NPTEL resources, list of books purchased in the last three years, names and contact details of committee members, etc. shall be made available in the library webpage.



Registration of students, monitoring, uploading of student data for scholarships in NPTEL website in SPOC (single point of contact) login shall be looked after. Sharing of NPTEL course material on LAN by Local server with students shall be implemented.

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/departmental level for appearing in GATE and other such examinations like NPTEL, CAT, TOEFL, GRE, and IELTS.

7. Credit System Core Committee

1	Principal	Dr. Indrajit Patel
2	Dean, (Academics)& Head, Mechanical Dept	Dr. P.M.George
3	Asso.Dean & Member Secretary (Academics)	Dr. V.J.Patel
4	Asso. Dean, (Academics) & OICS	Dr. H.V.Patel
5	Controller of Examination	Prof. S.A.Shah
6	Jt. Controller of Examination	Dr. S.V.Mevada
7	GTU Coordinator	Prof. P.S.Bhakhari
8	Computer Programmer	Shri B.C.Patel

The Committee will discuss the planning of academic calendar including exam. Schedule etc. The committee will prepare exam time table for mid semester and End semester exam with the help of Time Table Committee members of each department. The committee will plan and execute material as regards to registration process, verification of registration, maintenance of attendance records during the semester, issue of hall tickets and admit cards, late registration and computerization of the registration process and maintain the student dossier and transcript records. The enrollment of new students, exam seating arrangement, university supervision list, result processing as regards to internal exams, Central Assessment for end semester examinations, result verification, grade cards and updates sorting and distribution and other works related to credit system will be carried out by the committee. Implementation of ERP software for student registration, attendance, statistics, etc. shall be supervised by this committee.

8. Green Campus Committee

1	Electronics Dept. - Convener	Prof. A.A.Daiya
2	Admin. Officer	Mr. G. C. Patel
3	Admin. Officer(SFI)	Mr. Swapnil Patel
4	Admin. staff	Mr. V.D.Parmar
5	Civil Dept.	Mr. B. M. Panchal
6	Computer Dept.	Mr. B. C. Patel
7	Electrical Dept.	Mr. Nilesh Patel
8	Electronics dept.	Mr. H. J. Sevak
9	EC Dept.	Mr. Chirag A. Patel
10	IT Dept.	Mr. Ronak Patel
11	Mech. Dept.	Mr. Nilesh Ganvit
12	Workshop	Mr. P. I. Patel



- 13 Structural Dept.
- 14 Library

Mr. P.M.Karvela
Mr. Paranjay P Joshi

The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

The affairs related with hostels in the campus shall be looked after by this committee. The feedback & complaints regarding hostel life of students shall be addressed by this committee. The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Supdts. & students and will send the proposal to the Principal for forwarding to the management for doing needful.

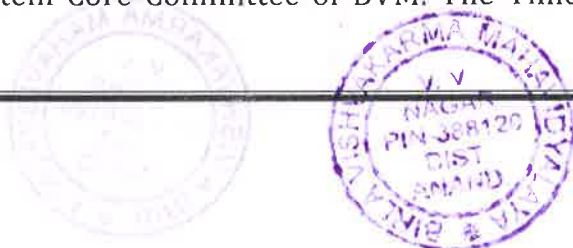
They will also make arrangement for medical checkup / Thalassemia Test for newly admitted students and other activity like learning license etc.

Organizing of Cultural festival, technical festival and annual day shall be looked after by this committee.

9. Time Table (Class) Committee

1	Convener	Dr. D. G. Thakore
2	Computer Dept. – Co-Convener	Dr. U.K. Jaliya
3	Computer Dept. – Co-Convener	Prof. K.J. Sharma
4	Civil Dept.	Prof. P. J. Shah
5	Civil Dept.	Prof. A. A Amin
6	Computer Dept.	Prof. B.A.Tanawala
7	Electrical Dept.	Prof. M. N. Sinha
8	Electrical Dept.	Prof. D. A. Parikh
9	Electronics Dept.	Prof. C. J.Jayaswal
10	Electronics Dept.	Prof. M. M. Solanki
11	EC Dept.	Dr. Darshan Dalwadi
12	EC Dept.	Prof. Anish Vahora
13	IT Dept.	Dr. Nilesh Prajapati
14	IT Dept	Prof. Bijal Dalwadi
15	Maths Dept.	Dr. R. B. Gandhi
16	Maths Dept.	Dr. M.E.Shimpi
17	Mechanical Dept.	Prof. R.G.Jivani
18	Mechanical Dept.	Prof. J.R. Koisha
19	Production Dept.	Prof. P. D. Chauhan
20	Production Dept.	Prof. Akil Jariya
21	Structural Dept.	Prof. A.N.Desai
22	Structural Dept.	Dr. V.A.Arekar

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the Credit System Core Committee of BVM. The Time Tables will be prepared for



- 6 Civil Dept.
- 7 Computer Dept.
- 8 Electrical Dept.
- 9 Electronics Dept.
- 10 IT Dept.
- 11 Maths Dept.
- 12 Mechanical Dept.
- 13 Production Dept.
- 14 Mechanical Dept.
- 15 EC Dept.
- 16 IT Dept.
- 17 Structural Dept.

- Dr. S. D. Dhiman
- Dr. M.M. Vegad
- Dr. Akshay Pandya
- Dr. M.S.Holia
- Dr. Keyur Bhrambhatt
- Dr. T. A. Desai
- Dr. H. P. Patolia
- Prof. Rakesh Barot
- Dr. H.A. Bhargav
- Dr. R.C.Rana
- Dr. Nilesh Prajapati
- Dr. V.A.Arekar

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, and MODROB projects to be sent to AICTE and articles to be sent to local / state / national / international journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.

The research & innovation of students can be extended to patent and product development with the help of Government funding for incubators and policies & projects like Student Starting & Innovation Policy (SSIP2017)

12. Alumni Activities Development Committee

- 1 President (Chairman, CVM)
- 2 Sr. Vice President (Chairman, CGSM)
- 3 Jr. Vice President
- 4 Chairman (Principal, BVM) & Dean
- 5 Secretary
- 6 Jt. Secretary
- 7 Jt. Secretary
- 8 Treasurer
- 9 Executive Member
- 10 Executive Member
- 11 Executive Member
- 12 Executive Member
- 13 Executive Member
- 14 Executive Member
- 15 Executive Member
- 16 Executive Member
- 17 Executive Member
- 18 Executive Member
- 19 Executive Member
- 20 Executive Member
- 21 Executive Member
- 22 Executive Member
- 23 Executive Member

- Er. Bhikhubhai Patel
- Er. V.C.Patel
- Dr. S.N.Patel
- Dr. Indrajit Patel
- Dr. A. M. Trivedi
- Er. Pradeep Patel
- Dr. D. S. Vyas
- Er. K.H.Babaria
- Er. Anilbhai T. Patel
- Er. Narottambhai Patel
- Er. Prayasvin B. Patel
- Er. V.M.Patel
- Shri Praful Jobanpatra
- Er. Ravindra R. Khetani
- Er. B M Vyas
- Er. Mehul Patel
- Dr. S.V.Vaishnav
- Late Prof. J.C.Panchal
- Er. Vinod V Panchasara
- Er. Pragnesh Patel
- Er. Mukesh Patel
- Er. Veljibhai Sheta
- Shri Paresh thakar



24	Executive Member	Dr. A.D.Patel
25	Executive Member	Shri Devang Joshi
26	Executive Member	Shri Vasudev B Pandya
27	Executive Member	Dr. F.S.Umrigar
28	Executive Member	Dr. A K Verma
29	Executive Member	Dr. P.M.George
30	Executive Member	Dr. B.R.Parekh
31	Executive Member	Dr. T. D. Pawar
32	Executive Member	Dr. D. G. Thakore
33	Executive Member	Dr. L. B. Zala
34	Executive Member	Dr. (Mrs.) T.A.Desai
35	Executive Member	Dr. B.C.Goradiya
36	Executive Member	Dr. Keyur Brahmbhatt

The Committee will work for planning the activities to be carried out during the year and means and ways to increase the life membership and BVM Endowment Fund. It will prepare members directory, promotional material, newsletters for the Alumni members.

13. Internal Complaint Committee (ICC)

(As per Notification No. F. AICTE/WH/2016/01.—All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.

1	Head, Maths Dept. – Convener	Dr. T.A.Desai
2	Head, IT Dept.	Dr. Keyur Brahmbhatt
3	Electrical Dept.	Prof. J.C.Baria
4	Admn.Officer	Shri G.C.Patel
5	Computer Dept.	Mrs Bindu V Raval
6	Ladies Representative	Ms. Kalyani Bhatt
7	Students GS	Mr. Ambani Raj
8	Cultural Secretary	Mr. Gautam Vivekandan
9	Women NGO Representative	Dr. Arti Pamnani, SEWA(NGO)

Responsibilities of Internal Complaints Committee (ICC) - The Internal Complaints Committee shall:

(a) Provide assistance if an employee or a student chooses to file a complaint with the police;

(b) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;

(c) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender;



(d) Ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment; and

(e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.

14. Collegiate Women's Development Committee

1	Principal	Dr. Indrajit Patel
2	Head, Maths Dept. - Convener	Dr. (Mrs.) T. A. Desai
3	IT Dept.	Prof.(Mrs. Zankhana Shah
4	Structural Dept.	Prof. (Mrs.) Jagruti Shah
5	Electronics Dept.	Dr. (Mrs.) M.S.Holia
6	Computer Dept.	Prof. (Mrs.) Mahasweta Joshi
7	EC Dept.	Prof. (Mrs.) Ripal Patel
8	EC Dept.	Prof. (Mrs.) Palak Patel
9	Electrical Dept.	Prof. (Mrs.) Dharita K Patel
10	IT Dept.	Prof. (Mrs.) Bijal Dalwadi
11	Mechanical Dept.	Prof. (Ms.) Kinjal Patel
12	Production Dept.	Prof. (Mrs.) J.B. Thakkar
13	Computer Dept.	Mrs. Bindu V. Raval
14	Ex. Ladies Representative	Kum. Megha Patel
15	Ladies Representative	Ms. Kalyani Bhatt

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

15. SC/ST Cell

1	Civil Dept. - Convener	Dr. H.J.Chauhan
2	Computer Dept.	Prof. H.D.Vasava
3	Electrical Dept.	Prof. M.N. Sinha
4	EC, Dept.	Prof. Hiren Patel
5	IT, Dept.	Prof. Vishal Polara
6	Maths Dept.	Prof. S.D. Bhagat
7	Mechanical Dept.	Prof. V.H.Chaudhary
8	Production Dept.	Prof. Purvi Chauhan
9	Administrative Staff	Mr. V.D.Parmar
10	Credit System Office	Mr. S.C.Ka.Patel

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students development. Prevention of atrocities act, 1989 No.33 of 1989 dated 11/9/1989.

Efforts to enhance scholarship and financial help for such students shall be made from Govt. & NGOs and supervised by this committee.



16. Staff Development Committee

1	Principal	Dr. Indrajit Patel
2	Dean, Faculty Affairs	Dr. T.D.Pawar
3	Asso.Dean(Admin)	Dr. J.M.Rathod
4	Electronics Dept. – Convener	Dr. D. M. Patel
5	Assoc. Dean, Maths Dept.	Dr. (Mrs.) T. A. Desai
6	Civil Dept.	Prof. P. J. Shah
7	Computer Dept.	Prof. S. A. Bakhru
8	Electrical Dept.	Prof. A. R. Patel
9	EC Dept.	Prof. Ronak Vashi
10	IT Dept.	Prof. Kanu G Patel
11	Mechanical Dept.	Prof. R. G. Jivani
12	Production Dept.	Dr. A. M. Trivedi
13	Structural Dept.	Prof. V.V.Agrawal
14	Administrative staff	Shri G.C.Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

17. Anti-ragging Committee - Institute Level

1	Principal, BVM, President – BVMCC	Dr. Indrajit Patel
2	Dean, Student Affairs	Dr. A.M.Trivedi
3	Vice President, BVM Central Committee – Convener	Prof. B.S.Patel
4	Rector, Hostels	Dr. A.K.Verma
5	Rector, Hostels	Dr. N.G.Mishra
6	Head, IT Dept.	Dr. Keyur Brahmabhatt
7	Rector, Girls Hostel	Prof. Jagruti Shah

Members of the Committee (Key Stake Holders)

8	Vallabh Vidyanagar Police Inspector	Shri A.C.Parmar
9	Local Media	Shri Salim Pathan
10	Municipal Council Member, V V Nagar	Mrs. Reshma Patel
11	Rep. of Mamlatdar, Anand Taluka	?????
12	Parent Representative	??????
13	First Year Boys Representative	??????
14	First Year Girls Representative	??????
15	General Secretary	Mr. Ambani Raj
16	Ladies Representative	Ms. Kalyani Bhatt
17	Rep. of Teaching Faculty	Dr. D.M. Patel
18	Rep. of Administrative Staff	Shri M. J. Sevak



The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control. It is as per the AICTE letter vide No.37.3/Legal/AICTE/2009 dated 1/7/2009.

18. Internal Quality Assurance Cell (IQAC) under CAS

1	Dean – Faculty Affairs	Dr. T. D. Pawar
2	Assoc. Dean, Academic - Convener	Dr. V. J. Patel
3	Mechanical Dept.	Dr. H.P.Patolia
4	Electrical Dept.	Prof. A. A. Shaikh
5	Structural Dept.	Prof. A. N. Desai
6	Electrical Dept.	Prof. J.C.Baria
7	Mechanical Dept.	Prof. H.C.Kataria
8	Mechanical Dept.	Prof. V.H.Chaudhari
9	Electronics Dept.	Prof. C.J. Jayaswal
10	Admn.Officer	Mr. G. C. Patel
11	Admn. staff	Mr. V. D. Parmar

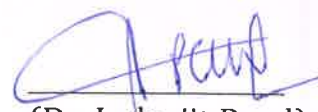
19. Grievance Redressal Committee

1	Convener	Dr. B.C.Goradiya
2	Co-Convener	Dr. H.V.Patel
3	Structural Dept.	Dr. (Mrs.) D.R. Bhatt
4	Maths Dept.	Dr. R.B.Gandhi
5	Electrical Dept.	Dr. R.P.Mehta
6	Computer Dept.	??????
7	Electronics Dept.	Dr. (Mrs.)M.S.Holia
8	Electrical Dept.(Hostel)	Dr. N.G.Mishra
9	Member Civil	Dr. J. R. Pitroda
10	Admn.Officer	Shri G.C Patel

This committee shall look into any grievance of students or staff members of BVM and will suggest necessary course of action. It is as per the grievance redressal regulations 2005,AICTE letter vide no.F/37.3/Leval/2012 dated 25.5.2012.

All the Conveners are requested to call the meeting once in a month of the concerned members and General Secretary of BVMCC be contacted for the help of the student's representatives (volunteers). The minutes of the meeting shall be prepared and submitted to the Principal, BVM.

If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.


(Dr. Indrajit Patel)
Principal



Copy to:

- (1) Hon. Chairman, BVM Board of Governors for information.
- (2) Hon. Secretary, CVM.
- (3) All the Heads of Departments with a request to circulate among all faculty members.
- (4) All concerned staff members.
- (5) Principal's file.
- (6) BVM Central Committee.





Birla Vishvakarma Mahavidyalaya

An Autonomous Institution

(Engineering College)

Vallabh Vidyanagar – 388 120

Various Committees For The Academic Year 2019-20

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities.

1. Infrastructure Planning & Support Committee

1	Principal	Dr. Indrajit Patel
2	Associate Dean (Admin)	Dr. J.M.Rathod
3	Associate Professor, Civil Dept. - Convener	Dr. J.R. Pitroda
4	Associate Professor, Comp. Dept. – Comp. related	Prof. P. B. Swadas
5	Civil Engg. Dept - Civil Works	Dr. H.J.Chauhan
6	Elect. Convener Elect. Works	Prof. Y.R.Prajapati
7	Electronics Dept- Electro. related	Prof. C.S.Patel
8	EC Dept – CC Camera related	Dr. B. C. Goradiya
9	IT Dept. – Computer related	Dr. Keyur Brahmbhatt
10	Production Dept. – Workshop related	Prof. R.G.Jivani
11	Mechanical Dept.- Mechanical related	Prof. M.J.Zinzuwadia
12	Administrative Officer	Mr. G.C.Patel

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for necessary further action. Planning and budget preparation for DTE maintenance grant shall be done in advance and execution shall be done and monitored. The planning and development of central facilities like central library, central computer center, central assessment hall, electrical supply, etc. shall be done by this committee.

The Committee will see that the reports received regarding Civil, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The Committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.



2. Academic Affairs Committee

1	Associate Dean, Academics & Convener	Dr. V. J. Patel
2	Associate Dean, Academics & OICS(Autonomous)	Dr. H. V. Patel
3	Controller of Examination	Dr. S.V.Mevada
4	Jt. Controller of Examination	Prof. D.S.Modi
5	GTU Coordinator	Prof. R.R.Vashi
6	NPTEL Coordinator	Dr. R. P.Mehta
7	Civil Dept.	Prof. (Mrs.)N.R. Patel
8	Computer Dept.	Prof. B.A. Tanawala
9	Electrical Dept.	Prof. G.K.Sharma
10	Electronics Dept.	Prof. (Mrs.) P.H. Panchal
11	EC Dept.	Dr. S.R. Unadkat
12	IT Dept.	Prof. Dharmesh Patel
13	Mathematics Dept.	Dr. M. E. Shimpi
14	Mechanical Dept.	Prof. P.M. Tadv
15	Production Dept.	Prof. R.S.Barot
16	Structural Dept.	Prof. (Mrs.)Elizabeth George

Members will contact the concerned Chairman, Board of Studies/HOD well in advance to finalize the syllabi book so that it is ready before first level students get registered, and will remain in touch with Credit System office and will make the list of the important points to be addressed to the newly admitted students at the time of orientation in consultation with the Principal. The committee will look into registration, exam schedule, result analysis and backlog students counseling. To provide student cumulative update for results to concerned counsellors. To provide counsellor work flow and record forms. To provide industrial visits, industrial training and expert talk's feedback forms to be filled by the students.

3. Academic Quality Assurance Committee

1	Dean, Quality Assurance & Head, CP	Dr. D. G. Thakore
2	Associate Dean & Convener	Prof. A.A.Shaikh
3	Associate Dean & Co-Convener	Dr. S. D. Dhiman
4	Controller of Examination	Dr. S.V.Mevada
5	Head, Civil Dept.	Dr. L. B. Zala
6	Head, Electrical Dept.	Dr. B. R. Parekh
7	Head, Electronics Dept.	Dr. T. D. Pawar
8	Head, EC Dept.	Dr. B.C.Goradiya
9	Head, IT Dept.	Dr. Keyur Brahmbhatt
10	Head, Mathematics Dept.	Dr. (Mrs.)T. A. Desai
11	Head, Mechanical Dept.	Dr. P.M.George
12	Head, Production Dept.	Prof. K.D.Bhatt
13	Head, Structural Dept.	Dr. A.K.Verma
14	Civil Dept.	Dr. H.J.Chauhan
15	Computer Dept.	Dr. M. M. Vegad
16	Electronics Dept.	Dr. D. M. Patel



17	EC Dept.	Dr. D.C.Dalwadi
18	IT Dept.	Dr. N.B. Prajapati
19	Maths Dept.	Dr. R. B. Gandhi
20	Mechanical Dept.	Dr. (Mrs.) V.D.Chauhan
21	Production Dept.	Prof. (Mrs.) P.D.Chauhan
22	Structural Dept.	Prof. A.N.Desai

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

4. Industry Institute Interaction Committee

1	Dean, III & Head, Civil Dept.- Convener	Dr. L. B. Zala
2	Training Officer	Dr. Mehul J Shah
3	Placement Officer	Prof. Mehul Patel
4	Associate Dean , III	Prof. Amit Bhavsar
5	Civil Dept.	Prof. N. F. Umrigar
6	Structural Dept.	Dr. (Mrs.)D.A.Sinha
7	Structural Dept.	Prof. (Mrs.) Elizabeth George
8	Computer Dept.	Prof. Pranay Patel
9	Computer Department	Prof. M. I. Hasan
10	Computer Dept.	Prof. (Mrs.)M. J. Joshi
11	Electronics Dept.	Dr. D.L.Vala
12	Electronics Dept.	Prof. M. P. Prajapati
13	Electronics Dept.	Prof. (Mrs.)Parul Panchal
14	Electrical Dept.	Prof. M. N. Sinha
15	Electrical Dept.	Prof. A.M.Patel
16	Mechanical Dept.	Prof. H. G. Kataria
17	Mechanical Dept.	Prof. Ketul Bhrambhatt
18	Mechanical Dept.	Dr. H. A. Bhargav
19	Mechanical Dept.	Prof. (Ms.)Kinjal Patel
20	Production Dept.	Prof. R.S.Barot
21	Production Dept.	Dr. H.S.Berawala
22	EC Dept.	Prof. Robinson Paul
23	EC Dept.	Dr. D.C. Dalwadi
24	IT Dept.	Prof. Chintan Mahant
25	IT Dept.	Prof. Vatsal Shah
26	Mathematics Dept.	Dr. R.B.Gandhi
27	President, VUIA,GIDC	Mr. Harshad Mehta
28	Parkage Industries, V.U.Nagar	Mr. Jagdishbhai I Patel

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging



lectures/seminars/training programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

The Committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students. It will plan and organize expert talks, seminars, workshops from industrial experts. It will organize industrial visits for the students. It will interact with industries for signing MOUs for student's projects, expert talks, industrial consultancy, etc. in a mutually beneficial way. It will plan and implement schemes for funding student projects through BVM Alumni Association.

5. Library Committee

1	Principal	Dr. Indrajit Patel
2	Professor-in-charge, Library	Dr. (Mrs.)V.D.Chauhan
3	NPTEL Coordinator	Dr. R.P.Mehta
4	Librarian	Shri J. D. Patel
5	Civil Dept.	Prof. N.F. Umrigar
6	Computer Dept.	Prof. K.J.Sharma
7	Electrical Dept.	Prof. A.M.Patel
8	Electronics Dept.	Prof. C. S. Patel
9	EC Dept.	Prof. A. B. Bambhaniya
10	IT Dept.	Prof. Kanu G. Patel
11	Maths Dept.	Prof. S.D.Bhagat
12	Mechanical Dept.	Prof. P.G.Choksi
13	Production Dept.	Prof. Akil Jariya
14	Structural Dept.	Dr. V. A Arekar
15	Library	Mrs. Dharti Patel
16	IT Dept.	Mr. Ronak Patel

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e books, IS Codes, journals/e journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET / INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No. of journals/ e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, and new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

To prepare library web page with the help of website and automation committee. Library catalogue search interface, journals and their login procedure, list of books, availability of e-books, tie up for online digital resources, sharing of NPTEL



resources, list of books purchased in the last three years, names and contact details of committee members, etc. shall be made available in the library webpage.

Registration of students, monitoring, uploading of student data for scholarships in NPTEL website in SPOC (single point of contact) login shall be looked after. Sharing of NPTEL course material on LAN by Local server with students shall be implemented.

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/departmental level for appearing in GATE and other such examinations like NPTEL, CAT, TOEFL, GRE, and IELTS.

6. Credit System Core Committee

1	Principal	Dr. Indrajit Patel
2	Dean, (Academics)& Head, Mechanical Dept	Dr. P.M.George
3	Asso. Dean & Member Secretary (Academics)	Dr. V.J.Patel
4	Asso. Dean, (Academics) & OICS	Dr. H.V.Patel
5	Controller of Examination	Dr. S.V.Mevada
6	Jt. Controller of Examination	Prof. D.S.Modi
7	GTU Coordinator	Prof. R.R. Vashi
8	Computer Programmer	Shri B.C.Patel

The Committee will discuss the planning of academic calendar including exam. Schedule etc. The committee will prepare exam time table for mid semester and End semester exam with the help of Time Table Committee members of each department. The committee will plan and execute material as regards to registration process, verification of registration, maintenance of attendance records during the semester, issue of hall tickets and admit cards, late registration and computerization of the registration process and maintain the student dossier and transcript records. The enrollment of new students, exam seating arrangement, university supervision list, result processing as regards to internal exams, Central Assessment for end semester examinations, result verification, grade cards and updates sorting and distribution and other works related to credit system will be carried out by the committee. Implementation of ERP software for student registration, attendance, statistics, etc. shall be supervised by this committee.

7. Green Campus Committee

1	Electronics Dept. - Convener	Prof. A.A.Daiya
2	Admin. Officer	Mr. G. C. Patel
3	Admin. staff	Mr. Alpesh Patel
4	Civil Dept.	Mr. B. M. Panchal
5	Computer Dept.	Mr. B. C. Patel
6	Electrical Dept.	Mr. Nilesh Patel
7	Electronics dept.	Mr. H. J. Sevak
8	EC Dept.	Mr. Chirag A. Patel



- 9 IT Dept.
- 10 Mech. Dept.
- 11 Workshop
- 12 Structural Dept.
- 13 Library

Mr. Ronak Patel
Mr. Nilesh Ganvit
Mr. P. I. Patel
Mr. P.M.Karvela
Mr. Paranjay P Joshi

The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

The affairs related with hostels in the campus shall be looked after by this committee. The feedback & complaints regarding hostel life of students shall be addressed by this committee. The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Supdts. & students and will send the proposal to the Principal for forwarding to the management for doing needful.

They will also make arrangement for medical checkup / Thalassemia Test for newly admitted students and other activity like learning license etc.

Organizing of Cultural festival, technical festival and annual day shall be looked after by this committee.

8. Time Table (Class) Committee

- 1 **Convener**
- 2 Computer Dept. – **Co-Convener**
- 3 Computer Dept. – **Co-Convener**
- 4 Civil Dept.
- 5 Civil Dept.
- 6 Computer Dept.
- 7 Electrical Dept.
- 8 Electrical Dept.
- 9 Electronics Dept.
- 10 Electronics Dept.
- 11 EC Dept.
- 12 EC Dept.
- 13 IT Dept.
- 14 IT Dept
- 15 Maths Dept.
- 16 Maths Dept.
- 17 Mechanical Dept.
- 18 Mechanical Dept.
- 19 Production Dept.
- 20 Production Dept.
- 21 Structural Dept.
- 22 Structural Dept.

Dr. D. G. Thakore
Dr. U.K. Jaliya
Prof. K.J. Sharma
Prof. P. J. Shah
Prof. A. A Amin
Prof. B.A.Tanawala
Prof. M. N. Sinha
Prof. D. A. Parikh
Prof. C. J.Jayaswal
Prof. M. M. Solanki
Dr. D.C. Dalwadi
Prof. Anish Vahora
Dr. Nilesh Prajapati
Prof. (Mrs.) Bijal Dalwadi
Dr. R. B. Gandhi
Dr. M.E.Shimpi
Prof. R.G.Jivani
Prof. J.R. Koisha
Prof. (Mrs.)P.D.Chauhan
Prof. Akil Jariya
Prof. A.N.Desai
Dr. V.A.Arekar



The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the Credit System Core Committee of BVM. The Time Tables will be prepared for individual teachers, laboratory, and class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each dept. faculty members be kept free for dept. meeting.

9. IT Cell Committee

1	Head, IT Dept.	Dr. Keyur Brahmhatt
2	IT Dept- Convener	Prof. Vatsal Shah
3	Computer Dept.	Prof. M.I.Hasan
4	IT Dept.	Prof. Priyank Bhojak
5	Civil Dept.	Prof. A.A.Amin
6	Electrical Dept.	Prof. Swapnil Arya
7	Electronics Dept.	Prof. C.J.Jayaswal
8	Maths Dept.	Dr. (Mrs.) Dipti R Patel
9	Mechanical, Dept.	Prof. V.H.Chaudhary
10	Production Dept.	Prof. Akil Jaria
11	EC Dept.	Prof. Robinson Paul
12	Computer Programmer	Mr. B. C. Patel
13	IT Dept.	Mr. Ravi Patel

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level through the ERP software implementation.

The committee should also look into the development of following facilities:

- To make available attendance of students to the parents.
- To create facility for automatic email/sms to students with less attendance, e.g. absent for three or more days consecutively.
- To develop Moodle facilities in ERP.
- To get online course feedback.

The Committee will keep the BVM website up-to-date by contacting the concerned Head and Administrative Officer (For administrative data and information). The concerned staff should be given training of operating his accounts / work. To create infrastructural frame work for creating student email ID at the time of admission. To develop online fee payment facility. Development of library web page in consultation with library & competitive exam committee. To share NPTEL resources in internal LAN network through library web page. To create email IDs of all functionaries like Heads, Deans and Asso. Deans. To create necessary infrastructure and apply for remote Centre for STTPs under the National Mission for Education through ICT(NMEICT).



10. Research & Development Committee

1	Dean, Research & Development	Dr. A. K. Verma
2	Asso. Dean(R&D) – Convener	Dr. M. E. Shimpi
3	Civil Dept.	Dr. S. D. Dhiman
4	Computer Dept.	Dr. N.M.Patel
5	Electrical Dept.	Dr. Akshay Pandya
6	Electronics Dept.	Dr. (Mrs.)M.S.Holia
7	Maths Dept.	Dr. (Mrs.)T. A. Desai
8	Mechanical Dept.	Dr. H. P. Patolia
9	Production Dept.	Dr. H.S.Berawala
10	Mechanical Dept.	Dr. H.A. Bhargav
11	EC Dept.	Dr. R.C.Rana
12	IT Dept.	Dr. Nilesh Prajapati
13	Structural Dept.	Dr. V.A.Arekar

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, and MODROB projects to be sent to AICTE and articles to be sent to local / state / national / international journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.

The research & innovation of students can be extended to patent and product development with the help of Government funding for incubators and policies & projects like Student Starting & Innovation Policy (SSIP2017)

11. Internal Complaint Committee (ICC)

(As per Notification No. F. AICTE/WH/2016/01.—All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.

1	Head, Maths Dept. – Convener	Dr. (Mrs.) T.A.Desai
2	Head, IT Dept.	Dr. (Mrs.) Z.H.Shah
3	Electrical Dept.	Prof. (Mrs.) D.K.Patel
4	Mechanical Dept.	Dr. (Mrs.) V.D.Chauhan
5	Production Dept.	Prof. (Mrs.) J.B. Thakkar
6	Computer Dept.	Mrs B.V Raval
7	Ladies Representative	Ms. Saloni Gajjar
8	Women NGO Representative	Dr. Aruna Solanki(BBIT)

Responsibilities of Internal Complaints Committee (ICC) - The Internal Complaints Committee shall:

(a) Provide assistance if an employee or a student chooses to file a complaint with the police;

(b) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's



rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;

(c) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender;

(d) Ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment; and

(e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.

12. Collegiate Women's Development Committee

1	Head, Maths Dept. - Convener	Dr. (Mrs.) T. A. Desai
2	IT Dept.	Prof. (Mrs.) Z.H. Shah
3	Structural Dept.	Prof. (Mrs.) Jagruti Shah
4	Electronics Dept.	Dr. (Mrs.) M.S.Holia
5	Computer Dept.	Prof. (Mrs.) M.J.Joshi
6	EC Dept.	Prof. (Mrs.) Palak Patel
7	Electrical Dept.	Prof. (Mrs.) D K Patel
8	IT Dept.	Prof. (Mrs.) Bijal Dalwadi
9	Mechanical Dept.	Prof. (Ms.) Kinjal Patel
10	Production Dept.	Prof. (Mrs) J.B. Thakkar
11	Computer Dept.	Mrs. B. V. Raval
12	Ladies Representative	Ms. Saloni Gajjar

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

13. SC/ST Cell

1	Civil Dept. - Convener	Dr. H.J.Chauhan
2	Computer Dept.	Prof. H.D.Vasava
3	Electrical Dept.	Prof. M.N. Sinha
4	Electronics Dept.	Dr. M.M.Solanki
5	EC, Dept.	Prof. G.B.Rathod
6	IT, Dept.	Prof. Vishal Polara
7	Maths Dept.	Prof. S.D. Bhagat
8	Mechanical Dept.	Prof. V.H.Chaudhary
9	Production Dept.	Prof. (Mrs.)P.D. Chauhan
10	Administrative Staff	Mr. (Mrs.)V.D.Parmar
11	Credit System Office	Mr. S.C.Ka.Patel

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students development. Prevention of atrocities act, 1989 No.33 of 1989 dated 11/9/1989.



Efforts to enhance scholarship and financial help for such students shall be made from Govt. & NGOs and supervised by this committee.

14. Staff Development Committee

1	Principal	Dr. Indrajit Patel
2	Dean, Faculty Affairs	Dr. T.D.Pawar
3	Asso.Dean(Admin)	Dr. J.M.Rathod
4	Electronics Dept. – Convener	Dr. D. M. Patel
5	Civil Dept.	Prof. P. J. Shah
6	Computer Dept.	Prof. M.I.Hasan
7	Electrical Dept.	Prof. A. R. Patel
8	EC Dept.	Prof. R.R. Vashi
9	IT Dept.	Prof. Kanu G Patel
10	Mechanical Dept.	Prof. J.R.Koisha
11	Production Dept.	Prof. R.S.Barot
12	Structural Dept.	Prof. V.V.Agrawal
13	Administrative staff	Shri G.C.Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

15. Anti-ragging Committee - Institute Level

1	Principal, BVM, President – BVMCC	Dr. Indrajit Patel
2	Dean, Student Affairs	Dr. B.C.Goradiya
3	Vice President, BVM Central Committee – Convener	Prof. B.S.Patel
4	Rector, Hostels	Dr. A.K.Verma
5	Hostel Supd.	Prof. G.B.Rathod
6	Head, IT Dept.	Dr. Keyur Brahmhatt
7	Rector, Girls Hostel	Prof. Jagruti Shah

Members of the Committee (Key Stake Holders)

8	Vallabh Vidyanagar Police Inspector	Shri A.C.Parmar
9	Local Media	Shri Salim Pathan
10	Municipal Council Member, V V Nagar	Mrs. Reshma Patel
11	Mamlatdar, Anand Taluka	Shri R.B.Parmar
12	Parent Representative	Dr. M.E.Shimpi
13	First Year Boys Representative	????
14	First Year Girls Representative	????
15	General Secretary	Mr. Tarun Nagar
16	Ladies Representative	Ms. Saloni Gajjar



- 17 Rep. of Teaching Faculty
18 Rep. of Administrative Staff

Dr. D.M. Patel
Shri K.B.Bhangale

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control. It is as per the AICTE letter vide No.37.3/Legal/AICTE/2009 dated 1/7/2009.

16. Career Advancement Scheme(CAS)

- 1 Dean – Faculty Affairs
2 Assoc. Dean, Academic - Convener
3 Civil Dept.
4 Mechanical Dept.
5 Electrical Dept.
6 Structural Dept.
7 Computer Dept.
8 Maths Dept.
9 Production Dept.
10 Electronics Dept.
11 Admn.Officer
12 Admn.staff

Dr. T. D. Pawar
Dr. V. J. Patel
Dr. S.D.Dhiman
Dr. H.P.Patolia
Dr. R.P.Mehta
Prof. A. N. Desai
Dr. N.M.Patel
Dr. M.E.Shimpi
Prof. (Mrs.) P.D.Chauhan
Prof. C.J. Jayaswal
Mr. G. C. Patel
Mr. Shailesh Ka Patel

17. Grievance Redressal Committee

- 1 Convener
2 Co-convener
3 Structural Dept.
4 Maths Dept.
5 Electrical Dept.
6 Computer Dept.
7 Electronics Dept.
8 Hostel Supdt.EC Dept.
9 Member, Civil Dept.
10 Admn.Officer


Dr. B.C.Goradiya
Dr. H.V.Patel
Dr. (Mrs.) D.R. Bhatt
Dr. R.B.Gandhi
Prof. Swapnil Arya
Prof. P.B.Swadas
Dr. (Mrs.)K.D.Patel
Prof. Amit Choksi
Dr. J. R. Pitroda
Shri G.C Patel

This committee shall look into any grievance of students or staff members of BVM and will suggest necessary course of action. It is as per the grievance redressal regulations 2005, AICTE letter vide No. F/37.3/Level/2012 dated 25.5.2012.

All the Conveners are requested to call the meeting once in a month of the concerned members and General Secretary of BVMCC be contacted for the help of the student's representatives (volunteers). The minutes of the meeting shall be prepared and submitted to the Principal, BVM.



If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.


(Dr. Indrajit Patel)
Principal

Copy to:

- (1) Hon. Chairman, BVM Board of Governors for information.
- (2) Hon. Secretary, CVM.
- (3) All the Heads of Departments with a request to circulate among all faculty members.
- (4) All concerned staff members.
- (5) Principal's file.
- (6) BVM Central Committee.



BIRLA VISHVAKARMA MAHAVIDYALAYA

Engineering College
(An Autonomous Institution)
VALLABH VIDYANAGAR – 388 120

VARIOUS COMMITTEES FOR THE ACADEMIC YEAR 2021 - 22

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities:

1. Infrastructure Planning & Support Committee

1	Principal	Dr. Indrajit Patel
2	Associate Dean (Admin)	Dr. J. M. Rathod
3	Associate Professor, Civil Dept. & Associate Dean (Infrastructure) - Convener	Dr. J. R. Pitroda
4	Head IT Dept. – Comp. related-Convener	Dr. Keyur Brahmhatt
5	Associate Professor, IT Dept. – Comp. related	Dr. N. B. Prajapati
6	Elect. Convener Elect. Works	Dr. Y. R. Prajapati
7	Electronics Dept- Electro. related	Prof. C. S. Patel
8	EC Dept – CC Camera related	Prof. K. R. Patel
9	Central Workshop related	Prof. R. G. Jivani
10	IT and Campus related work	Prof. Dharmesh Patel
11	Campus related showcasing	Dr. Darshan D Dalwadi
12	Mechanical Dept.- Mechanical related	Dr. Hitesh Bhargav
13	OSD Admin	Shri. G. C. Patel
14	Web site development and maintenance	Dr. Vatsal Shah

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for further necessary action. Planning and budget preparation for DTE maintenance grant shall be done in advance and execution shall be done and monitored. The planning and development of central facilities like central library, central computer center, central assessment hall, electrical supply, etc. shall be done by this committee.

The committee will see that the reports received regarding Civil, Structural, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.



2. Academic Council

1	Dr. Indrajit. N. Patel	Principal & Chairman
2	Dr. L. B. Zala	Head, Civil
3	Dr. D. G. Thakore	Head, Computer
4	Dr. R. P. Mehta	Head, Electrical
5	Dr. T. D. Pawar	Head, Electronics
6	Dr. P. M. George	Head, Mechanical
7	Dr. A. M. Trivedi	Head, Production
8	Prof. A. N. Desai	Head, Structural
9	Dr. K. N. Brahmbhatt	Head, IT
10	Dr. B. C. Goradiya	Head, EC
11	Dr. (Mrs.) T. A. Desai	Head, Mathematics
12	Dr. S. V. Mevada	Controller of Examination
13	Dr. H. V. Patel	OICS
14	Dr. M. M. Vegad	Professor, Computer
15	Prof. A. N. Bhavsar	Asso. Professor – Civil
16	Dr. Akshay Pandya	Asso. Prof., Electrical
17	Dr. Zankhana Shah	Assist. Professor, IT
18	Dr. Dhiren Patel	Director, VJTI, Mumbai
19	Er. Jayanta Mukhopadhyay	Industry Expert
20	Dr. Sudhir Kumar	Professor, MNIT, Jaipur
21	Dr. Ajitkumar Shukla	Director, PSIT College of Engg. Kanpur
22	Dr. S. R. Joshi	Principal, GEC, Bharuch
23	Dr. A. B. Dhruv	Prof. & Head, VGEC, Gandhinagar
24	Dr. S. D. Panchal	Graduate School of Engg. & Tech. GTU
25	Dr. V. J. Patel	Member Secretary, Asso. Dean, Academic
26	Dr. D. S. Modi	Jt. Controller of Examination

3. ACADEMIC EXECUTIVE COMMITTEE

No.	Name & Designation of the Member		Position
1	Dr. I. N. Patel	Principal	Chairman
2	Dr. P. M. George	Chairman, BoS, Mechanical & Dean- Academic	Vice Chairman
3	Dr. V. J. Patel	Asso. Dean, Academic	Member Secretary
4	Dr. L. B. Zala	Chairman – BoS - Civil	Member
5	Dr. D. G. Thakore	Chairman – BoS - Computer	Member
6	Dr. R. P. Mehta	Chairman – BoS - Electrical	Member
7	Dr. T. D. Pawar	Chairman – BoS - Electronics	Member
8	Prof. K. D. Bhatt	Chairman – BoS - Production	Member
9	Dr. A. K. Verma	Chairman – BoS - Structural	Member
10	Dr. K. N. Brahmbhatt	Chairman – BoS - IT	Member
11	Dr. B. C. Goradiya	Chairman – BoS - ET	Member
12	Dr. (Mrs.) T. A. Desai	Chairman – BoS - Maths	Member
13	Dr. H. V. Patel	Officer In-Charge Credit System (OICS)	Member
14	Dr. S. V. Mevada	Controller of Examination	Member



Objectives:

The Committee will –

- Develop curriculum on the base of Program Educational Objective of each program and will prepare Academic Regulations for various Programmes under Autonomous Status for further approval in Academic Council.
- Discuss and refine the syllabi prepared by respective Board of Studies to put forward in Academic Council on the basis of PEO's, PO's etc.
- Coordinate among all Board of Studies for suggesting common guidelines, first year courses and open electives to arrive at consensus.
- Act as an interface among Academic Council and all Board of Studies.
- propose revisions / amendments pertaining to academic matters for the approval of the Academic Council
- Propose academic calendar(s) for the approval of Academic Council.

4. Internal Quality Assurance Cell (IQAC)

Sr. No.	Composition	Member
1	Chairperson: Head of the Institution	Dr. Indrajit N. Patel, Principal, BVM
2	Teachers to represent all level (Three to Seven)	1. Dr. (Mrs.) V. D. Chauhan 2. Dr. M. M. Vegad 3. Dr. M. E. Shimpi 4. Dr. H. V. Patel 5. Dr. H. J. Chauhan 6. Dr.(Mrs.) K. D. Patel
3	One member from the Management	Shri. ManishBhai Patel, Vice President, CVM
4	Few Senior administrative officers	1. Dr. (Mrs.) T. A. Desai (Chair Person-Women Development Cell) 2. Dr. L. B. Zala, Dean, III 3. Dr. B. C. Goradiya, Vice President, B V M Central Committee 4. Dr. Vinay Patel, Associate Dean, Academics 5. Dr. J. M. Rathod, Asso. Dean, Admin. 6. Dr. K. N. Brahmabhatt, Head, IT Dept. 7. Dr. Akshay Pandya, Prof. I/c T & P Cell
5	One nominee each from local society, students and Alumni	1. Shri. Jagdishbhai Patel, Parkage Industries 2. Zeelrajsinh Mahida-General Secretary, BVM 3. Pankti Shah-Ladies Representative, BVM 4. Er. Nitin R. Patel, BVM Alumni Association 5. Er. Vinod Panchasara, BVM Alumni
6	One nominee each from Employers / Industrialists / Stakeholders	1. Er. Dipen Parmar-Representative from S.P. Pvt.Ltd 2. Representative from ELECON Industries



7	One of the senior teachers as the coordinator / Director of the IQAC	1. Dr. D. G. Thakore, Head, Computer Dept. (IQAC-Coordinator) 2. Dr. P. M. George, Head, Mechanical Dept. (IQAC-Coordinator) 3. Dr. (Mrs.) Zankhana Shah, IT Dept. (Co coordinator) 4. Prof. Vimlesh Agrawal, Structural Dept. (Co-coordinator)
8	NAAC Advisory Committee	1. Dr. D. P. Agrawal, Former Chairman UPSC and Chairman, P. G. Board, AICTE, New Delhi 2. Dr. M. N. Patel, Provost, Parul University 3. Dr. (Mrs.) Bhavna Chauhan, Principal, Home Science. College, Vallabh Vidyanagar

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

5. Industry Institute Interaction Committee

1	Dean, III & Head, Civil Dept.- Convener	Dr. L. B. Zala
2	Professor-I/C T&P	Dr. Akshay Pandya
3	Placement Officer Training Officer	Dr. Mehul J. Shah Prof. Mehul Patel Mr. Hardik Patel
4	Associate Dean , III	Prof. Amit Bhavsar
5	Civil Dept.	Prof. N. F. Umrigar
6	Structural Dept.	Dr. (Mrs.) D. A. Sinha
7	Computer Dept.	Prof. (Mrs.) M. J. Joshi
8	Electronics Dept.	Prof. M. P. Prajapati
9	Electronics Dept.	Prof. (Mrs.) Parul Panchal
10	Electrical Dept.	Prof. M. N. Sinha
11	Electrical Dept.	Prof. Ajay M. Patel
12	Mechanical Dept.	Dr. Ketul Bhrambhatt
13	Production Dept.	Prof. R. S. Barot
14	EC Dept.	Prof. Robinson Paul
15	EC Dept.	Prof. Amit Choksi
16	IT Dept.	Dr. Vatsal Shah
17	President, VUIA, GIDC	Mr. Harshad Mehta
18	Parkage Industries, V.U. Nagar	Mr. Jagdishbhai I Patel

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry institution interaction by arranging lectures/seminars/training Programmes of



experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

The committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students. It will plan and organize expert talks, seminars, workshops from industrial experts. It will organize industrial visits for the students. It will interact with industries for signing MOUs for student's projects, expert talks, industrial consultancy, etc. in a mutually beneficial way. It will plan and implement schemes for funding student projects through BVM Alumni Association.

6. Library Committee

1	Professor-in-charge, Library	Dr. (Mrs.) V. D. Chauhan
2	NPTEL Coordinator	Prof. (Mrs.) Dharita .K. Patel
3	Librarian	Shri. J. D. Patel
4	Civil Dept.	Prof. N. F. Umrigar
5	Computer Dept.	Prof. K. J. Sharma
6	Electrical Dept.	Prof. Dipan Parikh
7	Electronics Dept.	Prof. C. S. Patel
8	EC Dept.	Prof. A. B. Bambhaniya
9	IT Dept.	Prof. Kanu G. Patel
10	Mathematics Dept.	Prof. S. D. Bhagat
11	Mechanical Dept.	Prof. P. G. Choksi
12	Production Dept.	Prof. Akil Jariya
13	Structural Dept.	Dr. V. A Arekar
14	Library	Mrs. Dharti Patel
15	IT Dept.	Mr. Ravi Patel

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e-books, IS Codes, journals/e-journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET /INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No. of journals/ e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, and new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

To prepare library web page with the help of IT Infra & Networking Committee. Library catalogue search interface, journals and their login procedure, list of books, availability of e-books, tie up for online digital resources, sharing of NPTEL resources, list of books purchased in the last three



years, names and contact details of committee members, etc. shall be made available in the library webpage.

Registration of students, monitoring, uploading of student data for scholarships in NPTEL website in SPOC (single point of contact) login shall be looked after. Sharing of NPTEL course material on LAN by Local server with students shall be implemented.

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/ departmental level for appearing in GATE and other such examinations like NPTEL, CAT, GMAT, TOEFL, GRE, and IELTS.

7. CENTRAL REGISTRATION COMMITTEE

No.	Name & Designation of the Member		Position
1	Dr. H. V. Patel	OICS	Convener
2	Prof. Swapnil Arya	Jt. OICS	Co-Convener
3	Dr. V. J. Patel	Associate Dean – Academics	Member
4	Prof.(Mrs.) Dharita Patel	NPTL(MOOCs) Coordinator	Member
5	Prof. Amit Amin	Civil Department	Member
6	Dr. Vishal Arekar	Structural Department	Member
7	Prof. Bhavesh Tanawala	Computer Department	Member
8	Prof. Gaurang Sharma	Electrical Department	Member
9	Prof. Nirajkumar Ada	Electronics Department	Member
10	Prof. P. M. Tadv	Mechanical Department	Member
11	Prof. Rakesh Barot	Production Department	Member
12	Prof. Vishal Polara	IT Department	Member
13	Dr. Sandip Unadkat	ET Department	Member
14	Prof. S. D. Bhagat	Maths Department	Member
15	Dr. Akshay Pandya	Overall PG Coordinator	Member
16	Prof. Vishal Kanjaria	ERP Administrator	Member

Objectives:

The Committee will –

- look after the Registration related works like Students Registration Process, Distribution of Result Updates to Faculty Counselors, Course Offerings, allotment of Open Electives and Programme Electives and Projects (Major, Minor and Mini) in consultation with OICS.
- Keep records of Backlog Students to help Faculty Counsellors for Students Counselling etc.
- provide Cumulative Updates of records to Concerned Faculty Counsellors,
- Arrange Orientation Program for Newly admitted students.
- Maintain the Students Attendance Records during the semester.



8. EXAM COORDINATION COMMITTEE

No.	Name & Designation of the Member		Position
1	Dr. S. V. Mevada	Controller of Examination	Convener
2	Dr. D. S. Modi	Jt. Controller of Examination	Co-Convener
3	Prof.(Mrs.) Dharita Patel	NPTEL (MOOCs) Coordinator	Member
4	Dr. (Mrs.) Neha Patel	Civil Department	Member
5	Dr. Vishal Arekar	Structural Department	Member
6	Dr. U. K. Jalia	Computer Department	Member
7	Prof. M. N. Sinha	Electrical Department	Member
8	Dr. M. S. Holia	Electronics Department	Member
9	Prof. U. B. Chaudhari	Mechanical Department	Member
10	Prof. Jatin Makwana	Production Department	Member
11	Dr. Nilesh Prajapati	IT Department	Member
12	Dr. Darshan Dalwadi	EC Department	Member
13	Dr. Aakar N. Roghelia	Maths Department	Member
14	Prof. Vishal Kanjaria	ERP Administrator	Member

Objectives:

The Committee will –

- prepare Exam Schedules
- Coordinate regarding appointment of Examiners with consultation of Concerned BoS Chairmen.
- Compile the Mark-sheets / Results for submitting to Exam Section as And when required.
- Look after the queries related to Results, Marks Entry in ERP System In Consultation with Controller of Examination / ERP Administrator.
- coordinate the exam related activities i.e. Hall Tickets, Exam Forms, Exam Fees, Seating Arrangements, Grade Card distribution etc. in Consultation with CoE.

9. Green Campus Committee

1	Electronics Dept. - Convener	Prof. A. A. Daiya
2	OSD Admin	Shri. G. C. Patel
3	Admin. staff	Shri. Alpesh Patel
4	Civil Dept.	Shri. B. M. Panchal
5	Computer Dept.	Mrs. Alpa Makwana
6	Electrical Dept.	Shri. Nilesh Patel
7	Electronics dept.	Shri. H. J. Sevak
8	EC Dept.	Shri. Chirag A. Patel
9	IT Dept.	Shri. Sachin Patel
10	Mech. Dept.	Shri. Nilesh Ganvit
11	Workshop	Shri. Minesh patel
12	Structural Dept.	Shri. Ganpat Vaghela
13	Library	Shri. Pritesh Darji



The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

The affairs related with hostels in the campus shall be looked after by this committee. The feedback & complaints regarding hostel life of students shall be addressed by this committee. The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Superintendents & students and will send the proposal to the Principal for forwarding to the management for doing needful.

They will also make arrangement for medical checkup / Thalassemia Test for newly admitted students and other activity like learning license etc.

Organizing of cultural festival, technical festival and annual day shall be looked after by this committee.

10. Time Table (Class) Committee

1	Convener	Dr. D. G. Thakore
2	Computer Dept. Co- Convener	Dr. U. K. Jaliya
3	Computer Dept. – Co-Convener	Prof. K. J. Sharma
4	Civil Dept.	Prof. P. J. Shah
5	Civil Dept.	Prof. A. A Amin
6	Computer Dept.	Prof. B. A. Tanawala
7	Electrical Dept.	Prof. M. N. Sinha
8	Electrical Dept.	Prof. Ajay M. Patel
9	Electronics Dept.	Prof. C. J. Jayaswal
10	Electronics Dept.	Dr. M. M. Solanki
11	EC Dept.	Dr. D. C. Dalwadi
12	EC Dept.	Prof. Anish Vahora
13	IT Dept.	Dr. Nilesh Prajapati
14	IT Dept	Prof. (Mrs.) Bijal Dalwadi
15	Mathematics Dept.	Dr. R. B. Gandhi
16	Mathematics Dept.	Dr. Aakar Roghelia
17	Mechanical Dept.	Prof. R. G. Jivani
18	Mechanical Dept.	Prof. J. R. Koisha
19	Production Dept.	Prof.(Mrs.) P. D. Chauhan
20	Production Dept.	Prof J. R. Makwana
21	Structural Dept.	Prof. A. N. Desai
22	Structural Dept.	Dr. V. A. Arekar

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the Credit System Core Committee of BVM. The Time Tables will be prepared for individual teachers, laboratory, and class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each dept faculty members be kept free for dept. meeting.



11. IT Cell Committee

1	Head, IT Dept.	Dr. Keyur Brahmbhatt
2	IT Dept- Convener	Dr. Vatsal Shah
3	Computer Dept.	Prof. M. I. Hasan
4	IT Dept.	Prof. Priyank Bhojak
5	Civil Dept.	Prof. A. A. Amin
6	Electrical Dept.	Prof. Swapnil Arya
7	Electronics Dept.	Prof. A. A. Daiya
8	Maths Dept.	Dr. (Mrs.) Dipti R Patel
9	Mechanical, Dept.	Prof. V. H. Chaudhary
10	Production Dept.	Prof. Akil Jaria
11	EC Dept.	Prof. Robinson Paul
12	IT Dept.	Mr. Ravi Patel

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level through the ERP software implementation.

The committee should also look into the development of following facilities:

- To make available attendance of students to the parents.
- To create facility for automatic email/sms to students with less attendance, e.g. absent for three or more days consecutively.
- To develop Moodle facilities in ERP.
- To get online course feedback.

The Committee will keep the BVM website up-to-date by contacting the concerned Head and Administrative Officer (For administrative data and information). The concerned staff should be given training of operating his accounts / work. To create infrastructural frame work for creating student email ID at the time of admission. To develop online fee payment facility. Development of library web page in consultation with library & competitive exam committee. To share NPTEL resources in internal LAN network through library web page. To create email IDs of all functionaries like Heads, Deans and Asso. Deans. To create necessary infrastructure and apply for remote Centre for STTPs under the National Mission for Education through ICT(NMEICT).

12. Research & Development Committee

1	Dean, Research & Development	Dr. A. K. Verma
2	Asso. Dean(R&D) – Convener	Dr. M. E. Shimpi
	Asso. Dean(R&D) – Co-Convener	Dr. (Mrs.) Darshana Bhatt
3	Civil Dept.	Dr. S. D. Dhiman
4	Computer Dept.	Dr. N. M. Patel
5	Electrical Dept.	Dr. Akshay Pandya
6	Electronics Dept.	Dr. (Mrs.) M. S. Holia
7	Mechanical Dept.	Dr. H. P. Patolia



8	Production Dept.	Dr. Hardik S. Beravala
9	Mechanical Dept.	Dr. H. A. Bhargav
10	EC Dept.	Dr. R. C. Rana
11	IT Dept.	Dr. Zankhana Shah
12	Structural Dept.	Dr. V. A. Arekar

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, and MODROB projects to be sent to AICTE and articles to be sent to local / State / National / International Journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.

The research & innovation of students can be extended to patent and product development with the help of Government funding for incubators and policies & projects like Student Starting & Innovation Policy (SSIP2017)

13. Internal Complaint Committee (ICC)

(As per Notification No. F. AICTE/WH/2016/01.—All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.

1	Dean (Faculty Affairs)	Dr. T. D. Pawar
2	Vice president (BVM Central Committee)	Prof. B. S. Patel
3	Vice President (BVM Central Committee)	Dr. B. C. Goradiya
4	Head, Mathematics Dept. – Presiding Officer	Dr. (Mrs.) T. A. Desai
5	IT Dept.	Dr. (Mrs.) Z. H. Shah
6	Electrical Dept.	Prof. (Mrs.) D. K. Patel
7	Mechanical Dept.	Dr. (Mrs.) V. D. Chauhan
8	Production Dept.	Prof. (Mrs.) J.B. Thakkar
9	Structural Dept.	Prof. B. R. Dalwadi
10	Computer Dept.	Mrs. B. V. Raval
11	Ladies Representative	Ms. Pankti Shah
12	Women NGO Representative	Dr. Aruna Solanki (BBIT)
13	Girl's Hostel Rector	Dr. Jagruti .P. Shah
14	Office Representative	Mrs. Divya Patolia
15	Girls Student Representative	Ms. Pankti Shah
16	Boys Student Representative	Mr. Zeelraj sinh Mahida

Responsibilities of Internal Complaint Committee (ICC)

(a) Provide assistance if an employee or a student chooses to file a complaint with the police;

(b) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;



(c) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender;

(d) Ensure that victims or witnesses are not victimized or discriminated against while dealing with complaints of sexual harassment; and

(e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.

(f) The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

14. SC/ST Cell

1	Civil Dept. - Convener	Dr. H. J. Chauhan
2	Computer Dept.	Dr. H. D. Vasava
3	Electrical Dept.	Prof. M. N. Sinha
4	Electronics Dept.	Dr. M. M. Solanki
5	Electronics Dept.	Prof. (Mrs.) Parul .H. Panchal
6	EC, Dept.	Prof. G. B. Rathod
7	IT, Dept.	Prof. Vishal Polara
8	Mathematics Dept.	Prof. S. D. Bhagat
9	Mechanical Dept.	Prof. V. H. Chaudhary
10	Production Dept.	Prof. (Mrs.) P. D. Chauhan
11	Administrative Staff	Shri Hitesh Solanki
12	Credit System Office	Shri. Shailesh Ka Patel

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students' development. Prevention of atrocities act, 1989 No.33 of 1989 dated 11/9/1989.

Efforts to enhance scholarship and financial help for such students shall be made from Govt. & NGOs and supervised by this committee.

15. Staff Development Committee

1	Principal	Dr. Indrajit Patel
2	Dean, Faculty Affairs	Dr. T. D. Pawar
3	Asso.Dean(Admin)	Dr. J. M. Rathod
4	Electronics Dept. - Convener	Dr. D. M. Patel
5	Civil Dept.	Prof. Amit Amin
6	Computer Dept.	Prof. M. I. Hasan
7	Electrical Dept.	Prof. A. R. Patel
8	EC Dept.	Prof. G. B. Rathod
9	IT Dept.	Prof. Kanu G Patel
10	Mechanical Dept.	Prof. J. R. Koisha
11	Production Dept.	Prof. R. S. Barot



12	Structural Dept.	Prof. V. V. Agrawal
13	Administrative staff	Shri. ChIntal. U. Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

16. Anti-Ragging Committee - Institute Level

1	Principal, BVM, President - BVMCC	Dr. Indrajit Patel
2	Dean, Student Affairs	Dr. B. C. Goradiya
3	Vice President, BVM Central Committee - Convener	Prof. B. S. Patel
4	Rector, Hostels	Dr. A. K. Verma
5	Hostel Supd.	Prof. G. B. Rathod
6	Head, IT Dept.	Dr. Keyur Brahmbhatt
7	Rector Girls Hostel	Prof. (Mrs.) Jagruti Shah

Members of the Committee (Key Stake Holders)

8	Vallabh Vidyanagar Police Inspector	Shri. L. B. Dabhi
9	Local Media	Shri. Salim Pathan (Naya Padkar)
10	Municipal Council Member V. V Nagar	Smt. Reshmaben V. Patel
11	Mamlatdar, Anand Taluka	Shri. Chaitanya Sanghavi
12	Parent Representative	Dr. A. B. Bambhania
13	First Year Boys Representative	Mr. Aryan Shah
14	First Year Girls Representative	Ms. Pari Patel
15	General Secretary	Mr. Zeelraj Singh Mahida
16	Ladies Representative	Ms. Pankti Shah
17	Rep. of Teaching Faculty	Dr. D. M. Patel
18	Rep. of Administrative Staff	Shri. Chintal U. Patel

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control. It is as per the AICTE letter vide No.37.3/Legal/AICTE/2009 dated 1/7/2009.

17. Career Advancement Scheme (CAS)

1	Dean - Faculty Affairs & Head EL	Dr. (Mrs.) T. D. Pawar
2	Assoc. Dean, Academic - Convener	Dr. V. J. Patel
3	Prof & Head EC	Dr B. C. Goradiya
4	Head IT	Dr. Keyur N. Brahmbhatt
5	Civil Dept.	Dr. S. D. Dhiman
6	Associate Dean(Admin)	Dr. J. M. Rathod



7	Mechanical Dept.	Dr. H. P. Patolia
8	Electrical Dept.	Dr. R. P. Mehta
9	Structural Dept.	Prof. A. N. Desai
10	Computer Dept.	Dr. N. M. Patel
11	Mathematics Dept.	Dr. M. E. Shimpi
12	Production Dept.	Prof. R. S. Barot
13	Electronics Dept.	Prof. C. J. Jayaswal
14	Admn. Staff	Mr. Kishor B. Bhangale
15	Admn. staff	Mr. Y. H. Saiyed

18. Grievance Redressal Committee

1	Principal	Dr. Indrajit N. Patel
2	Convener OMBUDSMAN PERSON	Ret. Prof. A. A. Shaikh
3	Co-convener	Dr. H. V. Patel
4	Head Structural Dept.	Dr. A. K. Verma
5	Head Mathematics Dept.	Dr. T. A. Desai
6	Head Mechanical Dept.	Dr. P. M. George
7	Head Electronics Dept.	Dr. T. D. Pawar
8	Head Electrical Dept.	Dr. R. P. Mehta
9	Head Computer Dept.	Dr. D. G. Thakore
10	Head Civil Dept.	Dr. L. B. Zala
11	Head Production Dept.	Dr. K. D. Bhatt
12	Head EC Dept.	Dr. B. C. Goradiya
13	Head IT Dept.	Dr. K. N. Bramhbhatt
14	Structural Dept.	Dr. (Mrs.) D.R. Bhatt
15	Mathematics Dept.	Dr. R. B. Gandhi
16	Electrical Dept.	Prof. Swapnil Arya
17	Computer Dept.	Prof. P. B. Swadas
18	Electronics Dept.	Dr. (Mrs.) K. D. Patel
19	IT Dept.	Dr. N. B. Prajapati
20	Mechanical Dept.	Dr. H. A. Bhargav
21	Production Dept.	Prof. (Mrs.) P. D. Chauhan
22	Hostel Supdt. EC Dept.	Prof. Amit Choksi
23	Member, Civil Dept.	Dr. J. R. Pitroda
24	OSD Admin	Shri G. C. Patel
25	Girl's Hostel Rector	Pro. (Mrs.) Jagruti .P. Shah

This committee shall look into any grievance of students or staff members of BVM and will suggest necessary course of action. It is as per the grievance redressal regulations 2005, AICTE letter vide No.F/37.3/Leval/2012 dated 25.5.2012.

19. MOOCS Implementation Committee

1	MOOCS Coordinator	Dr. R. P. Mehta
2	Joint MOOCS Coordinator and SPOC, SWAYAM/NPTEL and EE Dept. Representative	Prof. (Mrs) K. Patel



3	Computer Dept. Representative	Prof. Mosin I. Hasan
4	Civil Dept. Representative	Prof. H. J. Chauhan
5	Structural Dept. Representative	Dr. (Mrs.) D. R. Bhatt
6	Electronics Dept. Representative	Prof. Chetan Jayswal -
7	Electronics and Communication Dept. Representative	Prof. G. B. Rathod
8	Information Technology Dept. Representative	Prof. Mrs. Prachi Shah
9	Mechanical Dept. Representative	Prof. Mrs. Kinjal Patel
10	Production Dept. Representative	Prof. Rakesh Barot

The committee looks after the implementation of the NPTEL Credit transfer policy implemented from the academic year 2018-19. The set-top boxes provided from TEQIP-III under the Swayamprabha Project of MHRD and placed in departments shall be best utilized for academic purposes. The awareness and guidance about the usage of other MOOCS platforms such as Coursera, EDX, UDEMY, etc. shall be provided by the committee members. Any new initiatives based on MOOCS like Minor Degree rules and curriculum, etc. shall be taken up by this committee as and when required. Inclusion of MOOCS courses in the curriculum of various courses while syllabus framing at department level may also be taken up. Inclusion of MOOCS courses in Teaching Pedagogy or Blended MOOCS method may also be experimented with and awareness created.

20. Collegiate Women's Development Committee

Sr. No.	Role	Name of the Faculty
1	Convener	Dr. Trupti A. Desai, Prof & Head, Maths Dept.
2	Co-convener	Dr. Zankhana Shah, IT Dept.
3	Member	Prof. Neha Patel , Civil Dept.
4	Member	Dr. Mehfuza Holia, EL Dept.
5	Member	Prof. Dharita Patel, EE Dept.
6	Member	Prof. Jigisha Thakkar, PE Dept.
7	Member	Prof. Palak Patel, EC Dept.
8	Member	Prof. Jagruti Shah, Structural Dept.
9	Member	Prof. Kinjal Patel, ME Dept.
10	Member	Mrs. Bindu V. Raval, CP Dept.
11	Member	Prof. Mahasweta Joshi, CP Dept.
12	Member	Ms. Pankti Shah, Ladies Representative

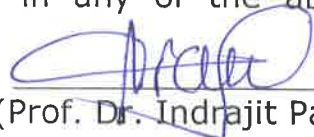
The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

All the Conveners are requested to call the meeting once in a month of the concerned members and General Secretary of BVMCC be contacted for the help of the student's representatives (volunteers). The minutes of the meeting shall be prepared and submitted to the Principal, BVM.



If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.




(Prof. Dr. Indrajit Patel)

PRINCIPAL

Copy to:

- (1) Hon. Chairman, BVM Board of Governors for information,
- (2) Hon. Secretary, CVM
- (3) All the Heads of Departments with a request to circulate among
All faculty members
- (4) All concerned staff members
- (5) Principal's file
- (6) BVM Central Committee



Birla Vishvakarma Mahavidyalaya

An Autonomous Institution

(Engineering College)

Vallabh Vidyanagar

Various Committees For The Academic Year 2022-23

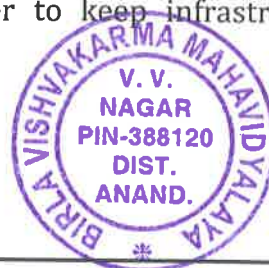
The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities.

1. Infrastructure Planning & Support Committee

1	Principal	Dr. Indrajit Patel
2	Associate Dean (Admin)	Dr. J. M. Rathod
3	Associate Professor, Civil Department & Associate Dean (Infrastructure) - Convener	Dr. J. R. Pitroda
4	Head IT Department – Comp. related-Convener	Dr. K. N. Brahmabhatt
5	Associate Professor, IT Department – Comp. related	Dr. N. B. Prajapati
6	Elect. Convener Elect. Works	Prof. Y. R. Prajapati
7	Electronics Department - Electro. related	Prof. C. S. Patel
8	EC Department – CC Camera related	Prof. K. R. Patel
9	Central Workshop related	Prof. R. G. Jivani
10	IT and Campus related work	Prof. Dharmesh Patel
11	Campus related showcasing	Dr. Darshan Dalwadi
12	Mechanical Department- Mechanical related	Dr. Hitesh Bhargav
13	Civil Work	Prof. Dhaval S. Parmar
14	OSD Admin	Shri. G. C. Patel
15	Web site development and maintenance	Dr. Vatsal Shah

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for further necessary action. Planning and budget preparation for DTE maintenance grant shall be done in advance and execution shall be done and monitored. The planning and development of central facilities like central library, central computer center, central assessment hall, electrical supply, etc. shall be done by this committee.

The committee will see that the reports received regarding Civil, Structural, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Department. The committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.



2. Academic Council

1	Principal & Chairman	Dr. Indrajit Patel
2	Head, Civil	Dr. S. D. Dhiman
3	Head, Computer	Dr. D. G. Thakore
4	Head, Electrical	Dr. R. P. Mehta
5	Head, Electronics	Dr. T. D. Pawar
6	Head, Mechanical	Dr. P. M. George
7	Head, Production	Prof. K. D. Bhatt
8	Head, Structural	Prof. A. N. Desai
9	Head, IT	Dr. K. N. Brahmabhatt
10	Head, EC	Dr. B. C. Goradiya
11	Head, Mathematics	Dr. (Mrs.) T. A. Desai
12	Controller of Examination	Dr. S. V. Mevada
13	OICS	Dr. H. V. Patel
14	Professor, Computer	Dr. M. M. Vegad
15	Asso. Professor – Civil	Prof. A. N. Bhavsar
16	Asso. Prof., Electrical	Dr. Akshay Pandya
17	Assist. Professor, IT	Dr. Z. H. Shah
18	Professor of Civil Engineering. Malaviya National Institute of Technology (MNIT), Jaipur	Prof Sudhir Kumar
19	Director, PSIT College of Engg. Kanpur	Dr. Ajitkumar Shukla
20	Chief Executive Officer, INOXCVA Kalol	Er. Deepak Acharya
21	Professor & Dean Academic, D Y Patil College of Engineering. Pune	Dr. Mrs. Umrila Patil
22	Head, Applied Mechanics Dept. Faculty of Engineering & Technology. M. S. Uni. Vadodara	Prof. J. D. Rathod
23	Professor , Adani Institute of Infrastructure, Ahmedabad	Dr. Kiran Parmar
24	Professor, Graduate School of Eng. & Tech. Ahmedabad	Dr. S. D. Panchal
25	Member Secretary, Asso. Dean, Academic	Dr. V. J. Patel
26	Jt. Controller of Examination	Dr. D. S. Modi

3. Academic Executive Committee

1	Chairman & Principal	Dr. Indrajit Patel
2	Chairman, BoS & Vice Chairman-AEC, Head Mechanical & Dean Academic	Dr. P. M. George
3	Member Secretary, Asso. Dean, Academic	Dr. V. J. Patel
4	Chairman – BoS - Civil	Dr. S. D. Dhiman
5	Chairman & Member BoS - Computer	Dr. D. G. Thakore
6	Chairman & Member BoS - Electrical	Dr. R. P. Mehta
7	Chairman & Member BoS - Electronics	Dr. T. D. Pawar
8	Chairman & Member BoS - Production	Prof. K. D. Bhatt
9	Chairman & Member BoS - Structural	Dr. A. N. Desai
10	Chairman & Member BoS - IT	Dr. K. N. Brahmabhatt
11	Chairman & Member BoS - ET	Dr. B. C. Goradiya
12	Chairman & Member BoS – Maths	Dr. (Mrs.) T. A. Desai
13	Officer In-Charge Credit System (OICS) & Member	Dr. H. V. Patel



14	Joint OICS	Dr. H. S. Berawala
15	Controller of Examination & Member	Dr. S. V. Mevada
16	Jt. Controller of Examination & Member	Prof. D. S. Modi

Objectives:

The Committee will –

- Develop curriculum on the base of Program Educational Objective of each program and will prepare Academic Regulations for various Programmes under Autonomous Status for further approval in Academic Council.
- Discuss and refine the syllabi prepared by respective Board of Studies to put forward in Academic Council on the basis of PEO's, PO's etc.
- Coordinate among all Board of Studies for suggesting common guidelines, first year courses and open electives to arrive at consensus.
- Act as an interface among Academic Council and all Board of Studies.
- propose revisions / amendments pertaining to academic matters for the approval of the Academic Council
- Propose academic calendar(s) for the approval of Academic Council.

4. Internal Quality Assurance Cell (IQAC)

Sr. No.	Composition	Member
1	Chairperson: Head of the Institution	Dr. Indrajit Patel, Principal, BVM
2	Teachers to represent all level (Three to Seven)	1. Dr. (Mrs.) V. D. Chauhan 2. Dr. M. M. Vegad 3. Dr. M. E. Shimpi 4. Dr. H. V. Patel 5. Dr. H. J. Chauhan 6. Dr.(Mrs.) K. D. Patel
3	One member from the Management	Shri. Manishbhai Patel, Vice President, CVM
4	Few Senior administrative officers	1. Dr. (Mrs.) T. A. Desai (Chair Person-Women Development Cell) 2. Dr. R. P. Mehta, Dean, III 3. Dr. B. C. Goradiya, Vice President, BVM Central Committee 4. Dr. V. J. Patel, Member Secretary, Academic 5. Dr. J. M. Rathod, Asso. Dean, Admin. 6. Dr. K. N. Brahmabhatt, Head, IT Dept. 7. Dr. Akshay Pandya, Prof. I/c T & P Cell
5	One nominee each from local society, students and Alumni	1. Shri. Jagdishbhai Patel, Parkage Industries 2. Mr. Prince Kalkani -General Secretary, BVM 3. Ms. Chintya Patel-Ladies Representative,BVM 4. Er. Nitin R. Patel, BVM Alumni Association 5. Er. Vinod Panchasara, BVM Alumni



6	One nominee each from Employers /Industrialists / Stakeholders	1. Er. Dipen Parmar-Representative from SLS Pvt. Ltd 2. Representative from ELECON Industries
7	One of the senior teachers as the coordinator / Director of the IQAC	1. Dr. D. G. Thakore, Head, Computer Dept. (IQAC-Coordinator) 2. Dr. P. M. George, Head, Mechanical Dept. (IQAC-Coordinator) 3. Dr. (Mrs.) Z. H. Shah, IT Dept. (Co-coordinator) 4. Prof. Vimlesh Agrawal, Structural Dept. (Co-coordinator)
8	NAAC Advisory Committee	1. Dr. D. P. Agrawal, Former Chairman, UPSC & Chairman, P. G. Board, AICTE, New Delhi 2. Dr. M. N. Patel, Provost, Parul University 3. Dr. (Mrs.) Bhavna Chauhan, Principal, Home Science. College, Vallabh Vidyanagar

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

5. Industry Institute Interaction & Training & Placement Committee

1	Dean, III & Head, Electrical Dept. & Convener	Dr. R. P. Mehta
2	Professor-I/C T&P	Dr. Akshay Pandya
3	Placement Officer Training Officer	Dr. Mehul J. Shah Prof. Mehul Patel
4	Associate Dean , III	Prof. Amit Bhavsar (III)
5	Civil Dept.	Dr. H. J. Chauhan (T&P) Prof. N. F. Umrigar (III)
6	Structural Dept.	Dr. (Mrs.) D. A. Sinha
7	Computer Dept.	Prof. (Mrs.) M. J. Joshi (T&P & III)
8	Electronics Dept.	Dr. D. L. Vala (III) Prof. M. P. Prajapati (T&P)
9	Electrical Dept.	Prof. M. N. Sinha (Placement) Dr. Y. R. Prajapati (Training) Prof. (Mrs.) D. K. Patel (III)
10	Mechanical Dept.	Dr. J. P. Hadiya (T&P) Dr. Ketul Bhrambhatt (III)
11	Production Dept.	Prof. R. S. Barot (III) Dr. H. S. Berawala (T&P)
12	EC Dept.	Dr. Robinson Paul (T&P) Prof. Amit Choksi (III)
13	IT Dept.	Dr. (Mrs.) Z. H. Shah (III) Dr. Vatsal Shah (T&P)
14	President, VUIA,GIDC	Mr. Harshad Mehta
15	Parkage Industries, V.U. Nagar	Mr. Jagdishbhai I Patel



The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging lectures/seminars/training Programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

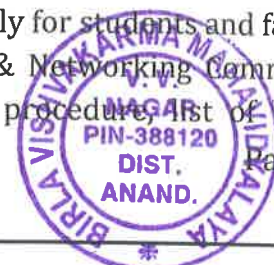
The committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students. It will plan and organize expert talks, seminars, workshops from industrial experts. It will organize industrial visits for the students. It will interact with industries for signing MOUs for student's projects, expert talks, industrial consultancy, etc. in a mutually beneficial way. It will plan and implement schemes for funding student projects through BVM Alumni Association.

6. Library Committee

1	Professor-in-charge, Library	Dr. (Mrs.) V. D. Chauhan
2	NPTEL Coordinator	Prof. (Mrs.) Dharita .K. Patel
3	Librarian	Shri. J. D. Patel
4	Civil Dept.	Prof. N. F. Umrigar
5	Computer Dept.	Prof. K. J. Sharma
6	Electrical Dept.	Prof. Dipan Parikh
7	Electronics Dept.	Prof. C. S. Patel
8	EC Dept.	Dr. A. B. Bambhaniya
9	IT Dept.	Prof. Kanu G. Patel
10	Mathematics Dept.	Prof. S. D. Bhagat
11	Mechanical Dept.	Prof. P. G. Choksi
12	Production Dept.	Prof. Akil Jariya
13	Structural Dept.	Dr. V. A Arekar
14	Library	Mrs. Dharti Patel
15	IT Dept.	Mr. Ravi Patel

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective Department for subscribing new books/e- books, IS Codes, journals/e-journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET /INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No. of journals/ e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, and new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

To prepare library web page with the help of IT Infra & Networking Committee. Library catalogue search interface, journals and their login procedure, list of books,



availability of e-books, tie up for online digital resources, sharing of NPTEL resources, list of books purchased in the last three years, names and contact details of committee members, etc. shall be made available in the library webpage.

Registration of students, monitoring, uploading of student data for scholarships in NPTEL website in SPOC (single point of contact) login shall be looked after. Sharing of NPTEL course material on LAN by Local server with students shall be implemented.

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/ departmental level for appearing in GATE and other such examinations like NPTEL, CAT, GMAT, TOEFL, GRE, and IELTS.

7. Central Registration Committee

1	OICS & Convener	Dr. H. V. Patel
2	Co-Convener	Prof. Swapnil Arya
3	Associate Dean – Academics & Member	Dr. V. J. Patel
4	NPTEL(MOOCs) Coordinator & Member	Prof.(Mrs.) D. K. Patel
5	Civil Department & Member	Prof. Amit Amin
6	Structural Department & Member	Dr. Vishal Arekar
7	Computer Department & Member	Prof. Bhavesh Tanawala
8	Electrical Department & Member	Prof. Gaurang Sharma
9	Electronics Department & Member	Prof. Nirajkumar Ada
10	Mechanical Department & Member	Prof. P. M. Tadvi
11	Production Department & Member	Prof. Rakesh Barot
12	IT Department & Member	Prof. Vishal Polara
13	EC Department & Member	Dr. Sandip Unadkat
14	Maths Department & Member	Prof. S. D. Bhagat
15	Overall PG Coordinator & Member	Dr. Akshay Pandya
16	ERP Administrator & Member	Mrs. Roshani Shah

Objectives:

The Committee will –

- look after the Registration related works like Students Registration Process, Distribution of Result Updates to Faculty Counselors, Course Offerings, allotment of Open Electives and Programme Electives and Projects (Major, Minor and Mini) in consultation with OICS.
- Keep records of Backlog Students to help Faculty Counsellors for Students Counselling etc.
- Provide Cumulative Updates of records to Concerned Faculty Counsellors,
- Arrange Orientation Program for Newly admitted students.
- Maintain the Students Attendance Records during the semester.

8. Exam Co-ordination Committee

1	Controller of Examination & Convener	Dr. S. V. Mevada
2	Jt. Controller of Examination & Co-Convener	Dr. D. S. Modi
3	NPTEL (MOOCs) Coordinator & Member	Prof.(Mrs.) Dharita Patel



4	Civil Department & Member	Dr. (Mrs.) Neha Patel
5	Structural Department & Member	Dr. Vishal Arekar
6	Computer Department & Member	Dr. U. K. Jalia
7	Electrical Department & Member	Prof. M. N. Sinha
8	Electronics Department & Member	Dr. M. S. Holia
9	Mechanical Department & Member	Prof. U. B. Chaudhari
10	Production Department & Member	Prof. Jatin Makwana
11	IT Department & Member	Dr. Nilesh Prajapati
12	EC Department & Member	Dr. Darshan Dalwadi
13	Maths Department & Member	Dr. Aakar N. Roghelia
14	ERP Administrator & Member	Mrs. Roshani Shah

Objectives:

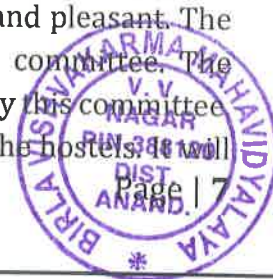
The Committee will –

- Prepare Exam Schedules
- Coordinate regarding appointment of Examiners with consultation of Concerned BoS Chairmen.
- Compile the Mark-sheets / Results for submitting to Exam Section as and when required.
- Look after the queries related to Results, Marks Entry in ERP System. In Consultation with Controller of Examination / ERP Administrator.
- Coordinate the exam related activities i.e. Hall Tickets, Exam Forms, Exam Fees, Seating Arrangements, Grade Card distribution etc. in consultation with CoE.

9. Green Campus Committee

1	Electronics Dept. - Convener	Prof. A. A. Daiya
2	OSD Admin	Shri. G. C. Patel
3	Admin. staff	Shri. Alpesh Patel
4	Civil Dept.	Shri. B. M. Panchal
5	Computer Dept.	Mrs. Virangna Patel
6	Electrical Dept.	Shri. Nilesh Patel
7	Electronics dept.	Shri. H. J. Sevak
8	EC Dept.	Shri. Chirag A. Patel
9	IT Dept.	Shri. Sachin Patel
10	Mech. Dept.	Shri. Nilesh Ganvit
11	Workshop	Shri. Minesh Patel
12	Structural Dept.	Shri. Ganpat Vaghela
13	Library	Shri. Pritesh Darji

The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant. The affairs related with hostels in the campus shall be looked after by this committee. The feedback & complaints regarding hostel life of students shall be addressed by this committee. The Committee will meet for advising / suggesting about the working of the hostels. It will



also study the suggestions received from the Rectors, Hostel Superintendents & students and will send the proposal to the Principal for forwarding to the management for doing needful. They will also make arrangement for medical checkup / Thalassemia Test for newly admitted students and other activity like learning license etc. Organizing of cultural festival, technical festival and annual day shall be looked after by this committee.

10. Time Table (Class) Committee

1	Co-coordinator	Dr. D. G. Thakore
2	Co-Coordinator	Dr. U. K. Jaliya
3	Co-Coordinator & Member, Computer Dept.	Prof. K. J. Sharma
4	Civil Dept.	Prof. (Mrs.) Neha Patel
5	Civil Dept.	Prof. N. F. Umrigar
6	Computer Dept.	Prof. B. A. Tanawala
7	Electrical Dept.	Prof. M. N. Sinha
8	Electrical Dept.	Prof. Ajay M. Patel
9	Electronics Dept.	Prof. C. J. Jayaswal
10	Electronics Dept.	Dr. M. M. Solanki
11	EC Dept.	Dr. Darshan Dalwadi
12	EC Dept.	Prof. Anish Vahora
13	IT Dept.	Dr. Nilesh Prajapati
14	Mathematics Dept.	Dr. R. B. Gandhi
15	Mathematics Dept.	Dr. Aakar Roghelia
16	Mechanical Dept.	Prof. H. G. Kataria
17	Mechanical Dept.	Prof. J. R. Koisha
18	Production Dept.	Prof. (Mrs.) P. D. Chauhan
19	Production Dept.	Prof. J. R. Makwana
20	Structural Dept.	Dr. (Mrs.) D. R. Bhatt
21	Structural Dept.	Dr. V. A. Arekar

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the Credit System Core Committee of BVM. The Time Tables will be prepared for individual teachers, laboratory, and class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each Department faculty members be kept free for Department meeting.

11. Web Portal Management Committee

1	Head, IT Dept.	Dr. K. N. Brahmbhatt
2	IT Dept.- Convener	Dr. Vatsal Shah
3	Computer Dept.	Prof. M. I. Hasan
4	IT Dept.	Prof. Priyank Bhojak
5	Civil Dept.	Prof. A. A. Amin
6	Electrical Dept.	Prof. Swapnil Arya
7	Electronics Dept.	Prof. A. A. Daiya



8	Maths Dept.	Dr. (Mrs.) Dipti R. Patel
9	Mechanical, Dept.	Prof. V. H. Chaudhary
10	Production Dept.	Prof. Akil Jaria
11	EC Dept.	Dr. Robinson Paul
12	IT Dept.	Mr. Ravi Patel

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level through the ERP software implementation.

The committee should also look into the development of following facilities:

- To make available attendance of students to the parents.
- To create facility for automatic Email/SMS to students with less attendance, e.g. absent for three or more days consecutively.
- To develop Moodle facilities in ERP.
- To get online course feedback.

The Committee will keep the BVM website up-to-date by contacting the concerned Head and Administrative Officer (For administrative data and information). The concerned staff should be given training of operating his accounts / work. To create infrastructural frame work for creating student email ID at the time of admission. To develop online fee payment facility. Development of library web page in consultation with library & competitive exam committee. To share NPTEL resources in internal LAN network through library web page. To create email IDs of all functionaries like Heads, Deans and Asso. Deans. To create necessary infrastructure and apply for remote Centre for STTPs under the National Mission for Education through ICT(NMEICT).

12. Research & Development Committee

1	Asso. Dean(R&D) – Convener	Dr. M. E. Shimpi
2	Asso. Dean(R&D) – Co Convener	Dr. (Mrs.) Darshana Bhatt
3	Civil Dept.	Dr. S. D. Dhiman
4	Computer Dept.	Dr. N. M. Patel
5	Electrical Dept.	Dr. Akshay Pandya
6	Electronics Dept.	Dr. (Mrs.) M. S. Holia
7	Mechanical Dept.	Dr. H. P. Patolia
8	Production Dept.	Dr. Hardik S. Beravala
9	Mechanical Dept.	Dr. H. A. Bhargav
10	EC Dept.	Dr. Darshan Dalwadi
11	IT Dept.	Dr. Z. H. Shah
12	Structural Dept.	Dr. V. A. Arekar

The Committee will encourage the faculty members of respective Department for R&D work, R&D projects, and MODROB projects to be sent to AICTE and articles to be sent to local / State / National / International Journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.



The research & innovation of students can be extended to patent and product development with the help of Government funding for incubators and policies & projects like Student Starting & Innovation Policy (SSIP2017).

13. Internal Complaint Committee (ICC)

(As per Notification No. F. AICTE/WH/2016/01.—All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.

1	Dean (Faculty Affairs)	Dr. T. D. Pawar
2	Vice President (BVM Central Committee)	Dr. B. C. Goradiya
3	Head, Mathematics Dept.- Presiding Officer	Dr. (Mrs.) T. A. Desai
4	IT Dept.	Dr. (Mrs.) Z. H. Shah
5	Electrical Dept.	Prof.(Mrs.) D. K. Patel
6	Mechanical Dept.	Dr.(Mrs.) V. D. Chauhan
7	Production Dept.	Prof. (Mrs.) J. B. Thakkar
8	Structural Dept.	Prof. B. R. Dalwadi
9	Computer Dept.	Mrs. B. V. Raval
10	Women NGO Representative	Dr. Aruna Solanki(BBIT)
11	Girl's Hostel Rector	Prof. Jagruti .P. Shah
12	Office Representative	Mrs. Divya Patolia
13	Ladies Representative & Girls Student Representative	Ms. Chintya Patel
14	Boys Student Representative	Mr. Prince Kalkani

Responsibilities of Internal Complaint Committee (ICC)

- (a) Provide assistance if an employee or a student chooses to file a complaint with the police;
- (b) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;
- (c) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender;
- (d) Ensure that victims or witnesses are not victimized or discriminated against while dealing with complaints of sexual harassment; and
- (e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.
- (f) The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.



14. SC/ST Cell

1	Civil Dept. - Convener	Dr. H. J. Chauhan
2	Computer Dept.	Dr. H. D. Vasava
3	Electrical Dept.	Prof. M. N. Sinha
4	Electronics Dept.	Dr. M. M. Solanki
5	Electronics Dept.	Prof. (Mrs.) Parul Panchal
6	EC, Dept.	Prof. G. B. Rathod
7	IT, Dept.	Prof. Vishal Polara
8	Mathematics Dept.	Prof. S. D. Bhagat
9	Mechanical Dept.	Prof. V. H. Chaudhary
10	Production Dept.	Prof. (Mrs.) P. D. Chauhan
11	Administrative Staff	Shri Hitesh Solanki
12	Credit System Office	Shri. Shailesh Ka. Patel

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students' development. Prevention of atrocities act, 1989 No.33 of 1989 dated 11/9/1989. Efforts to enhance scholarship and financial help for such students shall be made from Govt. & NGOs and supervised by this committee.

15. Staff Development Committee

1	Principal	Dr. Indrajit Patel
2	Dean, Faculty Affairs	Dr. T. D. Pawar
3	Asso. Dean(Admin)	Dr. J. M. Rathod
4	Electronics Dept. – Convener	Dr. D. M. Patel
5	Civil Dept.	Prof. Amit Amin
6	Computer Dept.	Prof. M. I. Hasan
7	Electrical Dept.	Prof. A. R. Patel
8	EC Dept.	Prof. G. B. Rathod
9	IT Dept.	Prof. Kanu G Patel
10	Mechanical Dept.	Prof. J. R. Koisha
11	Production Dept.	Prof. R. S. Barot
12	Structural Dept.	Prof. V. V. Agrawal
13	Administrative staff	Shri. Hardik. N. Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.



16. Anti-Ragging Committee - Institute Level

1	Principal, BVM, President – BVMCC	Dr. Indrajit Patel
2	Dean, Student Affairs	Dr. B. C. Goradiya
3	Vice President, BVMCC –Convener	Prof. B. S. Patel
4	Rector, Hostels	Dr. A. K. Verma
5	Hostel Superintendent	Prof. G. B. Rathod
6	Head, IT Department	Dr. K. N. Brahmabhatt
7	Rector Girls Hostel	Prof. Jagruti Shah
Members of the Committee (Key Stake Holders)		
8	Vallabh Vidyanagar Police Inspector	Shri. C. P. Chaudhari
9	Local Media	Shri. Salim Pathan (Naya Padkar)
10	Municipal Council Member, Vallabh Vidyanagar	Smt. Reshmaben V. Patel
11	Mamlatdar, Anand Taluka	Shri. Chaitanya Sanghavi
12	Parent Representative	Dr. A. B. Bambhania
13	First Year Boys Representative	Mr. Yuvraj R. Tirgar
14	First Year Girls Representative	Ms. Chesta Dholakiya
15	General Secretary	Mr. Prince Kalkani
16	Ladies Representative	Ms. Chintya Patel
17	Jt. General Secretary	Mr. Charish Vaidya
18	Ladies Representative	Mrs. Yasvi Kachhia
19	Rep. of Teaching Faculty	Dr. D. M. Patel
20	Rep. of Administrative Staff	Shri. Chintal U. Patel

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control. It is as per the AICTE letter vide No.37.3/Legal/AICTE/2009 dated 1/7/2009.

17. Career Advancement Scheme (CAS)

1	Dean – Faculty Affairs & Head EL	Dr. (Mrs.) T. D. Pawar
2	Assoc. Dean, Academic - Convener	Dr. V. J. Patel
3	Prof & Head EC	Dr. B. C. Goradiya
4	Head IT	Dr. K. N. Brahmabhatt
5	Civil Dept.	Dr. S. D. Dhiman
6	Associate Dean(Admin)	Dr. J. M. Rathod
7	Mechanical Dept.	Dr. H. P. Patolia
8	Electrical Dept.	Dr. R. P. Mehta
9	Structural Dept.	Prof. A. N. Desai
10	Computer Dept.	Dr. N. M. Patel
11	Mathematics Dept.	Dr. M. E. Shimpi
12	Production Dept.	Prof. R. S. Barot
13	Electronics Dept.	Prof. C. J. Jayaswal
14	Admn. Staff	Mr. Kishor B. Bhangale
15	Admn. staff	Mr. Y. H. Saiyed



18. Grievance Redressal Committee

1	Principal	Dr. Indrajit Patel
2	Convener Ombudsman Person	Ret. Prof. A. A. Shaikh
3	Co-convener	Dr. H. V. Patel
4	Head Structural Dept.	Dr. A. N. Desai
5	Head Mathematics Dept.	Dr. T. A. Desai
6	Head Mechanical Dept.	Dr. P. M. George
7	Head Electronics Dept.	Dr. T. D. Pawar
8	Head Electrical Dept.	Dr. R. P. Mehta
9	Head Computer Dept.	Dr. D. G. Thakore
10	Head Civil Dept.	Dr. S. D. Dhiman
11	Head Production Dept.	Dr. K. D. Bhatt
12	Head EC Dept.	Dr. B. C. Goradiya
13	Head IT Dept.	Dr. K. N. Bramhbhatt
14	Structural Dept.	Dr. (Mrs.) D.R. Bhatt
15	Mathematics Dept.	Dr. R. B. Gandhi
16	Electrical Dept.	Prof. Swapnil Arya
17	Computer Dept.	Prof. P. B. Swadas
18	Electronics Dept.	Dr. (Mrs.) K. D. Patel
19	IT Dept.	Dr. N. B. Prajapati
20	Mechanical Dept.	Dr. H. A. Bhargav
21	Production Dept.	Prof. (Mrs.) P. D. Chauhan
22	Hostel Supdt. EC Dept.	Prof. Amit Choksi
23	Member, Civil Dept.	Dr. J. R. Pitroda
24	OSD Admin	Shri G. C. Patel
25	Girl's Hostel Rector	Pro. (Mrs.) Jagruti .P. Shah

This committee shall look into any grievance of students or staff members of BVM and will suggest necessary course of action. It is as per the grievance redressal regulations 2005, AICTE letter vide No.F/37.3/Leval/2012 dated 25.5.2012.

19. MOOCS Implementation Committee

1	MOOCS Coordinator	Dr. R. P. Mehta
2	Joint MOOCS Coordinator and SPOC, SWAYAM/NPTEL and Electrical Department Representative	Prof. D. K. Patel
3	Computer Department Representative	Prof. M. I. Hasan
4	Civil Department Representative	Prof. H. J. Chauhan
5	Structural Department Representative	Dr. D. R. Bhatt
6	Electronics Department Representative	Prof. Chetan Jayswal
7	Electronics & Communication Department Representative	Prof. G. B. Rathod
8	Information Technology Department Representative	Prof. Prachi Shah
9	Mechanical Department Representative	Prof. Kinjal Patel
10	Production Department Representative	Prof. Rakesh Bargar



The committee looks after the implementation of the NPTEL Credit transfer policy implemented from the academic year 2018-19. The set-top boxes provided from TEQIP-III under the Swayamprabha Project of MHRD and placed in departments shall be best utilized for academic purposes. The awareness and guidance about the usage of other MOOCS platforms such as Coursera, EDX, UDEMY, etc. shall be provided by the committee members. Any new initiatives based on MOOCS like Minor Degree rules and curriculum, etc. shall be taken up by this committee as and when required. Inclusion of MOOCS courses in the curriculum of various courses while syllabus framing at department level may also be taken up. Inclusion of MOOCS courses in Teaching Pedagogy or Blended MOOCS method may also be experimented with and awareness created.

20. Collegiate Women's Development Committee

1	Convener	Dr. Trupti Desai, Prof & Head, Mathematics Department
2	Co-convener	Dr. Z. H. Shah, IT Department
3	Member	Prof. Neha Patel, Civil Department
4	Member	Dr. Mehfuza Holia, EL Department
5	Member	Prof. Dharita Patel, EE Department
6	Member	Prof. Jigisha Thakkar, PE Department
7	Member	Prof. Palak Patel, EC Department
8	Member	Prof. Jagruti Shah, Structural Department
9	Member	Prof. Kinjal Patel, ME Department
10	Member	Mrs. Bindu V. Raval, CP Department
11	Member	Prof. Mahasweta Joshi, CP Department
12	Member	Ms. Chintya Patel, Ladies Representative

21. Research Ethics Committee

No.	Role	Name of the Faculty
1	Convener	Dr. Indrajit N. Patel, Principal BVM
2	Co-convener	Dr. J. M. Rathod, Associate Dean Administration
3	Member	Dr. D. G. Thakore, Head Computer Dept., IQAC Coordinator
4	Member	Dr. S. D. Dhiman, Head, Civil Dept.
5	Member	Dr. M. M. Vegad, Professor, Computer Dept.
6	Member	Dr. P. M. George, Head Mechanical Dept. Dean Academics, IQAC Coordinator
7	Member	Dr. D. M. Patel, Coordinator, Faculty Staff Development
8	Member	Dr. Akshay Pandya, PG Coordinator
9	Member	Dr. Mukesh Shimpi, Associate Dean R & D,
10	Member	Dr. Darshna Bhatt, Associate Dean R & D

The aim of Research Ethical Committee (REC) is to promote research, such as knowledge, truth and avoidance of error and also protect potential researchers in the research. REC take into account potential risks and benefits for the community in which the research will be carried out of high ethical standards in research in Engineering and Science.



22. Code of Conduct Monitoring Committee

No.	Role	Name of the Faculty
1	Head Structural Dept.	Dr. A. N. Desai
2	Head Mathematics Dept.	Dr. T. A. Desai
3	Head Mechanical Dept.	Dr. P. M. George
4	Head Electronics Dept.	Dr. T. D. Pawar
5	Head Electrical Dept.	Dr. R. P. Mehta
6	Head Computer Dept.	Dr. D. G. Thakore
7	Head Civil Dept.	Dr. S. D. Dhiman
8	Head Production Dept.	Dr. K. D. Bhatt
9	Head EC Dept.	Dr. B. C. Goradiya
10	Head IT Dept.	Dr. K. N. Bramhbhatt
11	OSD	Mr. G. C. Patel

This Committee is meant for monitoring the Code of Conduct implemented in the Institution for the students, teachers, administrators, non-teaching staff and other stakeholders of the institution. It ensures the organization of different programs on ethics, values, culture and other important areas for the betterment of the society. The Committee meets twice in the year i.e. in the month of July and December.

23. Institute Ranking Committee (WIRF/NIRF/GSIRF/TIMES SURREY ETC.)

No.	Role		Name
1	Advisor	Prof. & Head, Computer Dept.	Dr. D. G. Thakore
2	Coordinator	IT Dept.	Dr. Z. H. Shah
3	Co-coordinator	Structural Dept	Prof. V. V. Agrawal
4	Nodal Officer & Coordinator	EC Department	Prof. G. B. Rathod
5	Member	Production Department	Dr. Hardik Berawala
6	Member	Civil Department	Prof. Nekzad Umrigar
7	Member	Electrical Department	Dr. Akshay Pandya
8	Member	Electronics Department	Prof. Parul Panchal
9	Member	Mechanical Department	Prof. Dhara Trivedi
10	Member	Computer Department	Prof. B. A. Tanawala
11	Member	Structural Department	Dr. Vishal Arekar
12	Member	IT Department	Prof. Vishal Polara

The committee has prepared data and submit to various ranking agencies. The institutions of higher education in India are in need of infusion of quality and clarity on the approach of building world-class educational institutions in the Indian context and environment. New benchmarks of quality need to be defined to help overall system to move up on the quality spectrum. Research assessment and State/National ranking of Indian educational institutions can play an important role in improving performance and quality of academic institutions.



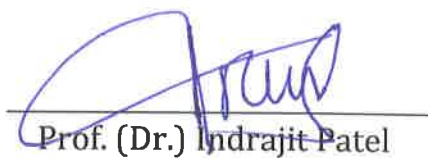
24. Anti-Sexual Harassment Committee.

No.	Role	Name of the Faculty
1	Principal – Chairman	Dr. Indrajit Patel
2	Head, Maths Dept. – Convener	Dr. (Mrs.) T. A. Desai
3	Co Convener	Prof. (Ms.) Z. H. Shah
4	Structure Dept.	Prof. (Ms.) Jagruti P. Shah
5	Computer Dept.	Prof. (Ms.) M. J. Joshi
6	Electrical Dept.	Prof. (Ms.) Dharita K. Patel
7	Electronics Dept.	Dr. (Ms.) M. S. Holia
8	EC Dept.	Prof. Palak Patel
9	IT Dept.	Prof. (Ms.) Bijal N. Dalwadi
10	Mechanical Dept.	Dr. (Ms.) V. D. Chauhan

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

All the Conveners are requested to call the meeting once in a month of the concerned members and General Secretary of BVMCC be contacted for the help of the student's representatives (volunteers). The minutes of the meeting shall be prepared and submitted to the Principal, BVM.

If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.



Prof. (Dr.) Indrajit Patel
Principal
Birla Vishvakarma Mahavidyalaya

Copy to:

- (1) Hon. Chairman, BVM Board of Governors for information,
- (2) Hon. Secretary, CVM
- (3) All the Heads of Departments with a request to circulate among all faculty members
- (4) All concerned staff members
- (5) Principal's file
- (6) BVM Central Committee

